RANKING LIST
USER GUIDE

ADMISSIONS
FALL 2014

This document is intended for application by those using SRAM ranking lists.
February 2014

Table of contents

Foreword **5**

Chapter 1 Foundations for a rational process **7**
Key players 7
Context and tools 8
Reliable data 8
Ranking that is both consistent and adapted to each college 9

Chapter 2 When colleges receive files **11**

Chapter 3 Tools for selecting applicants : Ranking lists **13**
A.Which list is which? Usique the header to tell them apart 15
B.Student type and why an applicant appears on one list rather than another 16
C. Comparison of column displays for ranking lists 17
D. The purpose of tanking lists 19
E. Academic record analysis results on verdict-ranking lists and ranking lists 20
F. Using the rankings 22

Chapter 4 Tools for selecting applicants : Academic profiles – an in-depth look **25**
Example of an Academic profile (with all sections) 26
Comparative description of information displayed on academic profiles 27

Chapter 5 To admit an applicant into a program **39**
Verdicts and reasons for refusal 40
Admitting students into programs with limited spaces 43
Admitting students into programs with no space restriction 44

Chapter 6 What's new this year **49**

Chapter 7 Glossary **59**

Appendix I **Ranking lists criteria** **95**

Appendix II **Prerequisite definitions** **104**

Appendix III **Summary of the formulas used to calculate the Cfs** **106**

Appendix IV **Same family programs** **110**

Appendix V **List of college codes** **116**

Appendix VI **List of Vocational High School Programs (SSVD)** **129**

Appendix VII **Codes for musical instruments** **133**

Foreword

The *ranking list* is a work tool developed by SRAM and used by college admissions staff who are responsible for rendering admission decisions for each of the applications received. In use since 1974, this ranking list is continually improved, either by refining the information contained therein, or by adding new information that could prove helpful to the evaluation process. All changes are made in keeping with the *College Education Regulations* (CER[*]) and modifications made by the ministère de l'Éducation, du Loisir et du Sport (MELS) and ministère de l'Enseignement supérieur, de la Recherche, de la Science et de la Technologie (MESRST). Using the *ranking list* for college admissions has many advantages, including the possibility of ranking applicants based on each college's defined criteria in an effort to admit only applicants who have a better chance of succeeding in and graduating from their program of choice.

Overview of the *Guide*

The *Ranking List User Guide* is a detailed reference tool intended to aid any and all professionals involved in the admissions process. It was therefore created with everyone in mind, from those with little or no experience evaluating applications, to experienced college admission staff used to working with SRAM tools.

This guide is divided into seven chapters, with chapters 1 through 5 providing a summary of the admissions process as well as an overview of the key tools used as part of this process. These particular sections of the guide may prove particularly appealing to new admission staff who are sure to appreciate the explanations, well-documented information and detailed look at aspects of the tools that can help them make an enlightened, well-founded decision.

Chapter 6 is aimed more at professionals who already clearly understand the advantages and limitations of the tools. This particular chapter provides new information on ranking lists and academic profiles.

Chapter 7 is a **Reference List** providing definitions and descriptions of all the codes used in the *Classer* software program. All items included in ranking lists and/or academic profiles are also described in this section.

Note: For ease of use, much of the terminology included in the *Ranking List User Guide* is French. Definitions and English equivalents of this terminology can however be found in the **Glossary** provided in Appendix VIII.

[*] CER refers to the *Règlement sur le régime des études collégiales*, commonly known as RREC.

At the end of the document, you will also find several appendices providing more detail on the information contained within the *Guide*:

- **Appendix I** provides an overview of the criteria used for drawing up ranking lists.
- **Appendix II** provides definitions and informations on the "granting" process (déboulage) for each of the prerequisites.
- **Appendix III** reviews the formula used to calculate the Cfs (Cote finale du secondaire: High school final score)**.**
- **Appendix IV** provides, for any given program, all of the related programs which are part of the "same program family." The "same program family" is used as an exclusion criterion for the verdict-ranking list.
- **Appendix V** lists the SRAM codes attributed to each college as they appear in the *Collégial* ranking list and in corresponding academic profiles.
- **Appendix VI** provides a list of Secondary School Vocational Diplomas (SSVD) and their corresponding codes.
- **Appendix VII** lists the different musical instruments and their corresponding codes, as used by SRAM in ranking lists and academic profiles.
- **Appendix VIII** includes a Glossary providing English equivalents of the French terminology used throughout the *Guide*.

Chapter 1
Foundations for a rational process

Key players

Making the decision to admit an applicant into a college study program is definitely not an easy task. After all, **the ultimate goal of the entire process is to ensure a college selects the best possible applicants—in other words, those who are more likely to succeed in their college studies.**

Applicants must file their application with SRAM via the http://*sram.omnivox.ca* system. While some ensure their application is received very early on in the application period, others complete their applications in the final minutes before the deadline. By the same token, some applicants are highly motivated in their actions and want to be admitted into their first program of choice at all cost, firmly believing that this is the only option for them. Others, meanwhile, seem to haphazardly pick a program—often letting themselves be influenced by friends, parents or educators, and not really knowing what they want out of their college studies. In either case, the application sent to SRAM is considered the applicant's choice.

For its part, the **College**, using a very intense—albeit rigorous—process, has set its own admission requirements which are based on the Ministère's own set requirements. In setting these requirements for itself, the College takes many things into consideration. Amongst them, the programs of study, the learning requirements of certain disciplines and the different profiles and situations of applicants. For each of the programs of study, the College has also determined the specific number of applicants to be admitted—a number based on available resources and other regulation-based factors.

In most cases, the College mandates the **Admission Officer** with selecting the individual applicants to be admitted. From a multitude of applications, he or she must **CHOOSE** the college's future students, while carefully considering each applicant's program of choice, adherence to the admission requirements, and any constraints with relation to the number of spaces available in the program.

Context and tools

Numerous applicants, with various backgrounds and academic experience

In the Fall, SRAM expects to receive over 65,000 applications for admission to all its cégeps. The time granted to study these thousands of requests is extremely short—in fact, applications must be evaluated in just under 20 business days. Most of these applications come from high-school applicants (youth sector) who have chosen the one program of study—out of 150—that will best help them achieve their aspirations. On the other hand, some applications are sent by college students who wish to change paths or attend a different college, or might even be sent by adults who previously abandoned their studies, or immigrants and Canadians who have never studied in Québec. International applicants, who do not have a permanent status nor reside in Canada when they submit their application, go through an entirely different admissions process. Therefore, their applications are not included as part of those received by the deadlines set for each of the admission rounds. Chapter 7 of the *Cahier des procédures d'admission* (Admissions Procedures Guide available in French only) describes the different steps of the admissions procedures for this type of applicants.

Tools

Given this context, and faced with applicants from a variety of academic backgrounds, SRAM needed a tool that would allow for a more methodical approach to the admissions process. As such, in 1974, it created the **ranking list**—a tool that continues to improve and evolve. This list ranks applicants by college as well as program of study. It also lists applications in order from "strongest" to "weakest" based on marks, while taking each college's criteria for each program into consideration. The **ranking list** highlights the information that is most important for admission. It is supported by and used together with the **academic profiles** which provide the detailed marks and calculated scores of applicants. The present guide will examine both of these tools.

Reliable data

The **ranking lists** and **academic profiles** are generated by the *Classer* software program, developed by SRAM. The data used by this software originates from various sources:

- The application registered with SRAM on the Internet (*sram.omnivox* system)
- The identification data validated using the *Ariane* system

- Marks from the first term or the summary of marks from the first two terms, taken from the high school transcript that the school electronically forwarded to SRAM or, in more unusual cases, marks sent to SRAM by the applicant himself. Registrations[†] are also processed.
- Secondary 4 and 5 (youth sector) marks taken from the *Charlemagne* database.
- Vocational high school marks taken from the *Charlemagne* database.
- Adult sector high school marks taken from the *Charlemagne* database.
- Adult sector high school marks not yet transmitted to the Ministère taken from the C.I. (Complément d'information au relevé des apprentissages des adultes: Additional information on adult transcripts). The latter is transmitted to SRAM by the applicant's academic advisor via the Web interface or, in certain cases, provided by the applicant himself along with his application.
- Registration in adult sector high school courses as indicated in the C.I.
- The applicant's college transcript taken from the *Socrate* database;
- The applicant's registration in college courses as indicated in the *Socrate* database;
- Comparative evaluations for studies done outside Québec, produced by SRAM.

This data is particularly reliable as it is taken mainly from MELS and MESRST databases. Most of this data is electronically gathered on or near March 1st, for Round 1 and near the time when applications are processed through the *Classer* software.

Ranking that is both consistent and adapted to each college

Files are sorted and ranked by strictly adhering to **the concerned College's set criteria.** Before each admission period, SRAM requests that colleges specify the ranking criteria for each of their programs or program groupings (see **Reference List**). Registrars use the *Critère* system (see Appendix I) to electronically transmit their facility's set criteria. *Critère* is a flexible and adapted system that allows a college to select specific requirements and any special considerations for certain types of students that are to be enforced in addition to MELS admission requirements.

[†] Throughout this guide, the term "registration" refers to "a course for which no grade has been issued."

The *Critère* system is also used by colleges to define specific inclusion or exclusion criteria for each type of student (Youth, Adult, College, Other) to be used when producing verdict-ranking lists.

SRAM developed the various elements of the *Critère* system based on the requirements of the different colleges. The parameters included in *Critère* are also part of the *Classer* software program, which is used for generating ranking lists and academic profiles.

Chapter 2
When colleges receive files

SRAM sends applications to corresponding colleges along with ranking lists and academic profiles (that is when the College asks SRAM to print them out). A college may also receive a second batch of files a few days later. This will generally be a small number of files: less than a hundred or so among the 65,000 processed by SRAM. Although considered completed and received in full at the deadline, these files may have required more time because of verifications conducted in *Ariane* or the need to produce comparative evaluations. Applicants are in no way at fault for this delay and must therefore be given the same consideration as applicants who were part of the initial lot of files.

Files are ranked by current semester file number and are accompanied by a numerical list in the same order.

Alphabetical lists, alphabetical lists by program grouping code and numerical verdict lists are also sent. These lists provide complete information on each applicant including his/her file number, permanent code, first and last name, telephone number, program of admission, student type (clientele), program grouping and rank, and, in some cases, an NC (not classifiable) note.

These alphabetical and numerical lists serve as verification tools for the registrar.

The different ranking lists and the academic profiles will be most useful to Admission Officers. These particular tools can be found on our *Dépôt* (https://depot.sram.qc.ca) site or printed by SRAM upon request by the concerned college.

Chapter 3
Tools for SELECTING applicants
Ranking lists

The *Classer* software program produces up to seven different ranking lists for each program grouping defined by the College:

Liste de classement-verdict Jeune (Youth verdict-ranking list)	*Liste de classement Jeune (Youth ranking list)*
Liste de classement-verdict Adulte (Adult verdict-ranking list)	*Liste de classement Adulte (Adult ranking list)*
Liste de classement-verdict Collégial (College verdict-ranking list)	*Liste de classement Collégial (College ranking list)*
	Liste de classement Autre (Other ranking list)

Each applicant must appear on one of these lists.

Verdict-Ranking lists

Through its different verdict-ranking lists, the College asks SRAM to "automatically" admit certain applicants into a program. The conditions that must be met in order to be included in this type of list are part of the *Critère* system (see Appendix I). Each college is responsible for determining the inclusion and exclusion criteria for each of the verdict-ranking lists and forwarding this information to SRAM before the set deadline. Applicants can only be selected if they meet all of the Ministère's admission requirements as well as any other specific requirements that have been defined by the College. The number of applicants automatically admitted (verdict) never exceeds the maximum number specified by the College. This admission is considered definitive; in other words, applicants who are selected will not undergo a subsequent evaluation by the Admission Officer. The College is responsible for informing the applicant of the admission verdict.

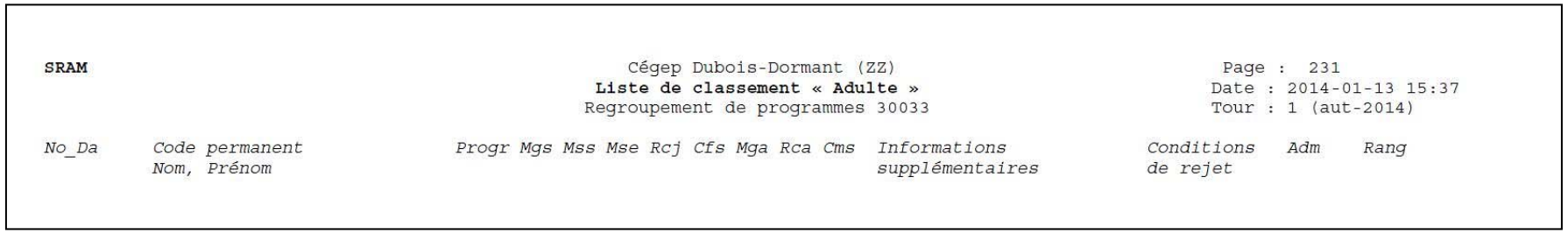
Sample ranking list

SRAM Cégep Dubois-Dormant (ZZ) Page : 112
Liste de classement : Verdict - Jeune (Ad) Date : 2014-01-13 15:37
Regroupement de programmes 200B1 Tour : 1 (aut-2014)

No_Da	*Code permanent* *Nom, Prénom*	*Progr*	*Mgs*	*Mss*	*Mse*	*Rcj*	*Cfs*	*Informations supplémentaires*	*Conditions de rejet*	*Adm*	*Rang*
1345322	UNTM05519607 Untel, Mélissa	200B0 (PR1)	94	92	93	99	122	SN5		Adm	1
1328578	UNTA16519604 Untel, Anne-Sophie	200B0 (PR1)	92	93	92	99	122	SN5		Adm	2
1323079	UNTA14599606 Untel, Amélie	200B0 (PR1)	91	91	90	99	121	SN5		Adm	3
1365550	UNTC07549707 Untel, Carolanne	200B0 (PR1)	91	93	90	99	119	SN5		Adm	4
1355363	UNTL21519608 Untel, Laurie	200B0 (PR1)	89	90	86	98	115	SN5		Adm	5
1353273	UNTE14549604 Untel, Émilie	200B0 (PR1)	88	88	86	98	114	SN5		Adm	6
1388432	UNTM15529600 Untel, Marie	200B0 (PR1)	88	88	88	97	112	SN5		Adm	7
1328541	UNTF28599607 Untel, Frédérique	200B0 (PR1)	90	90	89	98	112	SN5		Adm	8
1387792	UNTJ10529603 Untel, Johanna	200B0 (PR1)	89	88	92	98	112	SN5		Adm	9
1354702	UNTJ04609505 Untel, Jade	200B0 (PR1)	89	89	89	98	111	SN5		Adm	10
1376087	UNTK29529605 Untel, Karolann	200B0 (PR1)	90	87	87	98	111	SN5		Adm	11
1372152	UNTL08629502 Untel, Lina	200B0 (PR1)	87	85	88	98	111	SN5		Adm	12
1331217	UNTD25599504 Untel, Delphine	200B0 (PR1)	88	91	87	98	110	SN5		Adm	13
1367586	UNTK24619501 Untel, Karelle	200B0 (PR1)	85	85	85	92	109	SN5		Adm	14
1367188	UNTM20549604 Untel, Mélyna	200B0 (PR1)	86	85	83	94	109	SN5		Adm	15
1338348	UNTT05619504 Untel, Thi Nhu Quynh	200B0 (PR1)	87	86	85	95	107	SN5		Adm	16
1379298	UNTD09549601 Untel, Delphine	200B0 (PR1)	88	87	84	95	107	SN5		Adm	17
1358885	UNTK04599607 Untel, Kimberly	200B0 (PR1)	87	87	87	97	107	SN5		Adm	18
1324478	UNTC02529600 Untel, Charlène	200B0 (PR1)	86	85	87	97	106	SN5		Adm	19

A. Which list is which? Using the header to tell them apart.

Sample of a complete ranking list header



```
SRAM                                    Cégep Dubois-Dormant (ZZ)                    Page :  231
                                      Liste de classement « Adulte »                 Date : 2014-01-13 15:37
                                      Regroupement de programmes 30033               Tour : 1 (aut-2014)

No_Da   Code permanent                Progr Mgs Mss Mse Rcj Cfs Mga Rca Cms  Informations          Conditions   Adm    Rang
        Nom, Prénom                                                          supplémentaires       de rejet
```

- **In the center** of each ranking list **header**, you will find information specifying exactly which ranking list you are looking at:

Cégep Dubois-Dormant
(ZZ)Liste de classement « Adulte »
Regroupement de programmes 200B0

This could be any of the following:

Liste de classement Jeune	or	**Liste de classement : Verdict – Jeune (Ad)**
Liste de classement Adulte	or	**Liste de classement : Verdict – Adulte (Ad)**
Liste de classement Collégial	or	**Liste de classement : Verdict – Collégial (Ad)**
Liste de classement Autre		

Regroupement de programmes (Program grouping) is defined by each college in the *Critère* system. Note that a program grouping may contain a single program, a single program/option, several programs or several programs/options.

- **In the right-hand corner**, the heading of each ranking list shows:

The page number for this college	**Page : 231**
The date and time the list was produced	**Date : 2014-01-13 15:37**
The round and semester of admission	**Tour : 1 (aut-2014)**

B. Student type and why an applicant appears on one list rather than another

To ensure a fair ranking, each applicant is ranked according to a specific category or a specific **student type,** based on the origin of the data in his/her academic record. Even though student data can originate from a variety of sources and all of the data provided will be processed by the *Classer* software program, only marks (0-100) will be used to link an applicant to a specific student type.

The *Classer* software program **uses the applicant's marks** to determine which student type he/she is.

Applicant's academic situation	Student type
He has marks in *Socrate*	College
He has no marks in *Socrate*, but has marks from the Adult high school sector (*Charlemagne* or C.I.)	Adult
He has no marks in *Socrate* nor any Adult high school sector marks (*Charlemagne* or C.I.), but he - has general high school marks (*Charlemagne*) - has results in progress (school) - is registered in general high school (school)	Youth
He has no marks in *Socrate*, no marks from the Adult high school sector, no marks from the Youth high school sector (*Charlemagne* or school), nor is he registered in a high school in the Youth sector. *N.B.* An applicant in the Other category can be registered in courses at the college level or adult high school level, or claim to be registered in courses at the college level or adult high school level.	Other

Note: An applicant who has declared he is registered at the college level or who, based on *Socrate*, is registered in college level courses but has no college marks will not be ranked in the *College* category. In the same way, an applicant who has declared he is registered in the adult high school sector or who is registered in adult high school courses but has no adult high school sector marks (even if these are electronically forwarded to SRAM through the C.I.) will not be ranked in the *Adult* category. Case in point, one could have an applicant who is defined as being in the *Youth* category when, in reality, he is currently registered at the adult high school level (the C.I. shows course registration but no marks) and has declared he is registered at the college level (*Socrate* shows no information for this applicant).

C. Comparison of column displays for ranking lists

Column header display: liste JEUNE (Youth list)

```
No_Da     Code permanent              Progr Mgs Mss Mse Rcj Cfs  Informations supplémentaires  Conditions    Adm    Rang
          Nom, Prénom                                                                         de rejet
```

Complete column display: liste ADULTE (Adult list)

```
No_Da     Code permanent              Progr Mgs Mss Mse Rcj Cfs Mga Rca Cms  Informations            Conditions   Adm    Rang
          Nom, Prénom                                                       supplémentaires         de rejet
```

Complete column display: liste COLLÉGIAL (College list)

```
No_Da     Code permanent          Progr Mgs Mss Mse Rcj Cfs Mga Rca Crc Rcc Cfc  Informations            Conditions   Adm    Rang
          Nom, Prénom                                                           supplémentaires         de rejet
```

Complete column display: liste AUTRE (Other list)

```
No_Da            Code perm.   Nom, Prénom               Progr   Informations supplémentaires    Compteur
```

- **What is identical in all ranking lists**

In this column, you will find the application number for the current semester (a number generated by the *Sram.omnivox* system). You may also see a second, older number if an application was filed with SRAM for a previous semester. This second number is referred to as the "historical file number" and appears in brackets under the file number for the current semester.

In this column, you will find the number of the program for which the applicant has applied (his program of choice). Note that this number might be different from the program grouping number that appears in the main header. For example, an applicant may be applying for 420.AA in a college that groups 420.AA and 420.AC together under the number 420.A0 that appears in the header.

All lists, with the exception of the *Autre* list, display the **`Rang`** (rank) column even if certain applicants who are either *Jeune, Adulte* or *Collégial* do not meet all grade requirements to be ranked. In this particular case, the value attributed in the **`Rang`** column is preceded by the letters **`NC`** for not classifiable and the displayed rank is given only as a reference, without having any connection to the quality of the applicant's academic record (see **Reference List**). In the case of the *Autre* list, a column that bears the heading of **`Compteur`** (meter) is used in place of the **`Rang`** column and serves to help the college quickly see how many applicants are part of this category for the program concerned.

- **What differs from one ranking list to another**

Between the **`Programme`** (Program) and **`Informations supplémentaires`** (Additional information) columns (see **Reference List**), you will find information on **averages, ratings or percentiles** which serve to determine the applicant's rank. Calculations and therefore nomenclatures will vary based on student type.

You will therefore find the following…	
- For the *Jeune* ranking list and - For the *Jeune* verdict-ranking list:	Mgs Mss Mse Rcj Cfs*
- For the *Adulte* ranking list and For the *Adulte* verdict-ranking list:	Mgs Mss Mse Rcj Cfs Mga Rca Cms
- For the *Collégial* ranking list and For the *Collégial* verdict-ranking list:	Mgs Mss Mse Rcj Cfs Mga Rca Crc Rcc Cfc
- For the *Autre* ranking list:	There is no average, percentile or rating.

For Youth, Adult and College regular and verdict-ranking lists, the **`Conditions de rejet`** (Refusal conditions - a list of these appears in the **Reference List**) and **`Adm`** appear between the **`Informations supplémentaires`** and **`Rang`** columns.

D. The purpose of ranking lists

The different ranking lists are the key **decision-making** tools used as part of the admissions process. There is, however, one condition: the ranking lists are only effective when local admission requirements are combined with the multiple parameters available in the Critères, cotes et préalables (criteria, score and prerequisite) section of the *Critère* system.

A proper and extensive use of **verdict-ranking lists** greatly simplifies the task in the case of programs for which there are no interviews, tests, auditions or portfolios. Because inclusion and exclusion parameters were updated using the *Critère* system, these lists are now even more effective, especially when the maximum number of applicants to be admitted to a program is determined automatically. And, considering that there are three types of verdict-ranking lists (Youth, Adult and College), it is easy to isolate the parameters applicable to each particular group.

---

* Each of these variables is described in the Glossary:

Mgs = Moyenne générale au secondaire
Mss = Moyenne au secondaire calculée par Socrate
Mse = Moyenne au secondaire évaluée par le SRAM
Rcj = Rang centile jeune
Cfs = Cote finale au secondaire jeune
Mga = Moyenne générale adulte
Rca = Rang centile adulte
Cms = Cote mixte au secondaire jeune et adulte
Crc = Cote de rendement au collégial
Rcc = Rang centile au collégial
Cfc = Cote finale au collégial

For several programs or program groupings, the **ranking list** is sufficient for admission. This is particularly true in the case of Youth applicants. However, the eligibility of a good number of applicants in any of the other groups can also be assessed using the list. The only exception would be applicants in the *Other* category for whom the *Classer* software program is unable to calculate averages and scores.

E. Academic record analysis results on verdict-ranking lists and ranking lists

- ***Jeune*** **(Youth) ranking list**

On the ***Jeune*** ranking list, applicants are ranked from "strongest" to "weakest" based on the ***Cote finale au Secondaire*** (Cfs on the ranking list).

The **Cote finale** (Cfs) (see Appendix III) of each applicant is based on:

1. The *Moyenne générale au secondaire* (Mgs), youth, general sector
2. The *Moyenne pondérée au secondaire* (Mps), youth, general sector; this weighed average is calculated using the profile of high school courses, percentile (Ministère), fifth percentile, variation from the mean (Secondary 4 and Secondary 5) and the number of credits attributed to each course per level.
3. The *Cote préliminaire au secondaire* (Cps) according to the weighting chosen by the College when defining its parameters in the *Critère* system.
4. The number of credits obtained or in the process of being obtained in Secondary 4 and 5, youth, general sector.

Applicants who have no Cfs, and can therefore not be ranked (NC under the **Adm** column) are placed at the end of the *Jeune* ranking list in ascending order by file number.

These are applicants:

whose file contains **fewer than 14** Secondary 4 and Secondary 5 marks.
or
whose academic record contains **fewer than 4** Secondary 5 marks.
or
who have taken at least one course in the **J1 Certification System**.

- ***Adulte* ranking list**

On the ***Adulte*** ranking list, applicants are ranked in descending order based on their youth and adult Cms (on the ranking list).

An applicant's Cms (See Appendix III) depends both on the *Rang centile au secondaire jeune* (Rcj) and the *Rang centile au secondaire adulte* (Rca), each of which is multiplied by a factor corresponding to the number of courses taken in each of the academic sectors.

It is interesting to note how the abovementioned *Jeune* and *Adulte* percentiles (rang centile)—used for determining the *Cote mixte au secondaire* (Cms)—are calculated. The *Rang centile au secondaire jeune* (Rcj) is established by comparing the applicant's *Moyenne pondérée au secondaire* (Mps) to those of high school applicants for the fall and winter semesters prior to the year in progress. The *Rang centile au secondaire adulte* (Rca) is established by comparing the applicant's *Moyenne générale au secondaire adulte* (Mga) to those of applicants for the fall and winter semesters prior to the year in progress. Having applicants from previous semesters as a reference for comparison purposes provides a larger sampling, thereby resulting in a more relevant and higher quality ranking.

Applicants who have no Cfs, and can therefore not be ranked (NC under the **Adm** column), are placed at the end of the *Adulte* ranking list in ascending order by file number. These are applicants who have **fewer than a combined total of 14** courses that can be used to calculate an Rcj for the youth sector and an Rca for the adult sector.

- ***College* ranking list**

On the ***Collegial*** ranking list, applicants are ranked in descending order based on the ***Cote finale au collégial*** (Cfc on the ranking list).

An applicant's ***Cote finale au collégial*** (Cfc) (see Appendix III) depends both on his ***Cote mixte au secondaire*** (Cms) (and therefore of the value and weight granted in the *Rang centile jeune* and the *Rang centile adulte*) and his ***Rang centile au collégial*** (Rcc), each element weighted by an established factor which takes into account the number of courses taken at the college level. *The Rang centile au collégial* is established by comparing the applicant's ***Cote de rendement au collégial*** (Crc) to those of applicants for the fall and winter semesters prior to the year in progress. The *Cote de rendement au collégial* is taken from the Ministère's database.

Applicants who have no Cfc, and can therefore not be ranked (NC under the **Adm** column), are placed at the end of the ***Collégial*** ranking list in ascending order by file number.

These are applicants:

whose academic record contains **fewer than 4** college marks.

or

who have **fewer than a combined total of 14** courses that can be used to calculate an Rcj for the youth sector, an Rca for the adult sector and an Rcc for the college sector.

F. Using the rankings

- **Information in the `Rang` column**

In the **`Rang`** column, applicants are ranked in order, each separated by a value of "1".

On the *Youth* ranking list, applicants who appear to have an equivalent *Cote finale au secondaire* (Cfs) will be ranked according to a calculation of their score **rounded to 15 decimal places;** as such, the ranking order reflects the descending order of actual *Cotes finales*, before rounding. The same applies to the *Adulte* ranking list and the rank stemming from the *Cote mixte au secondaire* (Cms) as well as to the *Collégial* ranking list and the rank stemming from the *Cote finale au collégial* (Cfc).

- **Perspectives of the `Informations supplémentaires` column**

The **`Informations supplémentaires`** column provides all sorts of information about the applicant that can **put another perspective** on his ranking. It is important to pay close attention to this information, which may refer to certain things such as (see Glossary for more details):

- language of instruction and second language
- outcome of the file analysis: results or registrations at the adult high school or college level; insufficient number of credits in the youth high-school sector; number of failed college courses; college studies in the same family of programs; originally from a region not serviced by SRAM; high-school studies in the J1 Certification System, etc.
- diplomas earned (DEC, DEP, DES)*
- any additional transcripts not used in the calculations, comparative evaluations, letters, memos, etc.

- **Restrictions appear in the `Conditions de rejet` column when…**
  - subjects that are required in order to meet general admission requirements have not been successfully completed and are not in the process of being successfully completed.
  - subjects that are required in order to meet the program's specific admission requirements (prerequisites) have not been successfully completed and are not in the process of being successfully completed.
  - requirements R2, R3, R4 and R6 (see **Reference List**) are not met, in situations where these are used by the College.

Evaluating the data provided in the **`Informations supplémentaires`** and **`Conditions de rejet`** columns **may lead us to re-evaluate** the decision solely based on rank. It is important to note, however, that the applicant's rank is in no way affected by the fact that he, for example, lacks a prerequisite or credits for a subject required to obtain a Secondary school diploma (SSD), or that he has a lower than expected average in the language of instruction. It is therefore essential to truly understand the meaning of each item included in the **`Informations supplémentaires`** and **`Conditions de rejet`** columns.

- **The `Adm` column**

Right before the **`Rang`** (rank) column, you will find the **`Adm`** column, which contains verdicts that have been given based on the Ministère's admission regulations, **but not in relation to specific College requirements.**
The Adm value (admissible) will be displayed when the applicant respects the admission regulations defined by the RREC (Rules on college Certification System) without needing to take remedial courses; The Màn (remedial course) value will be displayed when the applicant holds an SSD and meets all of the program's prerequisites, but has not successfully completed or is not in the process of successfully completing one of the following subjects: Secondary 4 History (Hi), Secondary 5 Language of Instruction or Second Language (L5), Secondary 4 Mathematics or better (Ma), Secondary 4 Science or better (Sc). The Màn value takes precedence over Adm.

The AdmA value, for its part, identifies those applicants who meet all the following requirements:

- have obtained marks in the adult high-school sector or are registered in the adult high-school sector
- have not obtained an SSD
- have not earned the status of admissible (Adm value),
- meet the prerequisites of their programs of choice as well as the criteria for the A3 adult general education Certification System.

The Adm and Màn values take precedence over the AdmA value.

The **Adm** column may also display the Prs and Prf values. The Prs value means that an applicant does not exactly meet all of the Ministère's general admission requirements. If, upon verification, this information proves accurate, the **RS** (scolarité insuffisante – insufficient academic background) code should be selected. The Prf value means that the applicant does not meet the Ministère's admission regulations in terms of prerequisites for the program of choice. If, upon verification, this information proves accurate, the **RF** (préalables insuffisants – insufficient prerequisites) code should be selected. The *Classer* software program attributes the Prs value when the assessment of marks indicates a (probable) lack of the basic schooling that is required. If this cannot be validated, the system conducts an analysis of the prerequisites. If they do not meet the Ministère's regulations, the Prf value will be added to the **Adm** column. The Prs value therefore takes precedence over the Prf value.

The **Informations supplémentaires** and **Conditions de rejet** columns help guide the Admission Officer towards any additional verifications that can be made to ensure either of these suggested values are indeed valid.

Clearly, the Adm, AdmA and Màn values are not intended to force a College to admit any particular applicant. If a College's particular requirements are more restrictive than those of the Ministère's, by virtue of which an Adm value is attributed, or if the applicant does not rank among the top applicants, given limited space in the program, he **should not be admitted.** In much the same way, the Admission Officer may choose to ignore the suggestion to refuse an applicant based on a lack of the basic schooling required (Prs) or insufficient prerequisites (Prf); the Admission Officer may indeed choose to **admit** the applicant and wait until a final verification of the applicant's marks is made at the start of the semester before informing him or her of refusal. At the same time, the *Classer* software program suggests the best (probable) verdict to the Admission Officer **who, in accordance with the College's admission regulations and its local practices, can then decide to refuse** the applicant after examining his file: either because the applicant does not have the basic schooling required to study at the college level (Prs) or, based on the Ministère's requirements, the applicant does not have the prerequisite(s) required to study in this program (Prf).

The Admission Officer must consider the Adm, AdmA, Màn, Prs and Prf values as an indication of the verdict that could be given to this applicant.

Chapter 4
Tools for SELECTING applicants
Academic profiles: an in-depth look

Every ranking list is accompanied by the academic profiles of the applicants on the list. An academic profile is essentially an overview of an applicant's academic record(s) and *Classer*'s processing of the applicant's marks.

An applicant can have several academic records within his academic profile (up to **five**), depending on his academic background. The five possible academic records **a single applicant** can hold are:

- **The *Youth*** (Jeune) **academic record** which contains marks and registration information from the general youth high-school sector (*Charlemagne* or school).
- **The *Vocational*** (Pro) **academic record** which contains marks and registration information from the vocational high school sector (*Charlemagne*).
- **The *Adult*** (Adu) **academic record** which contains marks and registration information from the adult high-school sector (Charlemagne or *C.I.*).
- **The *College*** (Col) **academic record** which contains marks and registration information from the college level (*Socrate*).
- **The *Comparative Evaluation for Studies Done Outside Canada*** (Éva) record which provides the content of the comparative evaluation for studies done outside Québec recently produced by SRAM.

There is another possible **academic record** named ***Other*** (Aut). Used only for applicants in the *Autre* category, it does not contain any marks or registration information.

Some applicants in the *Autre* category might not have an *Autre* academic record, but could very well have a ***Comparative Evaluation for Studies Done Outside Québec*** record if SRAM has **recently** carried out such an evaluation. Note that evaluations carried out by SRACQ or the ministère de l'Immigration et des Communautés culturelles are not processed and printed by SRAM. The applicant from the *Autre* category who has adult high school registration information from *C.I.* will have an *Adulte* record, while an applicant who has registration information in *Socrate* will have a *Collégial* record.

However, an applicant with a *Comparative Evaluation* and registration information from the youth sector will be classified as being in the *Youth* category and will have an **NC** note on the ranking list.

Example of an Academic profile (with all sections)

Section 1

SRAM

Cégep Dubois-Dormant (ZZ)
Regroupement de programmes 30033
UNTW24049602 1333604
Untel, Walid

Date	2014-03-01 15:00	*Programme-admission*	30033
Tour	1 (aut-2014)	*Clientèle et rang*	Jeune 17 / 84
Dossiers	Jeune	*Page pour ce collège*	3896

Section 2

Dossier social

Adresse	555 Principale, app. 5 Grand-Village, QC H0H 0H0
Téléphone	(514) 555-0442
Courriel	courriel_fictif@HOTMAIL.COM
Naissance	1996-04-24 *Sexe* M
Statut	Citoyen canadien
Prov. déduite	767676 de la Vie, École

Cotes

Mgs	70	*Cps*	65	*Sec4*	40
Cfs	70	*Rcj*	22	*Ins4*	
Mss	69,67	*Mse*	70,89		
Mga					
Cms		*Rca*			
Crc					
Cfc		*Rcc*			

Unités

Sec5	30		
Ins5	2		
Prof			

Sanction

Admissibilité
Adm

Conditions de rejet

Informations supplémentaires

Section 3

Conditions générales d'admission

Hi	*Sc*	*Ma*	*L5*	*Lef*	*Lsa*	*Lea*	*Lsf*
Réu-f	Réu-f	Réu-f	Réu-v	Réu-v	Réu-v		

Sanction J5

Ar	*Ee*
Réu-f	Réu-v

Préalables des programmes

Mat01	*Mat60*	*Mat61*	*Mat63*	*Mat08*	*Mat09*	*Mat10*	*Mat11*	*Mat12*	*Mat13*	*Scp02*	*Scp21*	*Scp20*	*Chi31*	*Chi30*	*Phy41*	*Phy40*
Réu-f	Réu-v									Réu-f						

Secondary school marks (Youth) and Summary

Dossier secondaire jeune

Matière	*Résultats antérieurs*						*Ministère*						*Année en cours*						*Moyenne*	
	Cours	*Nt*	*Rem*	*Cours*	*Nt*	*Rem*	*Cours*	*Nt*	*Rem*	*Rc*	*Cours*	*Nt*	*Rem*	*Rc*	*Cours*	*Nt*	*Rem*	*Moy*	*Cours*	*Nt*	*Rem*	*Moy*	*matière*	*pondérée*
Anglais	136-406	69	3	136-440	63	3									136-506	71	79		136-540	66	76		70	*Ang* 68
	136-430	73	2	136-450	70	3									136-530	77	84		136-550	69	78			
Arts	168-402	66	2																				66	*Art* 71
Français	132-406	75	3	132-430	89	1									132-506	73	78		132-530				74	**Fra* 73
	132-410	72	3												132-510				157-542					
	132-420	71	4												132-520	73	78							
Géographie															092-504	75	73						75	*Geo* 77
Histoire							087-404	70		47					085-594	24	66						47	**His* 42
Mathématiques	063-410	71	2				063-414	65		45	063-420	62		36	063-504	61	66						63	**Mat* 62
Musique															169-502	68	71						68	*Mus* 67
Sciences physiques	055-420	92	1				055-410	51		16	055-444	67		38									67	*Scp* 65
Autres	043-402	82	1	049-464	84	1									043-502	77	75		069-502	69	68		78	*Aut* 80
	045-444	78	4	069-404	77	1									049-544	78	85							

Sommaire dossier secondaire jeune

Cours	*suivis*	20	*réussis*	18	*échoués*	1	*inscrits*	1

Section reserved for Admissions

Section décision pour le collège

Choix

Tour 1 AH 30033 _____ Décision

Décision

AD AP AS

RC RD RF RL RM RP RR RS RT

Numéro de la session si admis: _____

Par: _____

Comparative description of information displayed on academic profiles

- **Information that is identical for every student type and on every page of the same profile**

Section 1

Section 1: Example 1

Section 1: Example 2

For any academic profile, the left-hand portion of Section 1 contains the following information about the applicant:

- His name and permanent code
- His current semester application number and, where applicable, his historical file number.
- The program grouping number from the ranking list on which he appears.

- The right-hand portion displays:
  - The ranking date, round and semester for which the applicant has submitted his application
  - The program of study and, where applicable, option selected by the applicant in the *sram.omnivox* system
  - The student type (also specifying if this is a verdict-ranking list for this student type)
  - The applicant's rank with relation to the total number of applicants on this list
  - The name of the various records this applicant has within his academic profile (Jeune, Pro, Adu, Col, Éva, Aut)

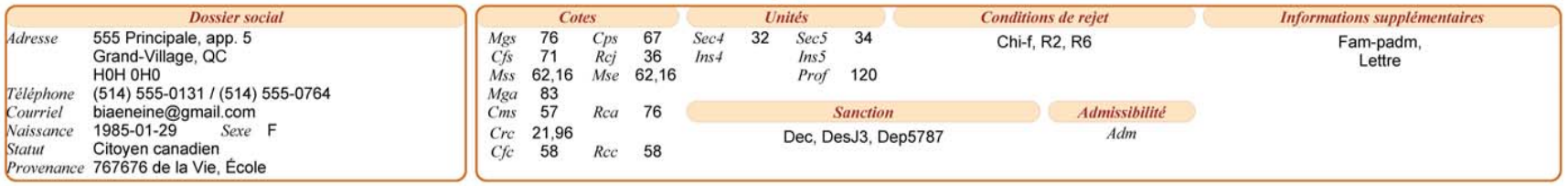
Note: Section 1 appears on every page of an applicant's academic profile.

Information that is identical for every student type
Section 2

Section 2: Example 1

Dossier social																	
Adresse	555 Principale, app. 5 Grand-Village, QC H0H 0H0	*Mgs*	82	*Cps*	81	*Sec4*	40	*Sec5*	34	Chi-a, Phy-a		Éc50%se, Éc50%uni-se, Nbéc≥2					
Téléphone	(514) 555-0033 / (514) 555-0858	*Cfs*	91	*Rcj*	84	*Ins4*		*Ins5*									
Courriel	100g011@hotmail.com	*Mss*	83,13	*Mse*	83,13			*Prof*									
Naissance	1988-08-04 *Sexe* M	*Mga*															
Statut	Citoyen canadien	*Cms*		*Rca*						*Sanction*		*Admissibilité*					
Provenance	767676 de la Vie, École	*Crc*	30,12							DesJ3		*Prf*					
		Cfc	94	*Rcc*	97												

Section 2: Example 2



Dossier social																	
Adresse	555 Principale, app. 5 Grand-Village, QC H0H 0H0	*Mgs*	76	*Cps*	67	*Sec4*	32	*Sec5*	34	Chi-f, R2, R6		Fam-padm, Lettre					
Téléphone	(514) 555-0131 / (514) 555-0764	*Cfs*	71	*Rcj*	36	*Ins4*		*Ins5*									
Courriel	biaeneine@gmail.com	*Mss*	62,16	*Mse*	62,16			*Prof*	120								
Naissance	1985-01-29 *Sexe* F	*Mga*	83														
Statut	Citoyen canadien	*Cms*	57	*Rca*	76					*Sanction*		*Admissibilité*					
Provenance	767676 de la Vie, École	*Crc*	21,96							Dec, DesJ3, Dep5787		*Adm*					
		Cfc	58	*Rcc*	58												

The left-hand portion of this section contains additional information on the applicant in what is referred to as his *Dossier social* (personal information). This is the information that has been provided by the applicant in the *sram.omnivox* system, some of which has been validated using *Ariane*.

The right-hand portion contains the results of the academic record analysis conducted by *Classer*:

- Under the **`Cotes`** heading are different scores, averages and percentiles.
- Under the **`Unités`** heading is the current number of Secondary 4 and 5 (youth, general sector) credits that have been successfully completed or are in the process of being successfully completed, the number of credits for which the applicant is registered (no mark) and, if applicable, the number of credits obtained in the vocational sector.
- Under the **`Conditions de rejet`** heading are notes concerning general admission requirements, program prerequisites and optional refusal criteria **R2**, **R3**, **R4** and **R6** (see Glossary)**.**
- Under the **`Informations supplémentaires`** heading is a variety of more detailed information on certain aspects of the applicant's academic record (see Glossary).
- Under the **`Sanction`** (certification) heading is the status of an applicant's certification at either the youth or adult high-school level or at the college level. If the applicant holds an SSD, the notes will indicate his specific certification system and, if he

holds an SSVD, the notes will indicate the specific vocational program in which he earned a degree (this information therefore does not appear in the **`Informations supplémentaires`** section).

- Under the **`Admissibilité`** (admissibility) heading is the outcome determined by *Classer* after analyzing the applicant's results based on the Ministère's admission requirements.

Note: Section 2 only appears on the first page of an applicant's academic profile, regardless of student type.

Section 3

Section 3: Example 1

Conditions générales d'admission								Sanction J5		Préalables des programmes																		
Hi	Sc	Ma	L5	Lef	Lsa	Lea	Lsf	Ar	Ee	Mat01	Mat60	Mat61	Mat63	Mat08	Mat09	Mat10	Mat11	Mat12	Mat13	Scp02	Scp21	Scp20	Chi31	Chi30	Phy41	Phy40	Mus5x
Réu-f	Réu-f	Éch-i	Réu-f	Réu-f	Réu-f			Réu-f	Réu-f	Éch-f				Éch-i						Réu-f							

Section 3: Example 2

Conditions générales d'admission								Sanction J5		Préalables des programmes																		
Hi	Sc	Ma	L5	Lef	Lsa	Lea	Lsf	Ar	Ee	Mat01	Mat60	Mat61	Mat63	Mat08	Mat09	Mat10	Mat11	Mat12	Mat13	Scp02	Scp21	Scp20	Chi31	Chi30	Phy41	Phy40	Mus5x
Réu-f	Réu-f	Réu-f	Réu-f	Réu-f	Réu-f			Réu-f	Réu-f	Réu-f	Réu-f	Réu-f	Réu-f							Réu-f	Réu-f	Réu-f	Réu-f		Réu-f		

This section is divided into three parts, each containing various subjects. The *Classer* analysis results are displayed under each subject (when this is a subject that is **part of** the applicant's file). Verdicts may be either *Réussi final* (Réu-f), *En voie de réussite* (Réu-v), *Échoué final* (Éch-f), *En voie d'échec* (Éch-v) or *Inscrit* (Éch-i)[4].

- The first part of this section provides *Classer*'s verdicts concerning general admission requirements. These particular verdicts are based on Secondary 4 History (Hi), Secondary 4 Science (Sc), Secondary 4 Mathematics (Ma), Secondary 5 Language of Instruction or Second Language (L5), Secondary 5 French as Language of Instruction (Lef), Secondary 5 English as Language of Instruction (Lea), Secondary 5 French as a Second Language (Lsf), Secondary 5 English as a Second Language (Lsa).
- The *Sanction J5* (J5 certification) part of this section provides information on the status of Secondary 4 Art (Ar) and Secondary 5 Physical Education or Ethics and Religious Culture (Ee), whether the student has already obtained his SSD or is in the process of obtaining it. Note that these two subjects are not included as part of the general admission requirements for college. They are certification requirements for the **J5** Certification System. The importance granted to these subjects will depend on the applicant's situation.
- The **`Préalables des programmes`** (program prerequisites) portion displays—for each prerequisite, regardless of the applicant's program—*Classer*'s analysis results (only when subjects related to this prerequisite are **part of** the applicant's file).

[4] *Réussi final* = Final successful completion, *En voie de réussite* = in the process of being completed, *Échoué final* = Final fail and *Inscrit* = Registered.

Note: Section 3 only appears on the first page of an applicant's academic profile, regardless of student type. The results displayed in this section may have been obtained through "granting". For example, *Classer* provides an Ar-i note for Secondary 4 Art in the case of an applicant who is currently registered in Secondary 5 Art, even if he did not actually take the Secondary 4 art course. The Prerequisites section of the Glossary explains how the "granting" is done in the *Classer* system.

- **Information that varies according to student type**

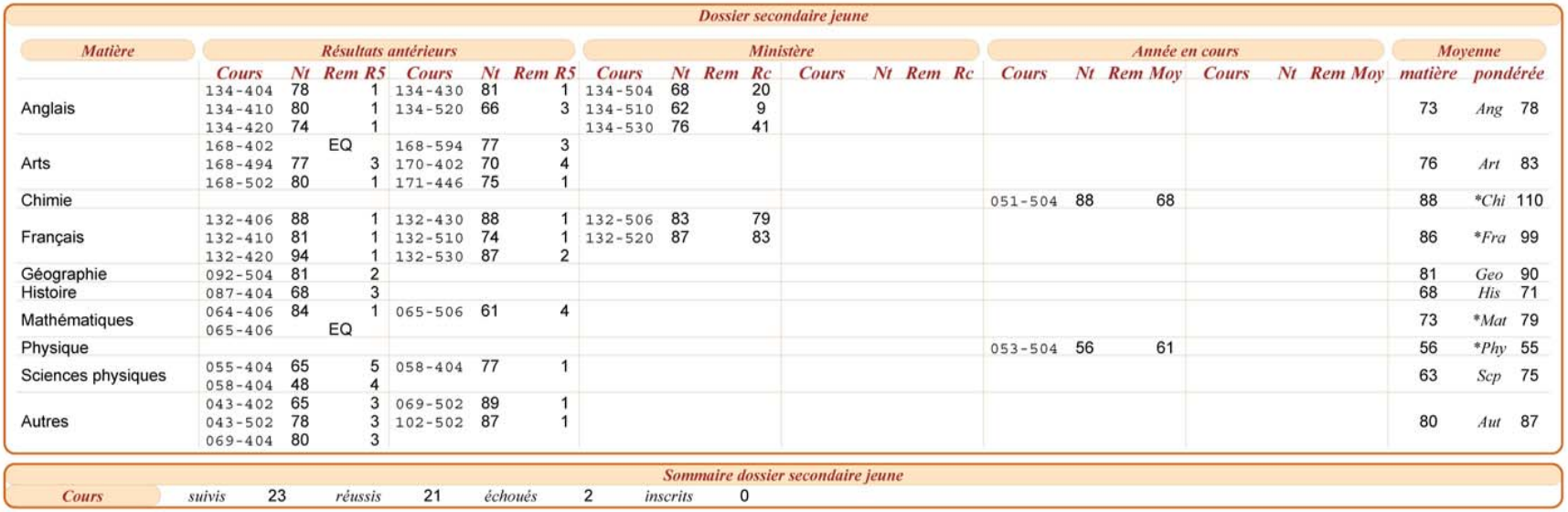
Sections related to "Academic Record"
The various academic records are listed in the following order:

1. *Dossier secondaire jeune* (youth high school, general sector, record) if applicable
2. *Dossier secondaire professionnel* (vocational high school record) if applicable
3. *Dossier secondaire adulte* (adult high school, general sector, record) if applicable
4. *Dossier collégial* (college record) if applicable
5. *Évaluation comparative des études effectuées hors du Québec* réalisée par le SRAM (Comparative Evaluation for Studies Done Outside Québec record produced by SRAM) if applicable
6. *Dossier Autre* (no other file is included in this case)

Each **Dossier** section (except in the case of the *Autre* file) is immediately followed by another narrow box that provides a summary of what is displayed above. The summary gives a quick overview of the information displayed on the record.

1. The *Dossier secondaire jeune* (youth high school record) and Sommaire (summary)

Example: ***Dossier secondaire jeune*** and ***Sommaire*** sections



Dossier secondaire jeune

Matière	Résultats antérieurs						Ministère								Année en cours						Moyenne		
	Cours	Nt	Rem	R5	Cours	Nt	Rem	R5	Cours	Nt	Rem	Rc	Cours	Nt	Rem	Rc	Cours	Nt	Rem Moy	Cours	Nt	Rem Moy	matière	pondérée	
Anglais	134-404	78		1	134-430	81		1	134-504	68		20											73	*Ang*	78
	134-410	80		1	134-520	66		3	134-510	62		9													
	134-420	74		1					134-530	76		41													
Arts	168-402		EQ		168-594	77		3															76	*Art*	83
	168-494	77		3	170-402	70		4																	
	168-502	80		1	171-446	75		1																	
Chimie																	051-504	88	68				88	*Chi	110
Français	132-406	88		1	132-430	88		1	132-506	83		79											86	*Fra	99
	132-410	81		1	132-510	74		1	132-520	87		83													
	132-420	94		1	132-530	87		2																	
Géographie	092-504	81		2																			81	*Geo*	90
Histoire	087-404	68		3																			68	*His*	71
Mathématiques	064-406	84		1	065-506	61		4															73	*Mat	79
	065-406		EQ																						
Physique																	053-504	56	61				56	*Phy	55
Sciences physiques	055-404	65		5	058-404	77		1															63	*Scp*	75
	058-404	48		4																					
Autres	043-402	65		3	069-502	89		1															80	*Aut*	87
	043-502	78		3	102-502	87		1																	
	069-404	80		3																					

Sommaire dossier secondaire jeune

Cours	suivis	23	réussis	21	échoués	2	inscrits	0

Referred to as **`Dossier secondaire jeune`**, the youth high school record contains the courses, grouped by subject, taken in the youth high school general sector. Any course that cannot be linked to one of the 15 subjects defined by SRAM is placed in the *Autre* (other) category. For each **`Matière`** (subject) listed on the left, courses are divided into 3 groups, each identified by a different heading:

- **`Résultats antérieurs`** (previous results) taken from *Charlemagne*: school marks, notes and quintile.
- **`Ministère`** marks taken from *Charlemagne*: marks, notes and percentile.
- **`Année en cours: sommaire des étapes`** (year in progress: term summary) provided by the school, marks, notes, group average and registration information.
- The **`Moyenne / matière`** column provides the average obtained for the courses in this subject.
- The **`Moyenne / pondérée`** column provides the weighted average for this subject; the asterisk indicates which subjects are used in calculating the preliminary score (as defined by the College in the *Critère* system).

For the youth high-school sector, the **Sommaire** (summary) shows the number of courses taken, passed or in the process of being passed, failed or in the process of being failed, or which the student is registered in.

2. The *Dossier secondaire adulte* (adult academic record) and *Sommaire* (summary)

Example: The ***Dossier secondaire adulte*** and ***Sommaire*** sections

Dossier secondaire adulte

Matière	Résultats antérieurs						Année en cours							
	Cours	Nt	Rem	Cours	Nt	Rem	Cours	Nt	Rem	Date de fin	Cours	Nt	Rem	Date de fin
Anglais							ANG-44366			2012-04-05	ANG-55546			2012-05-25
Chimie	CHI-50412	76					CHI-50422			2012-02-24	CHI-50432			2012-04-27
Français	FRA-40613	78		FRA-51411	85									
	FRA-40623	57		FRA-51422	75									
	FRA-40623	64		FRA-51433	73									
Histoire	HIS-40162	74		HIS-40172	70									
Mathématiques	MAT-41012	54		MAT-41031	51		MAT-51011	60		Note Finale				
	MAT-41012	65		MAT-41031	83		MAT-51021	61		Note Finale				
	MAT-41021	42		MAT-41042	58		MAT-51031			2012-04-26				
	MAT-41021	65		MAT-41042	68		MAT-51041			2012-06-01				
	MAT-41031	34												
Sciences physiques	SCP-40102	70		SCP-40122	55									
	SCP-40112	70		SCP-40122	76									
	SCP-40122	45												
Autres	INF-50553	66		SEF-50241	93									

Sommaire dossier secondaire adulte

Cours	suivis	33	réussis	19	échoués	8	inscrits	6		
Règles de sanction	LE:	12 (0) /12	LS:	0 (12) /8	MST:	19 (6) /8	USO:	4 (0) /4	Unités 4+5:	36 (18) /54
	LE5:	6 (0) /6	LS5:	0 (6) /4	MAT:	8 (2) /4			Unités 5:	14 (12) /20

Referred to as **Dossier secondaire adulte**, the adult academic record contains the courses, grouped by subject, taken in the adult high-school sector. Any course that cannot be linked to one of the 7 subjects defined by SRAM is placed in the "Autre" category. For each **Matière** (subject) listed on the left, courses are divided into 2 groups, each identified by a different heading:

- **Résultats antérieurs** (previous results) taken from *Charlemagne*: course codes, marks, notes.
- **Année en cours** (year in progress) results provided in *C.I.* and registration information along with anticipated course end dates stated by the Academic Advisor, or other comments. Marks and notes may also be included here.

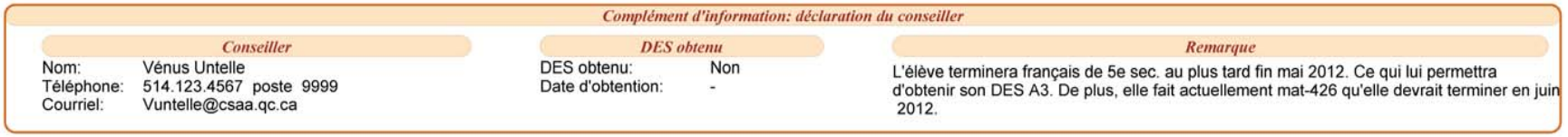
Note: all of the marks available for a single course taken by the applicant are provided, included any fails subsequently followed by a pass.

For the adult high-school sector, the **Sommaire** (summary) shows the number of courses taken, passed, failed or registered in. Furthermore, for students who have not obtained an SSD and for whom the Adm value does not appear under the **Admissibilité** heading, but who have either obtained marks in the adult sector or are registered in courses in the adult sector, the summary displays

the number of credits that have been successfully obtained or are in the process of being obtained as well as the number of credits which the student is registered for (in brackets) based on the certification criteria of the A3 Certification System. Credits are cumulated from the youth general sector, the vocational sector and the adult general sector.

A section called **`Complément d'information : déclaration du conseiller`** (additional information: counsellor statement) may also be included as part of the adult academic record if C.I. has been entered by an adult high-school counsellor. Prior to 2011, this document was included as part of the physical files of applicants. This information is now added to academic profiles instead. In addition to information on course registration and non-transmitted marks, additional information can also be found under the headings of **`DES obtenu`** (obtained SSD) and **`Remarque`** (observations), where applicable. Lastly, under the **`Conseiller`** (counsellor) heading, you will find the contact information of the counsellor who provided the C.I. in this particular file.

Example: ***Complément d'information:déclaration du conseiller*** section



Complément d'information: déclaration du conseiller

Conseiller		*DES obtenu*		*Remarque*
Nom:	Vénus Untelle	DES obtenu:	Non	L'élève terminera français de 5e sec. au plus tard fin mai 2012. Ce qui lui permettra d'obtenir son DES A3. De plus, elle fait actuellement mat-426 qu'elle devrait terminer en juin 2012.
Téléphone:	514.123.4567 poste 9999	Date d'obtention:	-	
Courriel:	Vuntelle@csaa.qc.ca			

3. The *Dossier secondaire professionnel* (vocational academic record) and *Sommaire* (Summary)

Example: The ***Dossier secondaire professionnel*** and ***Sommaire*** sections

Dossier secondaire professionnel

Ministère

Cours	*Titre du cours*	*Nt*	*Rem*	*Cours*	*Titre du cours*	*Nt*	*Rem*	*Cours*	*Titre du cours*	*Nt*	*Rem*
254-992	Santé et sécurité-ch construct		RE	281-652	Dessin d'un croquis		RE	281-707	Circuit d'électr. industrielle		EC
281-621	Métier et formation		RE	281-667	Travaux d'usinage manuel		RE	281-726	Analyse d'un circuit logique		EC
281-632	Utilisation de l'informatique		RE	281-672	Déplacement d'équipement		EC	281-732	Alignement conventionnel		EC
281-648	Vérif. d'un circuit électrique		EC	281-692	Raccordement de conduits		EC				

Sommaire dossier secondaire professionnel

Cours	*suivis*	11	*réussis*	5	*échoués*	6	*inscrits*	0

Referred to as **`Dossier secondaire professionnel`**, the vocational academic record contains a list of the courses taken in the vocational sector along with the results obtained for these courses (marks, notes). These course results are not used for calculating any averages, scores or percentiles. If the successfully passed courses have led the applicant to obtain an SSVD, the number of his program of study and of the corresponding certification will be provided on the right-hand side of the second section (under the **`Sanction`** heading).

For the adult high-school sector, the **Sommaire** (summary) shows the number of courses taken, passed, failed or registered in.

4. The *Dossier collégial* (college file) and *Sommaire* (summary)

Example: The ***Dossier collégial*** and ***Sommaire*** sections

Dossier collégial

Session						Bulletin d'études collégiales											
Id	*Prog*	*Col*	*Échecs*			*Cours*	*Nt*	*Moy*	*Rem*	*Cours*	*Nt*	*Moy*	*Rem*	*Cours*	*Nt*	*Moy*	*Rem*
A-07	300A0	VM				109-103-02 320-103-VM 330-910-RE	77 71 77	66 65 63		340-103-04 385-941-VM 601-101-04	77 82 71	67 70 71		607-CC1-VM	74	60	
H-08	300A0	VM	≥2			340-102-03 360-300-RE 383-921-RE	63 58 80	60 72 72	EC(3)	385-950-VM 387-960-VM 601-102-04	80 82 75	71 66 74		604-103-03	57	64	EC(3)
A-08	300A0	VM	≥2	50%	uni50%	330-972-VM 340-JCD-03	5 31	78 66	EC EC	350-102-RE 360-300-RE	0 43	76 66	EC EC(3)	601-103-04 604-103-03	28 51	64 75	EC(2) EC(3)
H-09	300A0	VM	≥2	50%	uni50%	109-104-02 360-300-RE	10 0	75 67	EC EC(3)	385-944-VM 601-103-04	0 0	80 69	EC EC(2)	604-103-03	0	69	EC(3)

Sommaire dossier collégial

Cours	*suivis*	25	*réussis*	12	*échoués*	13	*inscrits*	0
Moyenne	*générale*	56	*pondérée*	48	*écart*	-13		
Épreuves								
Sanctions								

Referred to as **Dossier collégial**, the college file presents the applicant's academic background at the college level. The following information is provided for every semester the student was registered for:

- Program of study and college attended
- Courses, marks, group averages and notes
- Course registration information
- Information on the applicant's academic performance for a given semester:
  - 50%, if the applicant has failed half of his courses or more
  - ≥2, if the applicant has failed at least 2 courses
  - uni50%, if the applicant has failed to obtain half or more of the credits he was registered for
  - EC or EC(*) for courses the applicant has failed or for courses the applicant has failed X (*) times.

Note: all marks available for a single course taken by the applicant, **including marks of 0, will be used for calculations made.**

The **Sommaire** shows:

- The number of courses taken, passed, failed or registered in at the college level.
- The overall average, the weighted average and mean college deviation.

- The program's comprehensive examinations and the Ministère's examinations on the language of instruction, each of which is preceded by a note indicating the semester during which it was passed or failed.
- College certifications, each of which is preceded by a note indicating the semester during which it was obtained.
-

5. The *Évaluation comparative des études hors du Québec produite par le SRAM* (Comparative Evaluation for Studies Done Outside Québec) record

Example: The ***Évaluation comparative des études hors du Québec produite par le SRAM*** section

Évaluation comparative des études hors du Québec produite par le SRAM

Informations générales

Pays où le candidat a effectué ses études secondaires:	Maroc
Nombre d'années de scolarité complétées à l'étranger:	16
Option ou discipline des études équivalentes au secondaire:	Microbiologie
Date de délivrance:	2013-02-20

Évaluation du niveau atteint

Préalable	Réu-f	Réu-v	Éch-v/Éch-f	Éch-a	Sup-f
Mathématiques en 4e secondaire	X				
Mathématiques en 5e secondaire	X				
Sciences physiques en 4e secondaire	X				
Chimie en 5e secondaire					X
Physique en 5e secondaire	X				

Résultat de l'évaluation

Niveau déjà atteint:	De niveau universitaire
Niveau qui sera atteint conditionnellement à la réussite de l'année en cours:	
Domaine d'études dans le système québécois:	Microbiologie
Qualité du dossier:	Moyen
Remarques:	Elle a d'abord fait 12 années d'études secondaires générales en sciences expérimentales équivalentes à la 1ère année du Cégep général en sciences santé. Ensuite, elle a fait 2 années d'études universitaires pour le DEUG en biologie. Finalement, elle a fait 2 années d'études supplémentaires du 2e cycle pour sa Maîtrise en microbiologie.
Documents évalués:	Maîtrise ès Sciences Spécialisées, microbiologie, Université Hassan Premier, 2009, Maroc. Diplôme des Études Universitaires Générales ès-Sciences, Biologie, Université Hassan Premier, 2007, Maroc. Attestation du Baccalauréat, Sciences expérimentales, Ministère de l'Éducation Nationale, 2004, Maroc.

This record provides the results of the **`Évaluation comparative des études réalisées hors du Québec`** (Comparative Evaluation for Studies Done Outside Québec) if this evaluation was produced by SRAM (Éq-sram) after Winter 2008 admissions. Other comparative evaluations (MICC, SRACQ), which can be found in the applicant's file, are not displayed as part of the profile itself but are rather included in the third section under the heading of **`Informations supplémentaires`**.

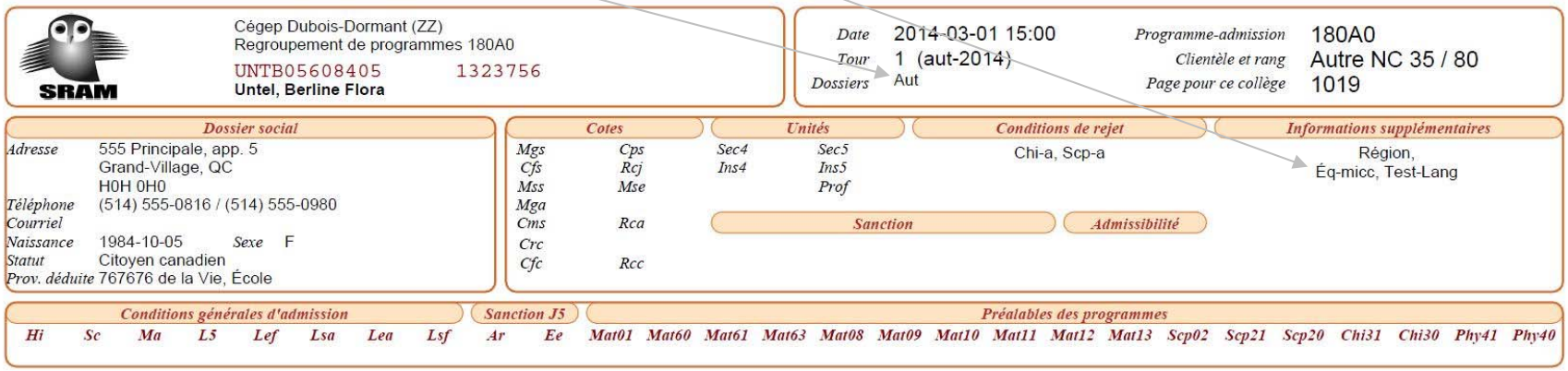
Note that the **`Sup-f`** column was added to this particular record in Fall 2011. Since academic profiles often make reference to comparative evaluations produced before this change was introduced, there is now a new line of information in the **`Résultat de`**

l'évaluation (evaluation results) portion of this record. The NON value displayed next to the ***Niveau supérieur évalué*** (higher level evaluated) line shows that the comparative evaluation specialist did not take the applicant's post-secondary transcripts into consideration during his evaluation of prerequisite subjects.

6. The *Autre* (Other) record

The academic profile of an applicant whose only academic record is an *Évaluation comparative des études effectuées hors du Québec* produced by SRACQ (Eq-sracq), MICC (Eq-micc) or SRAM (Éq-sram) before the Winter 2008 semester is **empty**. In this particular case, the file is labelled ***Autre*** (Aut). Applicants from other Canadian provinces also have an ***Autre*** file.

Example: Dossier scolaire *Autre* (*Other* academic record) section



In this case, the file of each applicants must be analyzed before decisions can be made on whether or not they are admissible.

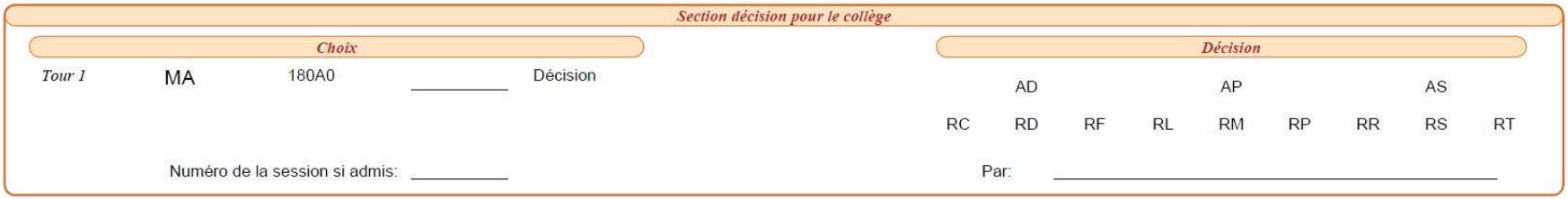
- **Information that differs from one page to another of the same profile**

  - The applicant's different files are presented in succession on his academic profile. **The same file may spill over onto the following page** if its content cannot be displayed in full on a single page.

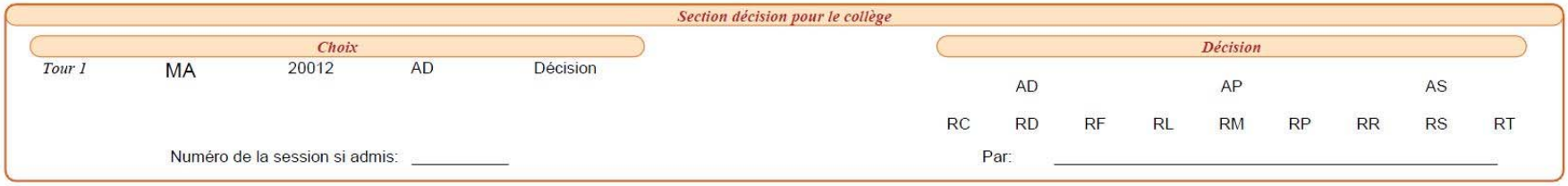
- When an academic profile requires **more than one page**, the top section (box) is always repeated as the page header, even when the page's content is different.

- The **`Section décision pour le collège`** (College decision section) is always the last to be displayed on academic profiles. The college may enter its decision concerning the applicant in this box. As such, it serves as a written record of the decision rendered in each case. It is therefore important for the college to ensure that it keeps a copy for its files.

Example of an applicant file to be evaluated: ***Section décision pour le collège***



Example of an applicant for whom an admission-verdict has been rendered: ***Section décision pour le collège***



On the right-hand side, the decision code must be circled whether the applicant is admitted (in this case, codes beginning with the letter "A") or refused (in this case, codes beginning with the letter "R"). The person who renders the decision must also sign on the line next to **`Par:`** at the bottom right-hand side of the box.

The right-hand side is intended for use by the person rendering the decision in this case, who must circle the decision code and sign. The **`Numéro de la session si admis`** (semester number if admitted) portion on the left-hand side can be useful in the case of certain programs for students from other colleges or in certain SSVD programs.

Since all colleges are now required to transmit decision codes to SRAM electronically using the *Décision* system (https://decision.sram.qc.ca), using this decision section is now optional and left to the discretion of the college.

Chapter 5
To admit an applicant into a program

Where to start

For each program, have the following information handy:

- Number of applicants to admit.
- Ranking lists.
- Academic profiles.
- The Ministère's admission requirements, refered to as *Conditions d'admission – Programmes d'études conduisant au diplôme d'études collégiales* on the Ministère's website.
- The College's official Admissions By-Law.
- The *Fall 2014 Ranking List User Guide* (SRAM).
- The *Cahier des procédures – Admission Automne 2014-Hiver 2015* (SRAM).
- The list of codes for refusals and admissions, and their definitions.

Understanding the reasons for refusal

Refusing an applicant means acknowledging that he either does not meet the Ministère's requirements or a College's specific requirements or, in the case of a program where admission is restricted, that he does not rank among the top applicants. SRAM has drawn up a list of reasons for refusal that will most likely be applicable to any, if not all, situations.

NOTE: You may occasionally be faced with a highly unusual situation for which none of the existing reasons for refusal apply. In these particular situations, it is best to contact the applicant directly and explain precisely the reason for refusal. This could happen, for instance, in the case of an applicant who, unaware of a regulation issue, applies for admission in a program for which he has already obtained a DCS, but with another profile (For example, the student is applying for Creative Arts, Literature and Languages: Communication and already has a DCS in Creative Arts, Literature and Languages: Performing Arts).

Verdicts and reasons for refusal

Situation	Reason	Important information concerning the verdict	Code
The applicant does not meet the general admission requirements set by the MESRST and his academic background is not considered equivalent to the SSD.	**INADEQUATE SCHOOLING** **SCOLARITÉ INSUFFISANTE**	This is the most restrictive reason. The applicant is not eligible for college studies at the time of application since he does not meet the MESRST requirements and the College's official Admissions By-Law. **Admissibility (*Classer*) : `Prs` or "blank"**	**RS**
The applicant is eligible, but has not been selected because the number of eligible applicants exceeds the number of spaces available in the program. Also, when submitting application, he did not meet the general admission requirements set by the MESRST.	**INSUFFICIENT SPACES DESPITE INADEQUATE SCHOOLING** **MANQUE DE PLACES MALGRÉ UNE SCOLARITÉ INSUFFISANTE**	This verdict can only be used when insufficient spaces is the reason why the applicant is refused. Despite the fact that the applicant doesn't meet the MESRST requirement for admission, he still would be admissible considering the College's official Admissions By-Law **Admissibility (*Classer*) : `Prs` or "blank"**	**RD**
The applicant is eligible, but has not been selected because the number of eligible applicants exceeds the number of spaces available in the program.	**INSUFFICIENT SPACES** **MANQUE DE PLACES**	This verdict can only be used when insufficient spaces is the only reason why the applicant is refused. The applicant is eligible, but has not ranked among the "top" applicants in the program. If the applicant is refused but his record indicates his schooling is inadequate (meaning he is not on the way to get his SSD), he should be given an **RD** reason. **Admissibility (*Classer*) : `Adm`, `AdmA`, `Màn` or "blank"**	**RM**
The applicant has an adequate academic background, but his marks are too weak for him to be admitted into his college of choice, no matter the program.	**INSUFFICIENT SCHOOL GRADES FOR THIS COLLEGE** **RÉSULTATS SCOLAIRES INSUFFISANTS POUR CE COLLÈGE**	This reason for refusal can be used when an applicant has either a low high-school or college average, a high number of failed courses at the college level (all of which can be combined with poor results in the program's prerequisites). An applicant refused entry into a specific college's program for this particular reason could be admitted into another college but not into another program this college. *N.B.* The **RC** reason can include the **RF** reason. **Admissibility (*Classer*) :** any value except `Prs`	**RC**

The applicant has an adequate academic background, but his marks are too weak for him to be admitted into his program of choice.	**INSUFFICIENT SCHOOL GRADES FOR THIS PROGRAM** **RÉSULTATS SCOLAIRES INSUFFISANTS POUR CE PROGRAMME**	This reason for refusal can be used when an applicant has either a low high-school or college average, a high number of failed courses at the college level (all of which can be combined with poor results in the program's prerequisites). An applicant refused entry into a specific college's program for this particular reason could be admitted into another college or into another program in this same college. *N.B.* The **RR** reason can include the **RF** reason. **Admissibility (*Classer*) :** any value except **Prs**	**RR**
The applicant does not have the specific prerequisite(s) required for his program of choice, or has insufficient marks to meet these prerequisites.	**INSUFFICIENT PREREQUISITES** **PRÉALABLES INSUFFISANTS**	This is a restrictive reason for a given program. The applicant is likely eligible for other programs that do not require the same prerequisites. *N.B.* The **RF** reason cannot include the **RR** or **RS** reasons. **Admissibility (*Classer*) : usually Prf but all other values are possible aside from Prs**	**RF**
The applicant did not meet the level required by his college of choice in the **language test**, or he has failed to take this test altogether.	**LANGUAGE** **LANGUE**	This is a highly restrictive reason for a given college. This may occur, for example, when a French-speaking applicant does not obtain the required results on an English-language test administered by an English college. In this case, the applicant would not be eligible for any program in this college, but could possibly be accepted into another college. **Admissibility (*Classer*) :** all values	**RL**
The applicant did not demonstrate the required qualities or skills in tests, interviews or medical exams, or he failed to take these tests or exams altogether.	**UNSATISFACTORY TESTS, PORTFOLIOS, AUDITIONS OR INTERVIEWS** **TESTS OU ENTREVUES NON SATISFAISANTS**	This reason does not apply to language test results, but rather to the results of any other test, audition or interview. The applicant could be admitted into another program that does not require the same skills **Admissibility (*Classer*) :** all values	**RT**
The applicant's file was forwarded to the concerned college, but was not evaluated since the program of choice is not accepting any new applicants this round.	**PROGRAM NON AVAILABLE** **PROGRAMME NON DISPONIBLE**	This reason is only used in Round 2 or 3 of the Fall semester, when a program no longer has any available spaces, or in the Winter for programs that are closed to admissions during that particular semester. **Admissibility (*Classer*) :** all values	**RP**

Reasons for refusal are very clearly established, and cannot just be created on a case-by-case basis. Applicants must be given an explanation for their refusal based on the admission requirements of their program of choice: this prevents the College from having to deal with complaints, and the applicants from having problems understanding why they were refused entry into a specific program or college. If the reason for which you wish to refuse an applicant is not included in the list, then he should probably be admitted into his program of choice.

Understanding the verdicts given to admitted students

Admission verdicts

Situation	Verdict	Code
The applicant is admitted (upon condition of meeting the general admission requirements).	**ADMITTED**	AD
The applicant is admitted based on certain special conditions defined by the College.	**ADMITED - SPECIAL**	AS
The applicant is admitted with a requirement to take remedial courses.	**ADMITTED WITH REMEDIAL COURSES**	AP

The different admission verdicts aim to help the Colleges follow-up with their different student types. Note that a student's marks during Round 1 admission may lead the Admission officer to enter an AD verdict even if, upon verifying his academic file just before the start of the semester, the College requires that the student take a remedial course or courses.

The meaning of the ADMITTED - SPECIAL verdict can vary significantly from college to college.

Choose an approach depending on the number of applicants to be admitted

The Admission officer for a particular program may receive two types of instructions pertaining to the number of applicants he can admit into a program. In certain cases, there are a limited number of available spaces and, in other cases, admission is open to all applicants who meet (or are in the process of meeting) the admission requirements. In other words, some programs require that applicants go through an admission process while others do not.

The approach described on the following page represents that which is generally used by most colleges. Keep in mind, however, that these are only suggestions. The process used in any given college may differ from this particular process in a variety of ways.

- **Admitting students into programs with limited spaces: Selecting applicants**

1	Refuse all applications which do not meet the current college's admission requirements while keeping possible reasons for refusal in mind. (**RS, RF, RR, RC, RT, RL** reasons for refusal).	- Start at the bottom of each list, making sure to carefully assess the not classifiable (**NC**) applicants, who are often eligible for admission. - Pay special attention to the profiles of students in the *Other* category: some will have an empty record (which means their files must be examined) and others will have a record that includes a *Comparative Evaluation*. - Pay special attention to the *Informations supplémentaires* column. - Go back up to the top of each list to identify all non-admissible applicants. - Carefully choose your reasons for refusal.
2	Make note of the total number of applicants **admitted** into this program for each of the different verdict-ranking lists and calculate the sub-totals for the *Youth, Adult* and *College* student types.	Using the statistics table found at the beginning of every verdict-ranking list for the program.
3	Calculate the total number of **admissible** *Youth, Adult, College* and *Other* applicants.	Using the verdict-ranking lists and all other ranking lists. Helpful hint: keep student type in mind if the College has a regulation for admission on a pro-rata basis considering the number of admissible applicants for each type.
4	By student type, identify the total number of applicants **already admitted** as well as the total number of **admissible applicants** for the program.	This procedure gives you the total number of applicants that can be admitted. This number will be compared to the number of spaces available in the program.
If the number of admissible applicants is greater than the number of available spaces, continue with steps 5, 6 and 7. Inversely, if the number of applicants is NOT greater than the number of spaces, render the admission verdicts while taking your College's regulations (**AD, AS, AP**) into consideration. Then, go to Step 8.		
5	Establish, on a pro-rata basis, the **number of applicants to admit** for each student type.	The pro-rata basis for calculation is the ratio between the number of admissible applicants for that student type and the total number of admissible applicants for that program. The percentage obtained for each student type multiplied by the total number of available spaces for that program, indicates the number of applicants to be admitted for each student type.

6	Render the **admission verdict** while taking your College's regulations (**AD, AS, AP**) into consideration.	Start at the top of each of the student type lists. Keep in mind the numbers generated through the pro-rata calculations.
7	**Using the RM** code (insufficient spaces) or the **RD** code (insufficient spaces and inadequate schooling), refuse any admissible applicant whose ranking does not place him within the number of applicants to admit for the student group he belongs to.	Check again to make sure that the applicant is indeed meeting the Ministère's admission requirements before attributing the **RM** verdict or check your College's Admissions By-Law before attributing the **RD** verdict.
8	Draw up a summary of admission to this program: Applications-Admissions-Refusals.	

Admitting students into programs with no space restrictions

1	Refuse all applications which do not meet the current admission requirements while keeping possible reasons for refusal in mind. (**RS, RF, RR, RC, RT, RL** reasons for refusal).	- Start at the bottom of each list, making sure to carefully assess the not classifiable (**NC**) applicants, who are often eligible for admission. - Pay special attention to the profiles of students in the *Other* category: some will have an empty record (which means their files must be examined) and others will have a record that includes a *Comparative Evaluation*. - Pay special attention to the *Informations supplémentaires* column. - Go back up to the top of the lists to identify all non-admissible applicants. - Carefully choose your reasons for refusal. - You can never use the **RM** and **RD** verdicts when there is NO limited number of spaces.
2	Render the **admission verdict** while taking your College's Admission By Law (**AD, AS, AP**) into consideration.	Start at the top of each of the lists.
3	Make note of the total number of applicants **admitted** into this program for each of the different verdict-ranking lists.	Using the statistics table found at the beginning of every verdict-ranking list for the program.
4	Draw up a summary of admission to this program: Applications-Admissions-Refusals.	

Note: when there is no limited number of spaces, it is much easier to admit an applicant than to refuse him. Admission is conditional upon what the College sees in the applicant's transcript at the start of the semester. Remember that: admission letters provide a temporary verdict, and that admission is always considered "conditional upon …"

- **Using applicant files**

Along with the different ranking lists, the files of applicants (transcribed onto their academic profiles), are always available for consultation. The extensive reliability of the lists and profiles, however, allows colleges to admit a very large number of applicants without having to consult their files.

Why, then, are these files still made available? Simply because, in certain cases, consulting the applicant's file is absolutely necessary. This could occur when the applicant's record contains specific information under the **`Informations supplémentaires`** column, in the case of records in the *Other* category or for the not classifiable (NC) applicants at the end of each list.

The following notes, defined in the **Glossary** and appearing on the ranking lists and academic profiles, must always be closely examined:

- Lettre	- Régime1	- Éq-micc
- Mémo	- Bul-add	- Éq-sram
- Égalité	- Univer	- Éq-sracq

- **Important facts regarding the admission process**

All admission decisions must be based on a College's official Admissions By-Law.

Transparency must be demonstrated throughout the admission process: you must therefore be able to fully apply the Ministère's admission requirements, the College's specific admission requirements as well as any local selection procedures and be able to explain, at least summarily, the way in which the calculations used to rank applicants are made. It is the College's duty to provide applicants with an explanation of their reason for refusal.

Applicants who have been refused have the right to know the exact reason this decision was rendered. Note that applicants will often take this reason into consideration when making choices for the next round of the same semester or for a future semester.

Chapter 6
What's new this year

This section is designed for users who already have a good understanding of how the ranking lists work. It serves to inform them on anything new that has been added to the ranking lists or any changes that have been made since the previous edition (2013).

1. Comparative evaluation produced by SRAM

The information provided on Comparative evaluation reports produced by SRAM has been reviewed and modified, and certain standards have been re-defined. SRAM has also raised its requirements concerning the quality of documents provided by applicants. Case in point, international applicants can no longer send documents required to complete their application by fax. The table below outlines the different fields of information included on notices of equivalency (see sample on next page).

14 00 000

Évaluation comparative des études hors du Québec

	Nom du candidat :	Jean Untel
	Date de naissance :	1982-05-06
A	Pays où le candidat a effectué ses études secondaires :	Algérie
B	Nombre d'années de scolarité complétées à l'étranger :	+16
C	Option ou discipline des études équivalentes au secondaire :	Sciences de la nature et de la vie

Évaluation du niveau atteint

Préalable	Réussi	En voie de réussite	Échec ou en voie d'échec	Absent	Niveau sup.
Mathématiques en 4e secondaire	✓				
Mathématiques en 5e secondaire	✓				
Sciences physiques en 4e secondaire	✓				
Chimie en 5e secondaire	✓				
Physique en 5e secondaire	✓				

Résultat de l'évaluation

D	Niveau déjà atteint :	De niveau universitaire
	Niveau qui sera atteint conditionnellement à la réussite de l'année en cours :	---
E	Domaine d'études dans le système québécois :	Réseaux et systèmes distribués
F	Documents évalués :	2008, Diplôme du Baccalauréat, sciences de la nature et de la vie, Ministère de l'Éducation Nationale, Algérie. 2011, Diplôme de Licence, informatique, Université Abderrahman Mira-Béjaia, Algérie. 2013, Attestation de réussite au diplôme de Master Académique, réseaux et systèmes distribués, Université Abderrahman Mira-Béjaia, Algérie.
G	Remarques :	---
H	Qualité du dossier :	Moyen

Date de délivrance :	2013-09-13

Natacha Joseph
Professionnelle en cheminement scolaire international

Jean, Untel, no da session : 14 00 000

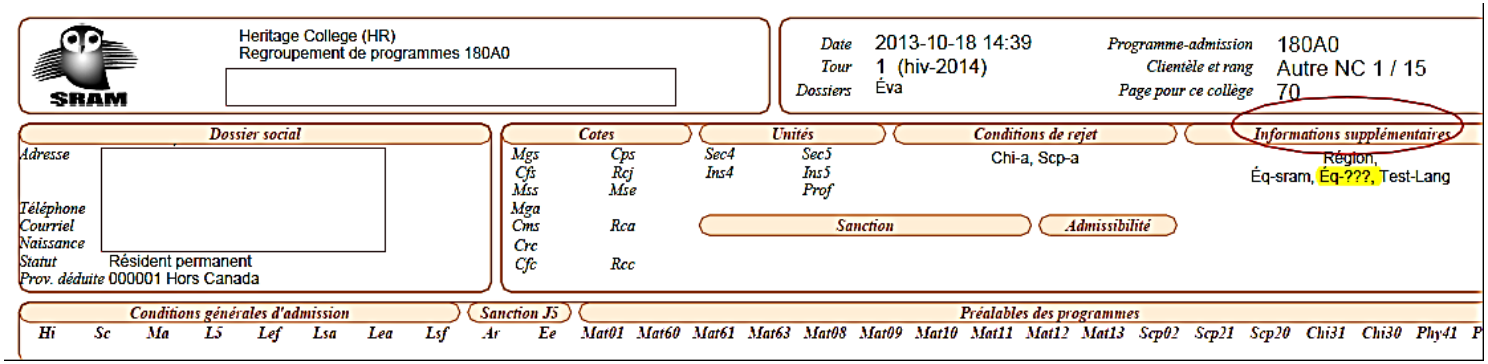
Le résultat de l'évaluation ne sert qu'à établir l'admissibilité d'un candidat aux études collégiales.
Cette évaluation ne vaut que pour les documents identifiés ci-dessus et pour la date mentionnée.

Explanations concerning the *Comparative Evaluation for Studies Done Outside Québec* produced by SRAM, effective September 2013

Item	Description of information provided
A	This is where we enter the country in which the applicant carried out studies equivalent to Québec high school studies. If the studies in question were carried out in several countries, all other countries are mentioned in the *Documents évalués* (Description of Evaluated Documents) section (Item F).
B	The number of years of schooling above 16 years and below 10 years are not calculated. A candidate without 10 years of schooling is clearly not admissible for collegial studies (as this is less than a Secondary 3 education), while a candidate with over 16 years of schooling has obviously completed university studies beyond the undergraduate level.
C	This information describes the profile (specialisation) of the high school program of study taken by the applicant. In cases where this information is not available, the evaluator enters a note stating "*Indéterminé*" (undetermined).
D	This information identifies the highest level of education successfully completed by the applicant.
E	In this section, the evaluator enters a professional discipline available in Québec that most closely compares to the professional discipline stemming from the applicant's field of study. If there is no comparative, the professional discipline is entered as it appears on the applicant's document or, if this particular information is missing, the evaluator enters a note stating "*Indéterminé*" (undetermined).
F	This section contains the list of documents evaluated in order to produce the Comparative Evaluation. The documents are listed in chronological order (oldest to most recent), clearly showing the applicant's educational path. Each document includes the following information, presented as listed here: year issued, diploma name, document title, field of study, document issuer (school or government department), country.
G	The purpose of this particular section has changed entirely. As of September 2013, this section includes information that the evaluator wishes to bring to the attention of cégeps. It may, for example, include recognition granted under the France-Québec Agreement or any doubts concerning the authenticity of the documents provided.
H	The evaluator is mandated with evaluating the quality of the applicant's file. This evaluation is based on the applicant's grades and is conducted for the purpose of admission to collegial-level studies.

2. Comparative evaluation and "questionable" documents

New information will be available to colleges when the person conducting the Comparative Evaluation for Studies Done Outside Québec for a particular applicant doubts the authenticity of the documents provided by the applicant. Should this occur, the Eq-??? indicator will appear in the **`Informations supplémentaires`** (additional information) section, both on the Academic profile and the ranking list.



In the Comparative Evaluation for Studies Done Outside Québec document, this information will appear in the **`Remarques`** field and be formulated as follows: ***L'authenticité de documents utilisés pour la production de l'évaluation comparative est mise en doute en raison de*** : … (The authenticity of documents used in the production of the Comparative Evaluation is called into question based on : reason provided by the evaluator in parentheses).

Evaluation comparative des études hors du Québec produite par le SRAM

Informations générales

Pays où le candidat a effectué ses études secondaires:	Côte D'Ivoire
Nombre d'années de scolarité complétées à l'étranger:	12
Option ou discipline des études équivalentes au secondaire:	Technique administrative
Date de délivrance:	2013-09-19

Évaluation du niveau atteint

Préalable	Réu-f	Réu-v	Ech-v/Ech-f	Ech-a	Sup-f
Mathématiques en 4e secondaire	x				
Mathématiques en 5e secondaire	x				
Sciences physiques en 4e secondaire	x				
Chimie en 5e secondaire				x	
Physique en 5e secondaire	x				

Résultat de l'évaluation

Niveau déjà atteint:	Équivalent à la 1ère année du Cégep technique
Niveau qui sera atteint conditionnellement à la réussite de l'année en cours:	
Domaine d'études dans le système québécois:	Technique administrative
Qualité du dossier:	Moyen-bon
Remarques:	L'authenticité de documents est mise en doute en raison de: il est très jeune pour en être à ce niveau...
Documents évalués:	2012-2013, Relevé de notes, 1ère B, Lycée Technique d'Abidjan, Côte d'Ivoire.

An Idéfix value was created:

"eq-mise-en-doute": the authenticity of documents used in the production of the Comparative Evaluation is called into question. Although a rare occurrence, this event alerts the college, which should then (if the applicant is admissible), investigate further.

0: false
1: true

3. Indicators for Prerequisites 61 and 63

Two new indicators were created to provide colleges with more information on how Prerequisite 61 (Secondary 4 TS/SN) and 63 (Secondary 5 TS/SN) were obtained or are in the process of being obtained in the **youth high school**. Given that two different courses can be successfully completed in order to meet these particular prerequisites, additional information could serve several purposes, both for SRAM (for research on success rates, for example) and for colleges (for creating homogeneous groups for certain programs of study). Since the concerned courses stem from the J5 Certification System, only courses within this certification system in the youth sector will be considered in this process:

- To get additional information on these prerequisites, one of the following values should appear: **Réu-f, Réu-v** or **Éch-i.** The table below outlines the possible values associated with these prerequisites:

RÉU-F	Prerequisite course successfully completed. (**split**)
RÉU-V	Prerequisite course in the process of being successfully completed. (**split**)
MAT-I	Registered in the prerequisite course. (**split**)
MAT-V	Prerequisite course in the process of being failed.
MAT-F	Prerequisite course failed.
MAT-A	Prerequisite course missing.

- When one of these three values (Réu-f, Réu-v or Éch-i) is associated with one of the prerequisites 61 or 63, *Classer* now identifies the course involved (TS or SN). A new indicator will then be added to the Academic profile as well as to the ranking lists, in the **Informations supplémentaires** (additional information) section. The possible values of this new indicator are:

For Prerequisite 61 (Secondary 4 Technical and Scientific Mathematics OR Secondary 4 Science Mathematics)

TS4	TS4 course successfully completed or in the process of being successfully completed, or registered in (youth sector).
SN4	SN4 course successfully completed or in the process of being successfully completed, or registered in (youth sector).
AutreTS/SN4	Course successfully completed or in the process of being successfully completed, or registered in (adult sector or remedial course or "granting" process).

Prerequisite 63 (Secondary 5 Technical and Scientific Mathematics OR Secondary 5 Science Mathematics)

TS5	TS5 course successfully completed or in the process of being successfully completed, or registered in (youth sector).
SN5	SN5 course successfully completed or in the process of being successfully completed, or registered in (youth sector).
AutreTS/SN5	Course successfully completed or in the process of being successfully completed, or registered in (adult sector or remedial course or "granting" process).

- A few considerations:
  - The new indicators appear on academic profiles and ranking lists in the **`Informations supplémentaires`** (additional information) section.
  - The nature of the information displayed in the **`Préalables de programmes`** (Program Prerequisite) section remains unchanged.
  - Two *Idéfix* values were created: "préalable-61-sequence" and "préalable -63-sequence".
  - These values can also be found in *Dali*.
  - Remember that only youth high school courses are used to determine the indicator.
  - EQ (equivalence) and EX (exemption) values are not taken into consideration. A numerical result is required.
  - Even if the indicators related to Prerequisite 61 and 63 are always calculated according to the rules outlined above, there may only be a single indicator displayed:
    - If TS4 and TS5, then only TS5 is displayed
    - If SN4 and SN5, then only SN5 is displayed

4. Indicators for high-school course exemptions

A new indicator was created in order to identify the files of applicants for which a course or a part of a subject has been exempted as indicated in the high school *Charlemagne* file. These courses can be recognized by a value of **EX** associated with a course code in the **Dossier secondaire jeune** (high school record) of the academic profile. In this situation, the **XMT** value is displayed in the **Informations supplémentaires** (additional information) section of the academic profile and ranking list. *Classer* does not process this information further. When this type of file is identified, it is the college's responsibility to conduct a more in-depth analysis, specify the nature of the exemption and verify what impact this might have on the program chosen by the applicant (for example, an exemption in mathematics and the applicant has chosen a program with a math prerequisite). Note, however, that an applicant who has been exempt from a high school course cannot be admitted by admission-verdict.

5. Granting science prerequisites

The MESRST has made changes related to "the high school programs combinations that meet the specific admission conditions for science". These changes were published in the document entitled *Conditions d'admission – Programmes d'études conduisant au diplôme d'études collégiales* in May 2013. They concern Secondary 4 science courses — Prerequisite 20 (SCP436) and 21 (ST/ATS and STE/SE)—and Secondary 5 science courses which must be successfully completed in order to meet these specific conditions.

Before admissions for the Fall 2013 semester, the *Socrate* system automatically considered "granting" Prerequisite 21 when an applicant successfully passed **both Secondary 5 science courses** (chemistry **AND** physics). As of Fall 2013, applicants need only pass **one of these Secondary 5 courses** (chemistry **OR** physics) in order to meet the requirements of Prerequisite 21. This change ensures that *Charlemagne* and *Socrate* process these courses in a consistent fashion.

In this context, here are the new granting rules applied by SRAM's *Classer* system:

- Prerequisite 21 (ST/ATS and STE/SE) is considered met if the applicant has passed the Secondary 5 Chemistry course (051504 or 551504 or equivalent) **OR** the Secondary 5 Physics course (053504 or 553504 or equivalent).

  N.B. If the applicant has passed Chemistry/Physics courses as part of the **former curriculum**, he must also have passed Chemistry 534 (051584 or 551584 or equivalent) **AND** Physics 534 (054584 or 554584 or equivalent) in order to meet the requirements of Prerequisite 21.

- Prerequisite 20 (SCP436) is considered met if the applicant has passed Chemistry 534 (051584 or 551584 or equivalent) **OR** Physics 534 (054584 or 554584 or equivalent).

N.B. If the applicant has passed Chemistry/Physics courses stemming from the **J5 Certification System**, he must also pass Chemistry 534 (051584 or 551584 or equivalent) **AND** Physics 534 (054584 or 554584 or equivalent) in order to meet the requirements of Prerequisite 20.

In short:

Course prerequisite	Courses that need to be passed to meet the requirements
20 SCP436	Physical Science 436 Chemistry 534 OR Physics 534 Chemistry 504 AND Physics 504
21 ST/ATS and STE/SE	(ST or ATS) AND (STE or SE) Chemistry 504 OR Physics 504 Chemistry 534 AND Physics 534

N.B. Note that these rules are somewhat different from those in the official MESRST document in effect at the time the present guide was published.

6. Prerequisites 50 and 51

In January 2013, the MESRST announced the removal of the specific admission condition for the Music (501.A0) and *Techniques professionnelles de musique et chanson* (551.A0) programs. SRAM therefore no longer calculates Prerequisites 50 and 51, and the latter have been removed from the **`Préalables des programmes`** section of the Academic profile. The "préalable-50-min" and "préalable-51-min" values will also be removed from the *Idéfix* file (next December).

7. New refusal codes

SRAM has reviewed the refusal codes that have been used up until now. The *Verdicts and reasons for refusal* table on Page 40 outlines all of the refusal codes that will be used starting with Fall 2014 admissions. Note that the RC and RD codes are new, and that the RR code has been (slightly) modified.

8. Removal of the Col-ins indicator

The Col-ins indicator (used when the applicant has declared that he is presently enrolled in college on his application) has been removed. The data transmitted by colleges (IPR and ICR) as prescribed by the MESRST and for which deadlines are attributed by the *Calendrier des opérations des systèmes Socrate, SYSEC et GEMC* (Socrate, SYSEC and GEMC calendar of operations) is a reliable source of information. In fact, the college registration data for the current session is taken directly from *Socrate* in order to be used by the *Classer* system.

.

Chapitre 7
Glossary

This list defines all of the codes used by the *CLASSER* software program, first in alphabetical order and then in numerical order.

Code	Definition		Used in
AD	ADMIS (admitted) means that the applicant is admitted upon condition that he meets the general admission requirements		Academic profiles Decision section
Adm	Identifies any applicant that meets the Ministère's admission requirements for his program of choice without having to take a remedial course. If this information does not appear, it does not mean he is not eligible. Here are the criteria used:		Ranking lists Academic profiles
	SSVD obtained	L5, Ma = Réu-f or Réu-v Ministère's program prerequisites=Réu-f or Réu-v Hi and Sc are not general admissions requirements for these applicants.	
	SSD obtained	Hi, L5, Ma, Sc = Réu-f or Réu-v Ministère's program prerequisites=Réu-f or Réu-v General admissions requirements are met considering the Ministère's "relaxed" rules* (assouplissements) if applicable. (*MELS – 2011 february)	
	SSD and SSVD not obtained	Un_sec5 ≥ 20 (youth general and vocational sector credits) Un_sec5 + Un_sec4 ≥ 54 (youth general and vocational sector credits) Hi, L5, Ma, Sc = Réu-f or Réu-v Ar, Ee = Réu-f or Réu-v Ministère's program prerequisites=Réu-f or Réu-v	
	CEES obtained	Hi, L5, Ma, Sc = Réu-f Ministère's program prerequisites=Réu-f or Réu-v	

Code	**Definition**		**Used in**
AdmA	Identifies the applicant who has marks or registrations in the adult high school sector, who has not obtained his SSD, who has not been attributed the Adm code and who meets the following criteria (A3 Certification System criteria): - Twelve (12) language of instruction credits, including six (6) Secondary 5 credits, that have been successfully obtained or are in the process of being succesfully obtained. - Eight (8) language of instruction credits, including four (4) Secondary 4 credits, that have been sucessfully obtained or are in the process of being successfully obtained. - Eight (8) Mathematics or Science and Technology (MST) credits, including at least four (4) in Mathematics. - Four (4) Social Sciences (USO) credits. - Fifty-four (54) Secondary 4 and 5 credits, including at least twenty (20) from Secondary 5. - The number of cumulated credits in Language of Instruction and Second Language cannot exceed thirty-six (36). - At least one (1) credit obtained (or in the process of being obtained) in general adult education. - The Ministère's program prerequisites have been met or are in the process of being met. The cumulated credits for these requirements are taken from the adult general sector, the youth general sector and the vocational sector.		Ranking lists Academic profiles
Adm-cond	The applicant has at least one program registration (IPR) in *Socrate* which contains a CND note (admitted on the basis of missing credits) in the *Conditions d'admission au programme* field AND the applicant still does not meet the basic college admission requirements without taking program prerequisites into consideration. He has therefore not obtained his SSD, or if he has been admitted based on an SSVD, he has not yet succesfully completed the required Secondary 5 Language of Instruction and Second Language courses and the required		Ranking lists Academic profiles

	Secondary 4 Mathematics courses.	
Adu	The applicant either already has adult high school marks (*Charlemagne*) or is currently taking adult high school courses (School) and has received at least one mark. EX and RE notes from *Charlemagne* or the school are sufficient to determine if an applicant is classified as being Adu.	Ranking lists
Adu-ins	The applicant has declared that he is presently registered at the adult high school level on his application form.	Ranking lists Academic profiles
Adu-isr	The applicant is registered (courses but no marks) at the adult high school level.	Ranking lists
Adu-lang36	Displayed in the **`Informations supplémentaires`** section when the number of cumulated Language of Instruction or Second Language credits is greater than 36.	Ranking lists Academic profiles
Adulte	Student type = Adulte if: the applicant has adult high school level marks (*Charlemagne* or *Complément d'information*) and has no mark from college level (*Socrate*)	Ranking lists Academic profiles
Ang	Weighted mark in English for the youth high school general sector	Academic profiles
AP	ADMIS AVEC COURS DE MISE À NIVEAU (admitted with remedial course). This means that the applicant is admitted with a requirement to take remedial courses.	Academic profiles: section décision
Ar-a	The Secondary 4 Art course is missing.	Ranking lists Academic profiles
Ar-f	The Secondary 4 Art course was failed.	Ranking lists Academic profiles
Ar-i	Registered in the Secondary 4 Art course.	Ranking lists Academic profiles
Ar-v	The Secondary 4 Art course is in the process of being failed.	Ranking lists Academic profiles

Code	Definition	Used in
Art	Weighted mark in Art for the youth high school general sector.	Academic profiles
AS	ADMIS SPÉCIAUX (admitted special). This means that the applicant is admitted based on certain special conditions defined by the College.	Academic profiles: decision section
Aut	Weighted mark in all subjects for the youth high school general sector that are not part of the 15 subjects evaluated by SRAM.	Academic profiles
Autre	Student type = *Autre* (Other) if: • The applicant does not fit the *Collégial* (College) student type • The applicant does not fit the *Adulte* (Adult) student type • The applicant does not fit the *Jeune* (Youth) student type	Ranking lists Academic profiles
AutreTS/SN4	This code specifies that the applicant has successfully completed, is on the way to successfully complete or is registered to the course in high school adult sector or a remedial course in college that is associated with prerequisite 61.	
AutreTS/SN5	This code specifies that the applicant has successfully completed, is on the way to successfully complete or is registered to the course in high school adult sector a remedial course in college that is associated with prerequisite 63.	
Bio	Weighted mark in Biology for the youth high school general sector.	Academic profiles
Bul-add	The applicant's file includes a report card, transcript or mark for a course taken in the youth or adult high school sector or the mark for a supplemental exam not entered on the official transcript and which the *Classer* software program therefore did not take into consideration when processing the applicant's file. This note will also be generated when the file contains a transcript for a high school in another Canadian province or a transcript from Collège Stanislas or Collège international Marie-de-France.	Ranking lists Academic profiles

CEES	The applicant has a earned a CEES (secondary school equivalency certificate) from MELS		Ranking lists Academic profiles
Cfc	*Cote finale au collégial* (college final score)		*Collégial* ranking lists Academic profiles
	Cfc =	$\frac{(Ncj \times Rcj) + (Nca \times Rca) + (2 \times Ncc \times Rcc)}{(Ncj + Nca + (2 \times Ncc))}$ If $Ncc \geq 4$ or $(Ncj + Nca + Ncc) \geq 14$ Rcj, Rca and Rcc are the percentile ranks for the Youth, Adult and College sectors. Ncj, Nca and Ncc are the number of courses for the Youth, Adult and College sectors.	

Code	Definition	Used in
Cfs	*Cote finale au secondaire* (high school final score) for the youth general sector; this score is calculated based on marks obtained in the youth high school general sector in the case of applicants whose academic record contains at least fourteen (14) Secondary 4 and 5 marks with at least four (4) of these being Secondary 5 marks (this excludes applicants who have taken one or more courses in the J1 Certification System). Cfs = [(Mgs * poids_mgs) + (Mps * poids_mps) + (Cps * poids_cps)] * FC or: • Mgs = overall average of youth sector high school marks • poids_mgs = weight attributed by the college to Mgs • Mps = weighted average for the youth high school sector • poids_mps = weight attributed by the college to Mps • Cps = preliminary score for youth sector high school • poids_cps = weight attributed by the college to Cps • FC = 1 + [((nb_un / 4) – 16) * 0,02] • nb_un = Un_sec4 + Un_sec5; this number is limited to the interval [56, 88] An applicant's *cote finale* (final score) therefore depends on: • the overall average of youth sector high school marks (Mgs) • the weighted average of subjects for the youth high school sector (Mps); see "Mps" to understand how this is calculated • the preliminary score for youth sector high school (Cps); see "Cps" to understand how this is calculated • the number of Secondary 4 and 5 credits successfully obtained or in the process of being successfully obtained in the youth high school general sector	Ranking lists Academic profiles

Chi	Weighted mark in Chemistry for the youth high school general sector.	Academic profiles
Chi-a	The Chemistry course required for the program (Prerequisite 30 or 31) is missing.	Ranking lists Academic profiles
Chi-f	The Chemistry course required for the program (Prerequisite 30 or 31) was failed.	Ranking lists Academic profiles
Chi-i	Registered in the Chemistry course required for the program (Prerequisite 30 or 31).	Ranking lists Academic profiles
Chi-v	The Chemistry course required for the program (Prerequisite 30 or 31) is in the process of being failed.	Ranking lists Academic profiles
Chi30	Verdict for Prerequisite 30 in Chemistry (Chemistry 534).	Academic profiles
Chi31	Verdict for Prerequisite 31 in Chemistry (Chemistry 504).	Academic profiles
Cms	*Cote mixte au secondaire* (high school mixed score) for the youth and adult sectors	*Adulte* ranking lists
	Cms = $\frac{(Ncj \times Rcj) + (Nca \times Rca)}{(Ncj + Nca)}$ If $(Ncj + Nca) \geq 14$ Rcj and Rca are the Youth and Adult percentiles. Ncj and Nca are the number of courses taken in the Youth and Adult high school sectors.	
Col	The applicant has college marks (*Socrate*).	Ranking lists
Col-isr	The applicant has registrations (ICR) to classes at the college level (*Socrate*) for the semester that precedes the semester of admission.	Ranking lists
Collégial	Student type = *Collégial* (College) if the applicant has marks in *Socrate* (Col)	Ranking lists Academic profiles

Code	Definition	Used in
Cond99	The applicant: - has neither an SSD nor an SSVD - has a Prs value for admissibility - has marks from the adult high school sector - meets all of the requirements for the A3 Certification System, but has adult sector marks that have not been taken into account for certification because the applicant did not earn at least one unit in high school Adult sector after July 1, 2010.	Ranking lists Academic profiles
Conditions de rejet	(Rejection conditions) This section contains: - The codes for subjects associated with the general admission requirements (Hi, L5, Ma, Sc) if these subjects have not been successfully completed and are not in the process of being successfully completed, and if they are relevant to the applicant's situation. - The codes for subjects associated with the program's specific admission requirements (Chi, Mat, Phy, Scp) if these subjects have not been successfully completed and are not in the process of being successfully completed. The codes for subjects associated with both the J5 Certification System and the general admission requirements (Ar, Ee) if these subjects have not been successfully completed and if they are relevant to the applicant's situation (SSD and SSVD not obtained). - The codes for conditions R2, R3, R4 and R6 if these are used by the College and the specified conditions are not met.	Ranking lists Academic profiles

Cps	*Cote préliminaire au secondaire (*preliminary score for youth sector high school) Cps = [Sum (mat_pond x poids_mat_pond)] / Sum (poids_mat_pond) • mat_pond = one of the weighted subjects used by the College • poids_mat_pond = the particular weight which the College attributes to this weighted subject See "Mat_pond" to understand how the weighted mark of a particular subject is calculated.	Ranking lists Academic profiles
Crc	*Cote de rendement au collégial globale* (global college performance score) (*Socrate*)	Ranking lists Academic profiles
Créc2+	The applicant has failed at least one of the courses taken in college two or more times and still has not successfully passed said course.	Ranking lists Academic profiles
Dec	The applicant holds a Diploma of College studies (DCS)	Ranking lists Academic profiles
Depxxxx	The applicant has obtained an SSVD (Secondary School Vocational Diploma) in program xxxx (see Appendix VI for a list of SSVD program codes).	Ranking lists Academic profiles
Desxx	The applicant has obtained an SSD (Secondary School Diploma) under the xx certification system.	Ranking lists Academic profiles
Éch-f	The applicant has failed the subject associated with this verdict.	Academic profiles
Éch-i	The applicant is registered (but has no mark) for the subject associated with this verdict.	Academic profiles
Éch-v	The applicant is in the process of failing the subject associated with this verdict.	Academic profiles
Éc50%do	The applicant has failed half or more of all his college courses.	Ranking lists Academic profiles
Éc50%se	The applicant has failed half or more of the courses taken during at least one college semester (summer semestersare not included).	Ranking lists Academic profiles
Éc50%uni-se	The applicant has failed to obtain half or more of the credits for the college courses he was registered in during at least one semester, excluding summer semesters.	Ranking lists Academic profiles

Code	Definition	Used in
Éco	Weighted mark in Economics for the youth high school general sector.	Academic profiles
Ee-a	The Secondary 5 Ethics and Religious Culture or Physical Education course is missing.	Ranking lists Academic profiles
Ee-f	The Secondary 5 Ethics and Religious Culture or Physical Education course was failed.	Ranking lists Academic profiles
Ee-i	Registered in the Secondary 5 Ethics and Religious Culture or Physical Education course.	Ranking lists Academic profiles
Ee-v	The Secondary 5 Ethics and Religious Culture or Physical Education course is in the process of being failed.	Ranking lists Academic profiles
Égalité	The Police Technology applicant has filled the equal access form.	Ranking lists Academic profiles
Ém_col	College mean deviation; only courses with a numerical grade will be used for the calculation.	Academic profile: **Dossier scolaire**
Éq-micc	A Comparative Evaluation for Studies Done Outside Québec produced by the Ministère de l'Immigration et des Communautés culturelles is included in the applicant's file.	Ranking lists Academic profiles
Éq-seconde	The applicant has obtained from Collège Stanislas or Collège Marie-de-France a French Diploma as well as a Secondary 5 equivalency from MELS.	Ranking lists Academic profiles
Éq-sram	A Comparative Evaluation for Studies Done Outside Québec produced by SRAM is included in the applicant's file.	Ranking lists Academic profiles
Éq-sracq	A Comparative Evaluation for Studies Done Outside Québec produced by SRACQ is included in the applicant's file.	Ranking lists Academic profiles
Éq- ???	SRAM's evaluator is unsure about the authenticity of documents submitted to produce the Éq-sram. Explanations can be found on the comparative evaluation report.	Ranking lists Academic profiles
Fam-padm	The applicant was previously registered (or is currently registered) in a college program that belongs to the same program grouping which he is currently applying for (see Appendix IV for program grouping definitions).	Ranking lists Academic profiles

Fra	Weighted mark in French for the youth high school general sector.	Academic profiles
Géo	Weighted mark in Geography for the youth high school general sector.	Academic profiles
His	Weighted mark in History for the youth high school general sector.	Academic profiles
Hi-a	The Secondary 4 History course is missing.	Ranking lists Academic profiles
Hi-f	The Secondary 4 History course was failed.	Ranking lists Academic profiles
Hi-i	Registered in the Secondary 4 History course.	Ranking lists Academic profiles
Hi-v	The Secondary 4 History course is in the process of being failed.	Ranking lists Academic profiles
Inf	Weighted mark in Computer Science for the youth high school general sector.	Academic profiles

Code	Definition	Used in
Informations supplémentaires	Additionnal information The information displayed in this section varies significantly. Among other things, it concerns remedial courses for SSD holders, the language of instruction and the second language if L5-x is displayed under *Conditions de rejet*: L5-x, Hi-x, Ma-x, Sc-x Lea-x, Lef-x, Lsa-x, Lsf-x 20uni, 54uni, Adm-cond, Adu, Adu-ins, Adu-isr, Adu-lang36, Col, Col-isr, Cond99, Créc2+, Éc50%do, Éc50%se, Éc50%uni, Égalité, Fam-padm, Nbéc>2, Profes, Régime1, Région, Spét, Univer, XMT, 081-xxx.xx, (code_instrument_musique) Dec, Depxxxx, Desxx, Éq-seconde Bul-add, Éq-micc, Éq-sram, Éq-sracq, Éq- ???, Lettre, Mémo, Test-lang, Projet **Note 1**: -x is the suffix that represents the subject status: missing (-a), failed (-f), registered in (-i), in the process of being failed (-v) **Note 2**: Dec, Depxxxx and Decxx are printed under the **`Sanction`** section of academic profiles **Note 3**: Lea-x, Lef-x, Lsa-x, Lsf-x, Adu, Adu-isr, Col, Col-isr and Profes notes are only printed on ranking lists **Note 4**: see Appendix VII for the definition of musical instrument codes.	Ranking lists Academic profiles
Ins4	Number of credits for the Secondary 4 youth high school general sector courses which the applicant is registered in (course but no mark).	Academic profiles
Ins5	Number of credits for Secondary 5 youth high school general sector courses which the applicant is registered in (course with no mark).	Academic profiles

Jeune	Student type = *Jeune* if: • the applicant has only youth high school sector marks (general or vocational sector) in *Charlemagne.* • the applicant has marks in the process of being obtained (general sector only) in the school's file or the school board's file • the applicant has registrations (general sector only) in the school's file or the school board's file	Ranking lists Academic profiles
Lan	Weighted mark in Language for the youth high school general sector.	Academic profiles
L5-a	The Secondary 5 Language of Instruction or Second Language course is missing.	Ranking lists Academic profiles
L5-f	At least one of the Secondary 5 Language of Instruction and Second Language courses was failed.	Ranking lists Academic profiles
L5-i	The applicant is only registered in at least one of the Secondary 5 Language of Instruction and Second Language courses.	Ranking lists Academic profiles
L5-v	At least one of the Secondary 5 Language of Instruction and Second Language courses is in the process of being failed.	Ranking lists Academic profiles
LE	Credits successfully obtained or in the process of being obtained in Language of Instruction (youth, adult and vocational sector)	Academic profiles : **Dossier secondaire adulte**
LE5	Credits successfully obtained or in the process of being obtained in Secondary 5 Language of Instruction (youth, adult and vocational sectors).	Academic profiles : **Dossier secondaire adulte**
Lea-a	The Secondary 5 English, Language of Instruction course is missing.	Ranking lists Academic profiles
Lea-f	The Secondary 5 English, Language of Instruction course was failed.	Ranking lists Academic profiles
Lea-i	Registered in the Secondary 5 English, Language of Instruction course.	Ranking lists Academic profiles
Lea-v	The Secondary 5 English, Language of Instruction course is in the process of being failed.	Ranking lists Academic profiles

Code	Definition	Used in
Lef-a	The Secondary 5 French, Language of Instruction course is missing.	Ranking lists
Lef-f	The Secondary 5 French, Language of Instruction course was failed.	Ranking lists Academic profiles
Lef-i	Registered in the Secondary 5 French, Language of Instruction course.	Ranking lists Academic profiles
Lef-v	The Secondary 5 French, Language of Instruction course is in the process of being failed.	Ranking lists Academic profiles
Lettre	The applicant has added a relevant document to his file. This document may be: • a letter mentioning either work experience or academic experience that is relevant to the chosen program of study. • a personal letter explaining a situation (e.g.: illness, death of a close relative). • a letter addressed to an Admission Officer following a discussion or meeting with the latter.	Ranking lists Academic profiles
LS	Second Language credits successfully obtained or in the process of being obtained (youth, adult and vocational sectors).	Academic profiles : **Dossier secondaire adulte**
LS5	Secondary 5 Second Language credits successfully obtained or in the process of being obtained (youth, adult and vocational sectors).	Academic profiles : **Dossier secondaire adulte**
Lsa-a	The Secondary 5 English, Second Language course is missing.	Ranking lists Academic profiles
Lsa-f	The Secondary 5 English, Second Language course was failed.	Ranking lists Academic profiles
Lsa-i	Registered in the Secondary 5 English, Second Language course.	Ranking lists Academic profiles
Lsa-v	The Secondary 5 English, Second Language course is in the process of being failed.	Ranking lists Academic profiles
Lsf-a	The Secondary 5 French, Second Language course is missing.	Ranking lists

Lsf-f	The Secondary 5 French, Second Language course was failed.	Ranking lists Academic profiles
Lsf-i	Registered in the Secondary 5 French, Second Language course.	Ranking lists Academic profiles
Lsf-v	The Secondary 5 French, Second Language course is in the process of being failed.	Ranking lists Academic profiles
Ma-a	The Secondary 4 Mathematics (Mat 416 or CST) course is missing.	Ranking lists Academic profiles
Ma-f	The Secondary 4 Mathematics (Mat 416 or CST) course was failed.	Ranking lists Academic profiles
Ma-i	Registered in the Secondary 4 Mathematics (Mat 416 or CST) course.	Ranking lists Academic profiles
Ma-v	The Secondary 4 Mathematics (Mat 416 or CST) course is in the process of being failed.	Ranking lists Academic profiles

Code	Definition	Used in
Màn	The applicant: • holds an SSD • meets all of the Ministère's program's prerequisite • has not successfully completed and is not in the process of successfully completing one of the following subjects: - Secondary 4 History or a minimum of four (4) Secondary 4 or 5 credits in Geography, History, Social Science or Economics (USO) - Secondary 5 Language of Instruction - Secondary 5 Second Language - Secondary 4 Mathematics or better, or a minimum of four (4) Secondary 4 or 5 credits in Mathematics (MAT) - Secondary 4 Science and Technology or Applied Science and Technology or a minimum of four (4) Secondary 4 or 5 credits in Biology, Chemistry, Physics, Science and Technology or Physical Science (MST) **OR** • has obtained a CEES ; • meets the Ministère's program prerequisites; • has not completed or is not in the process of completing the Secondary 5 Second Language course	Ranking lists Academic profiles
MAT	Credits successfully obtained or in the process of being successfully obtained in Mathematics (youth, adult and vocational sectors). Note that, according to the conditions of the A3 Certification System, the applicant must successfully obtain a minimum of four (4) credits in Secondary 4 or 5 Mathematics.	Academic profiles : **Dossier secondaire adulte**
Mat	Weighted mark in Mathematics for the youth high school general sector.	Academic profiles
Mat-a	The Mathematics course which is a prerequisite for the program is missing.	Ranking lists Academic profiles

Mat-f	The Mathematics course which is a prerequisite for the program was failed.	Ranking lists Academic profiles
Mat-i	Registered in the Mathematics course which is a prerequisite for the program.	Ranking lists Academic profiles
Mat-v	The Mathematics course which is a prerequisite for the program is in the process of being failed.	Ranking lists Academic profiles
Mat01	Verdict for Prerequisite 01 in Mathematics (Secondary 4 CST).	Academic profiles
Mat60	Verdict for Prerequisite 60 in Mathematics (Secondary 5 CST).	Academic profiles
Mat61	Verdict for Prerequisite 61 in Mathematics (Secondary 4 TS/SN)	Academic profiles
Mat63	Verdict for Prerequisite 63 in Mathematics (Secondary 5 TS/SN)	Academic profiles
Mat08	Verdict for Prerequisite 08 in Mathematics (Mat416)	Academic profiles
Mat09	Verdict for Prerequisite 09 in Mathematics (Mat514)	Academic profiles
Mat10	Verdict for Prerequisite 10 in Mathematics (Mat426)	Academic profiles
Mat11	Verdict for Prerequisite 11 in Mathematics (Mat436)	Academic profiles
Mat12	Verdict for Prerequisite 12 in Mathematics (Mat526)	Academic profiles
Mat13	Verdict for Prerequisite 13 in Mathematics (Mat536)	Academic profiles

<table>
<tr><th>Code</th><th colspan="3">Definition</th><th>Used in</th></tr>
<tr><td>Mat_pond</td><td colspan="3">Weighted mark for each of the following subjects: Ang (English), Art (Art), Bio (Biology), Chi (Chemistry), Éco (Economics), Fra (French), Géo (Geography), His (History), Inf (Computer Science), Lan (Language), Mat (Mathematics), Mét (Methodology), Mus (Music), Phy (Physics), Scp (Physical Science) and Aut (other subjects in the applicant's file).
Only youth high school general sector courses are used for this calculation. The following illustrates the order in which calculations are done in order to obtain a weighted mark for a given subject:</td><td rowspan="6">Used for calculation of :
Mps, Cps and Cfs.</td></tr>
<tr><td></td><td>1.</td><td colspan="2">All courses included as part of a single subject are grouped into three categories (Ministère, Secondary 4, Secondary 5):</td></tr>
<tr><td></td><td></td><td>- Ministère</td><td>Courses for which a Ministère exam was administered</td></tr>
<tr><td></td><td></td><td>- Secondary 4</td><td>Courses for which credits were calculated in Secondary 4 for certification purposes</td></tr>
<tr><td></td><td></td><td>- Secondary 5</td><td>Courses for which credits were calculated in Secondary 5 for certification purposes</td></tr>
<tr><td></td><td>2.</td><td colspan="2">Calculation of a weighted mark, for each of the categories, based on the:
Profile of high school courses
Percentile (Ministère)
Fifth percentile or variation from the mean (Secondary 4 and 5)
Number of credits attributed to each course</td></tr>
<tr><td></td><td>3.</td><td colspan="2">Calculation of the weighted final mark obtained through the arithmetic mean of the weighted mark for each category</td></tr>
</table>

Mémo	The applicant has added a document to his file. This document may be: • a letter from the school (enriched program, academic/sports program…) • a letter expressing his intention to register for a summer course • a letter expressing his intention to register in a bridging course Note that the Lettre note is more important than the Mémo note. If the applicant has both types of information, only the Lettre value will be displayed. Both types of information are, however, displayed in the *Idéfix* file.	Ranking lists Academic profiles
Mét	Weighted mark in Methodology for the youth high school general sector.	Academic profiles
Mga	Overall average of adult high school marks; only courses with a numerical grade will be used for this calculation.	*Adulte* ranking lists Academic profiles
Mg_col	Overall average of college marks; only courses with a numerical grade will be used for this calculation; in addition, any mark < 30 will be rounded up to 30 for the purposes of calculation.	Academic profile: **Dossier collégial**
Mgs	Overall average of youth high school general sector marks .	Ranking lists Academic profiles
Mpc	Weighted average for college: Mpc = (Mg_col) x (1 + Ém_col / 100)	Academic profiles
Mps	Weighted average for youth high school general sector: Mps = [Sum (mat_pond x nb_un_mat_pond)] / nb-mat-pond • mat_pond = one of 16 subjects weighted by SRAM • nb_un_mat_pond = the number of credits attributed to a weighted subject • nb_mat_pond = the number of weighted subjects for a given applicant	Ranking lists Academic profiles

Code	Definition	Used in
Mse	High school average evaluated by SRAM based on MELS regulations for evaluating the Mss. The Mse is evaluated based on results taken from *Charlemagne* or obtained from the school or the school board. The Mse provides an indication of the potential Mss value if the applicant maintains his current academic performance until completion of his high school studies.	Ranking lists Academic profiles
Mss	High school average calculated by *Socrate*. This average is used to determine whether or not the college can obtain funding for students registered in a remedial course for language of instruction.	Ranking lists Academic profiles
MST	Credits obtained or in the process of being obtained in Mathematics as well as Science and Technology (youth, adult and vocational sectors). Subjects included as part of the requirements of the A3 Certification System are Biology, Chemistry, Computer Science, Mathematics, Physics, Science and Technology and Physical Science. However, for general admission requirements, only Biology, Chemistry, Physics, Science and Technology and Physical Science can be used to meet the science requirement.	Academic profiles: *Dossier Adulte*
Mus	Weighted mark in Music for the youth high school general sector.	Academic profiles
Nbéc≥2	The applicant has failed two or more courses during at least one college semester, excluding summer semesters.	Ranking lists Academic profiles
Nb_éch_adu	The total number of courses failed among all of the courses taken in the adult high school sector; these are courses with a mark of < 60 in the **Nt** (note) column or a value of AB or EC or IN in the **Rem** (observation) column.	Academic profile: **Dossier secondaire adulte**
Nb_éch_col	The total number of courses failed among all of the courses taken in college; these are courses with a mark of < 60 in the **Nt** (note) column or a value of AB or EC or EA in the **Rem** (observation) column.	Academic profile: **Dossier collégial**

Nb_éch_pro	The total number of courses failed among all of the courses taken in the youth high school vocational sector; these are courses with a mark of < 60 in the **Nt** (note) column or a value of EC in the **Rem** (observation) column.	Academic profile: **Dossier secondaire professionnel**
Nb_éch_rég	The total number of courses failed among all of the courses taken in the youth high school general sector; these are courses with a mark of < 60 in the **Nt** (note) column or a value of EC in the **Rem** (observation) column.	Academic profile: **Dossier secondaire régulier**
Nb_ins_adu	The total number of courses the applicant is currently registered in among all of the courses taken in the adult high school sector; these are courses for which no marks have yet been given.	Academic profile: **Dossier secondaire adulte**
Nb_ins_col	The total number of courses the applicant is currently registered in among all of the courses taken in college; these are courses for which no marks have yet been given (ICR) or which have a value of IT in the **Rem** (observation) column.	Academic profile: **Dossier collégial**
Nb_ins_pro	The total number of courses the applicant is currently registered in among all of the courses taken in the youth high school vocational sector; these are courses for which no marks have yet been given.	Academic profile: **Dossier secondaire professionnel**
Nb_ins_rég	The total number of courses the applicant is currently registered in among all of the courses taken at the youth high school general sector; these are courses for which no marks have yet been given.	Academic profile: **Dossier secondaire régulier**
Nb_réu_adu	The total number of courses successfully completed among all of the courses taken in the adult high school sector; these are courses with a mark of ≥ 60 in the **Nt** (note) column or a value of RE in the **Rem** (observation) column	Academic profile: **Dossier secondaire adulte**
Nb_réu_col	The total number of courses successfully completed among all of the courses taken in college; these are courses with a mark of ≥ 60 in the **Nt** (note) column	Academic profile: **Dossier collégial**

Code	Definition	Used in
Nb_réu_pro	The total number of courses successfully completed among all of the courses taken in the youth high school vocational sector; these are courses with a mark of ≥ 60 in the **Nt** (note) column or a value of RE in the **Rem** (observation) column.	Academic profile: **Dossier secondaire professionnel**
Nb_réu_rég	The total number of courses successfully completed among all of the courses taken in the youth high school general sector; these are courses with a mark of ≥ 60 in the **Nt** (note) column.	Academic profile: **Dossier secondaire régulier**
Nb_suivi_adu	The total number of courses taken in the adult high school sector; courses with a value of EX, EQ or RE in the REMARQUE field are excluded from this calculation.	Academic profile: **Dossier secondaire adulte**
Nb_suivi_col	The total number of courses taken in college; courses with a value of EX, EQ, DI, SU or IN in the REMARQUE field are excluded from this calculation.	Academic profile: **Dossier collégial**
Nb_suivi_pro	The total number of courses taken in the youth high school vocational sector; courses with a value of EX or EQ in the REMARQUE field are excluded from this calculation.	Academic profile: **Dossier secondaire professionnel**
Nb_suivi_rég	The total number of courses taken in the youth high school general sector; courses with a value of EX or EQ in the REMARQUE field are excluded from this calculation.	Academic profile: **Dossier secondaire régulier**
NC	Not classifiable. The definition of not classifiable depends on the student type: • *Autre*: all applicants by definition • *Jeune*: the Cfs does not exist • *Adulte*: the Mga or the Cms does not exist • *Collégial*: the Crc or the Cfc does not exist	Academic profiles Ranking lists
Nca	The number of adult high school courses with a numerical grade. There is no Nca if the *Rang centile aux adultes* (Rca) is missing.	Calculation of the Cms and the Cfc
Ncc	The number of college courses with a numerical grade. There is no Ncc when the *Rang centile au collégial* (Rcc) is missing.	Calculation of the Cms and the Cfc

Ncj	The number of youth high school general sector courses with a numerical grade. There is no Ncj when the *Rang centile jeune* (Rcj) is missing.	Calculation of the Cms and the Cfc
Phy	Weighted mark in Physics for the youth high school general sector	Academic profiles
Phy40	Verdict for Prerequisite 40 in Physics (Phy534)	Academic profiles
Phy41	Verdict for Prerequisite 41 in Physics (Phy504)	Academic profiles
Phy-a	The Physics course which is a prerequisite for the program (prerequisite 40 or 41) is missing.	Ranking lists Academic profiles
Phy-f	The Physics course which is a prerequisite for the program (prerequisite 40 or 41) was failed.	Ranking lists Academic profiles
Phy-i	Registered in the Physics course which is a prerequisite for the program (Prequisite 40 or 41).	Ranking lists Academic profiles
Phy-v	The Physics course which is a prerequisite for the program (prerequisite 40 or 41) is in the process of being failed.	Ranking lists Academic profiles

Code	Definition	Used in
Préalables	Prerequisites • Each prerequisite is identified on the **Préalables des programmes** section of the profile using a 3 letter -2 digits code (the letters refer to the subject and the digits to the prerequisite code). For example Mat01 or Phy41 . • *Classer* first check if the course corresponding to the prerequisite is successfully completed or not based on the applicant's academic profile (*Jeune*, *Adulte*, *Collégial*) • The *Classer* can "grant" some prerequisites based on these rules: - Mat TS5/S5 → Mat TS4/S4 → Mat CST5 → Mat CST4 - Mat 536 → Mat 526 → Mat 436 → Mat 426 → Mat 514 → Mat 416 - (Chi 504 **OR** Phy 504) **OR** (Chi 534 **AND** Phy 534) → ST/ATS **AND** STE/SE (Scp21) → ST/ATS (Scp02) - (Chi 534 **OR** Phy 534) **OR** (Chi 504 **AND** Phy 504) → Scp 436 (Scp20) → Scp 416 - Chi 504 **OR** Chi 534 **OR** Phy 504 **OR** Phy 534 → ST/ATS (Scp02)	Academic profiles

Prf	Possibly refused RF (insufficient prerequisites) or RD (insufficient spaces) • The applicant does not have Adm, AdmA or Màn note in the *Admissibilité* section, • His file is classifiable (he therefore does not have an NC note), • He did not submit a Comparative Evaluation for Studies Done Outside Québec, • the Bul-add note was not generated, • the applicant does not have Prs in the **Admissibilité** section, • the applicant has not successfully met the Ministère's requirements for the program in question, nor is he in the process of successfully meeting them. Only in this particular case are courses that are registered in (no mark) considered to be "in the process of being successfully completed." **Important note:** In the same way that the Adm, AdmA and Màn admissibility values do not necessarily imply that the applicant will be admitted (local admission regulations, available spaces...), the Prf value does not imply that the applicant MUST be refused. Prf simply indicates that if the college decides to refuse the applicant, the RF or RD decision code should be used.	Ranking lists Academic profiles
Prof	The number of credits successfully obtained at the youth high school vocational sector (*Charlemagne*). These credits are used for calculating 20uni and 54uni indicators. They are not, however, used for the correction factor, nor for calculating Mgs and Mps.	Academic profiles
Profes	The applicant has youth high school vocational sector marks (*Charlemagne*).	Ranking listss

<table>
<tr><th colspan="2">Code</th><th colspan="4">Definition</th><th>Used in</th></tr>
<tr><td colspan="2">Profile of high school courses</td><td colspan="4" rowspan="11">The weight is used to calculate the weighted mark for each level of a given subject.</td></tr>
<tr><td rowspan="10"></td><td colspan="4">8 profiles are used by Classer[5]:</td></tr>
<tr><td>J5 courses</td><td>Other courses</td><td>Code</td><td>Weight</td></tr>
<tr><td>(TS 5 or SN 5)
and Chi 5
and Phy 5</td><td>Mat 536
and Chi 584
and Phy 584</td><td>1</td><td>1.06</td></tr>
<tr><td>(TS 5 or SN 5)
and (Chi 5 or Phy 5)</td><td>Mat 536
and (Chi 584 or Phy 584)</td><td>4</td><td>1.04</td></tr>
<tr><td></td><td>Mat 536
and Chi 584
and Phy 454</td><td>2</td><td>1.04</td></tr>
<tr><td></td><td>Mat 526
and Chi 584
and Phy 584</td><td>6</td><td>1.04</td></tr>
<tr><td>TS 5 or SN 5</td><td>Mat 536</td><td>5</td><td>1.03</td></tr>
<tr><td></td><td>Mat 526
and (Chi 584 or Phy 584)</td><td>7</td><td>1.02</td></tr>
<tr><td>CST 5 or TS 4 or SN 4</td><td>Mat 514 or 426 or 436 or 526</td><td>8</td><td>1.01</td></tr>
<tr><td>CST 4</td><td>Mat 416</td><td>3</td><td>1.00</td></tr>
</table>

[5] Applicants registered in a high school “International Baccalaureate” (IB) program member of SÉBIQ get an additional 2% bonus. For example, if, an applicant is a profile 1 and he is currently studying in a SÉBIQ IB program, the weight is 1.08 instead of 1.06.

Profil scolaire	Academic profile Print of an applicant's academic records; an applicant can have up to five separate academic records, depending on his academic background: • Jeune: youth high school general sector academic record • Pro: youth high school vocational sector academic record • Adu: adult high school sector academic record • Col: college academic record • Éva: Comparative Evaluation academic record • Aut: academic file for applicants in the *Other* category	Document
prog-visé	The program number chosen by the applicant who is requesting admission into either one of the Springboard to a DCS profile (081.A6 or 081.B6). When submitting his application, the applicant can select "I do not know" instead of a program. If the selected program is "I do not know," the Ignore value will be displayed.	Ranking lists Academic profiles
Projet	The applicant carried out (or is currently carrying out) studies as part of a special academic program.	Ranking lists Academic profiles

Code	Definition	Used in
Prs	Possibly refused RS (insufficient prerequisites) or RD (insufficient spaces) • The applicant does not have an Adm, AdmA or Màn note in the **Admissibilité** section, • His file is classifiable (he therefore does not have an NC note), • He did not submit a Comparative Evaluation for Studies Done Outside Québec, • the Bul-add note was not generated, **AND** • The applicant only has a Youth academic record • He does not hold an SSD nor an SSVD with the additional conditions of the SSVD respected (L5 and Ma) • He has not successfully met (and is not in the process of successfully meeting) all of the **certification conditions leading to the diploma of the J5 Certification System**: Hi, Ma, Sc, L5, Ar, Ee, twenty (20) Secondary 5 credits and fifty-four (54) Secondary 4 and 5 credits. Only in this particular case are courses that are registered in (no mark) considered to be "in the process of being successfully completed." **OR** • The applicant has an Adult academic record (with or without a Youth file) but no College file; • He does not hold an SSD nor an SSVD with the additional conditions of the SSVD respected (L5 and Ma) nor a CEES • He has not successfully met (and is not in the process of successfully meeting) all of the **certification conditions leading to the diploma of the A3 Certification System**: L5, MST, USO**,** twenty (20) Secondary 5 credits and fifty-four (54) Secondary 4 and 5 credits, and at least one (1) credit in the	Ranking lists Academic profiles

	adult sector. Only in this particular case are courses that are registered in (no mark) considered to be "in the process of being successfully completed." **OR** • The applicant has at least a College academic record; • He does not hold an SSD nor an SSVD, and has previously been registered at the college level, admitted to a semester based on 6 missing credits (conditional admission). **This specific situation has been transmitted to *Socrate*.** • If he also has an Adult file, A3 Certification System requirements must be verified. • If he also has a Youth file, J5 Certification System requirements must be verified. **Important note:** In the same way that the Adm and Màn admissibility values do not necessarily imply that the applicant will be admitted (local admission regulations, available spaces...), the Prs value does not imply that the applicant MUST be refused. Prs simply indicates that if the college decides to refuse the applicant, the RS or RD decision code should be used.	
Rca	*Rang centile au secondaire adulte* (Percentile rank for high school adult sector); this percentile rank is established by comparing the applicant's *Moyenne générale au secondaire adulte* (Mga) to those of applicants for the fall and winter semesters prior to the year in progress.	Ranking lists Academic profiles
Rcc	*Rang centile au collegial* (Percentile rank for college); this rank is established by comparing the applicant's *Cote de rendement au collégial* (Crc) to those of applicants for the fall and winter semesters prior to the year in progress.	Ranking lists Academic profiles

Code	Definition	Used in
Rcj	*Rang centile au secondaire jeune* (Percentile rank for high school youth sector); this rank is established by comparing the applicant's *Moyenne pondérée au secondaire* (Mps) to those of applicants for the fall and winter semesters prior to the year in progress.	Ranking lists Academic profiles
Régime1	The applicant took courses in the youth high school general sector under the J1 Certification System, which has a pass mark of 50%.	Ranking lists Academic profiles
Région	The school the applicant last attended is not part of the schools serviced by SRAM.	Ranking lists Academic profiles
Règles de sanction	Rules for Certification. This information is included in the **Sommaire du dossier secondaire Adulte** (Summary of the high school Adult sector academic file). It details the number of credits obtained, in the process of being obtained or registered (no mark) in order to meet the A3 Certification system regulations. The information is presented following an X(Y)Z format where: - X = number of credits obtained or in the process of being obtained - Y = number of credits registered (no mark) - Z = number of credits required This information appears for all applicants that: • Have marks or registrations for high school adult sector courses • Do not have an SSD • Do not have an Adm note in the **Admissibilité** section or their profile	Academic profiles:
Regroupement	Program grouping. Key unit used in the *Critère* system. The College determines how its programs-options will be divided or grouped together. A series of ranking lists is created for each grouping.	Academic profiles Ranking lists
Réu-f	The applicant successfully completed the subject associated with this verdict.	Academic profiles

Réu-v	The applicant is in the process of successfully completing the subject associated with this verdict.	Academic profiles
RC	RÉSULTATS SCOLAIRES INSUFFISANTS POUR CE COLLÈGE (insufficient school grades for this college) refusal code – This means that the applicant has an adequate academic background, but that his marks are too weak for him to be admitted into his program or any other in the college of choice.	Academic profiles: Decision section
RD	MANQUE DE PLACES (insufficient spaces) refusal code – This means that the applicant has not been selected because the number of eligible applicants exceeds the number of spaces available in the program. In addition to that, when submitting his application, the applicant's academic record indicated that he was not meeting the Ministère general admission requirements.	Academic profiles: Decision section
RF	PRÉALABLES INSUFFISANTS (insufficient prerequisites) refusal code – this means that the applicant does not have the specific prerequisite(s) required for his program of choice, or that he does not have marks that are high enough to meet these prerequisites.	Academic profiles: Decision section
RL	LANGUE (language) refusal code – this means that the applicant did not meet the level required by his college of choice in the language test, or he has failed to take this test altogether.	Academic profiles: Decision section
RM	MANQUE DE PLACES (insufficient spaces) refusal code – This means that the applicant has not been selected because the number of eligible applicants exceeds the number of spaces available in the program.	Academic profiles: Decision section
RP	PROGRAMME NON DISPONIBLE (unavailable program) refusal code – This means that the applicant's file was forwarded to the concerned college, but was not evaluated since the program of choice is not accepting any new applicants this round.	Academic profiles: Decision section
RR	RÉSULTATS SCOLAIRES INSUFFISANTS POUR CE PROGRAMME (insufficient school grades for this program) refusal code – This means that the applicant has an adequate academic background, but his marks are too weak for him to be admitted into his program of choice in this college.	Academic profiles: Decision section

Code	Definition	Used in
RS	SCOLARITÉ INSUFFISANTE (inadequate schooling) refusal code – This means that the applicant does not meet the Ministère general admission requirements and his background education is not considered equivalent to these requirements.	Academic profiles: Decision section
RT	TESTS OU ENTREVUES NON SATISFAISANTS (unsatisfactory tests, portfolios, auditions or interviews) refusal code – This means that the applicant did not demonstrate the required qualities or skills in tests, interviews or medical exams, or he has failed to take these tests or exams altogether.	Academic profiles: Decision section
R2	The applicant has a weighted average in English (Ang) that is lower than the College's set threshold.	Ranking lists Academic profiles
R3	The applicant has an overall average in the youth high school general sector that is lower than the College's set threshold.	Ranking lists Academic profiles
R4	The applicant has a weighted average in French (Fra) that is lower than the College's set threshold.	Ranking lists Academic profiles
R6	The applicant has a mark that is lower than the College's set threshold in one or several of the program's prerequisites. Only marks obtained in the youth general sector will be considered.	Ranking lists Academic profiles
Scp	Weighted mark in Physical Science for the youth high school general sector.	Academic profiles
Sc-a	Secondary 4 ST/ATS or equivalent is missing	Ranking lists Academic profiles
Sc-f	Secondary 4 ST/ATS or equivalent was failed.	Ranking lists Academic profiles
Sc-i	Registered in Secondary 4 ST/ATS or equivalent.	Ranking lists Academic profiles
Sc-v	Secondary 4 ST/ATS or equivalent in the process of being failed.	Ranking lists Academic profiles
Scp02	Verdict for Prerequisite 02 in Physical Science (ST/ATS)	Academic profiles
Scp20	Verdict for Prerequisite 20 in Physical Science (Physical Science 436)	Academic profiles

Scp21	Verdict for prerequisite 21 in Physical Science (ST/ATS and SE/STE)	Academic profiles
Scp-a	The Science courses which are a prerequisite for the program (Prerequisite 20 or 21) are missing.	Ranking lists Academic profiles
Scp-f	The Science courses which are a prerequisite for the program (Prerequisite 20 or 21) were failed.	Ranking lists Academic profiles
Scp-i	Registered in the Science courses which are a prerequisite for the program (Prerequisite 20 or 21)	Ranking lists Academic profiles
Scp-v	The Science courses which are a prerequisite for the program (Prerequisite 20 or 21) are in the process of being failed.	Ranking lists Academic profiles
Sec4	Number of credits successfully obtained or in the process of being successfully obtained in the Secondary 4 youth high school general sector.	Academic profiles
Sec5	Number of credits successfully obtained or in the process of being successfully obtained in the Secondary 5 youth high school general sector.	Academic profiles
SN4	This code is linked to prerequisite 61. It specifies that the applicant has successfully completed, is on the way to successfully complete or is registered to the 065-426 (or 565-426) mathematics course or an equivalent in the youth high school, general sector.	Ranking lists Academic profiles
SN5	This code is linked to prerequisite 63. It specifies that the applicant has successfully completed, is on the way to successfully complete or is registered to the 065-506 (or 565-506) mathematics course or an equivalent in the youth high school, general sector.	Ranking lists Academic profiles
Spét	The applicant has also applied for *Alliance Sport-Études*	Ranking lists Academic profiles
Sup-f	Information linked to the Comparative Evaluation results. When this has been checked off, it indicates that the applicant has obtained the equivalent of a specific subject (Secondary 4 or 5 Mathematics, Chemistry, Physics) despite missing transcripts for these years. This is due to the fact that transcripts from a higher level (e.g.: university) indicate beyond all reasonable doubt that the applicant has achieved an equivalent level for that subject.	Academic profiles

Code	Definition	Used in
Test-lang	Serves to identify an applicant that may be required to take a language test in accordance with admission requirements. In the case of **French-language colleges**, applicants who may be required to take said test are those whose: - *mother tongue* is not French OR - *country of origin* is neither France nor Canada OR - *country of birth* is neither France nor Canada. This initial group shall be further reduced by removing the applicants: - whose *school of origin* is Stanislas or Marie-de-France OR - who have successfully completed a French course (601XXXXX) at the college level. French integration courses 60100550, 60100650, 60100750, 60100850, 60100950, 60101050 will not be taken into consideration OR - for whom the *Indicateur relatif à la langue d'enseignement française* (Lef) indicates that the applicant is registered for this course, has successfully completed this course, or is in the process of successfully completing this course. (see next page for English-language colleges testing rules)	Ranking listss Academic profiles

	In the case of **English-language colleges**, applicants who may be required to take said test are those whose: - *mother tongue* is not English OR - *country of origin* is neither Australia, New Zealand, the United Kingdom, the United States nor Canada OR - *country of birth* is neither Australia, New Zealand, the United Kingdom, the United States nor Canada This initial group shall be further reduced by removing the following applicants. Those: - who have successfully completed an English course (603XXXXX) at the college level OR - For whom the *Indicateur relatif à la langue d'enseignement anglaise* (Lea) indicates that the applicant is registered for this course, has successfully completed this course, or is in the process of successfully completing this course.	
TS4	This code is linked to prerequisite 61. It specifies that the applicant has successfully completed, is on the way to successfully complete or is registered to the 064-426 (or 564-426) mathematics course or an equivalent in the youth high school, general sector.	Ranking listss Academic profiles
TS5	This code is linked to prerequisite 63. It specifies that the applicant has successfully completed, is on the way to successfully complete or is registered to the 064-506 (or 564-506) mathematics course or an equivalent in the youth high school, general sector.	Ranking listss Academic profiles
Unités4+5	Secondary 4 and 5 credits successfully obtained or in the process of being successfully obtained in the youth, adult and vocational sectors	Ranking listss Academic profiles
Unités5	Secondary 5 credits successfully obtained or in the process of being successfully obtained in the youth general sector and in the adult and vocational sectors.	Ranking listss Academic profiles

Code	Definition	Used in
Univer	The applicant has indicated that he has previously taken or is currently taking university courses.	Ranking lists Academic profiles
USO	Credits successfully obtained or in the process of being obtained in Social Studies (youth, adult and vocational sectors) including Geography, History, Social Science and Economics.	Academic profiles, dossier secondaire adulte
XMT	The high school marks retrieved from *Charlemagne* reveals the applicant was granted exemption for a course or part of a course.	Academic profiles
081-xxx.xx	The applicant has applied for Springboard to a DCS. The characters xxx.xx represent the program being applied for (or Ignore if the applicant has selected "I do not know")	Ranking listss Academic profiles
20uni	The number of Secondary 5 credits successfully obtained (or in the process of being successfully obtained) in the youth general sector and youth vocational sector is lower than 20, and the applicant does not hold an SSD nor an SSVD.	Ranking lists Academic profiles
54uni	The number of Secondary 4 and 5 credits successfully obtained (or in the process of being successfully obtained) in the youth general sector and youth vocational sector is lower than 54, and the applicant does not hold an SSD nor an SSVD.	Ranking lists Academic profiles

Appendix I: Ranking list criteria

Individual program criteria

In an effort to ensure that the SRAM's ranking lists meet a college's particular needs, the locally defined criteria used by *Classer* must be verified by the college on a yearly basis. This task is usually carried out by the Registrar who apply any required changes directly in *Critère* (https://critere.sram.qc.ca). The individual in charge of making these changes must then review all criteria used for score calculation (*Critères, Cotes et préalables*), conditions for rejection (*Conditions de rejet collège*) and also general parameters affecting ranking lists in general as well as any specific criteria used for producing the verdict-ranking list. The College must also ensure that program groupings are updated. For **each program grouping**, no matter if they were modified or not, **the *Confirmation* box must be checked** before deadline.

Figure 1

Sommaire

Exporter le sommaire (CSV) | Exporter le sommaire (PDF) | Retour

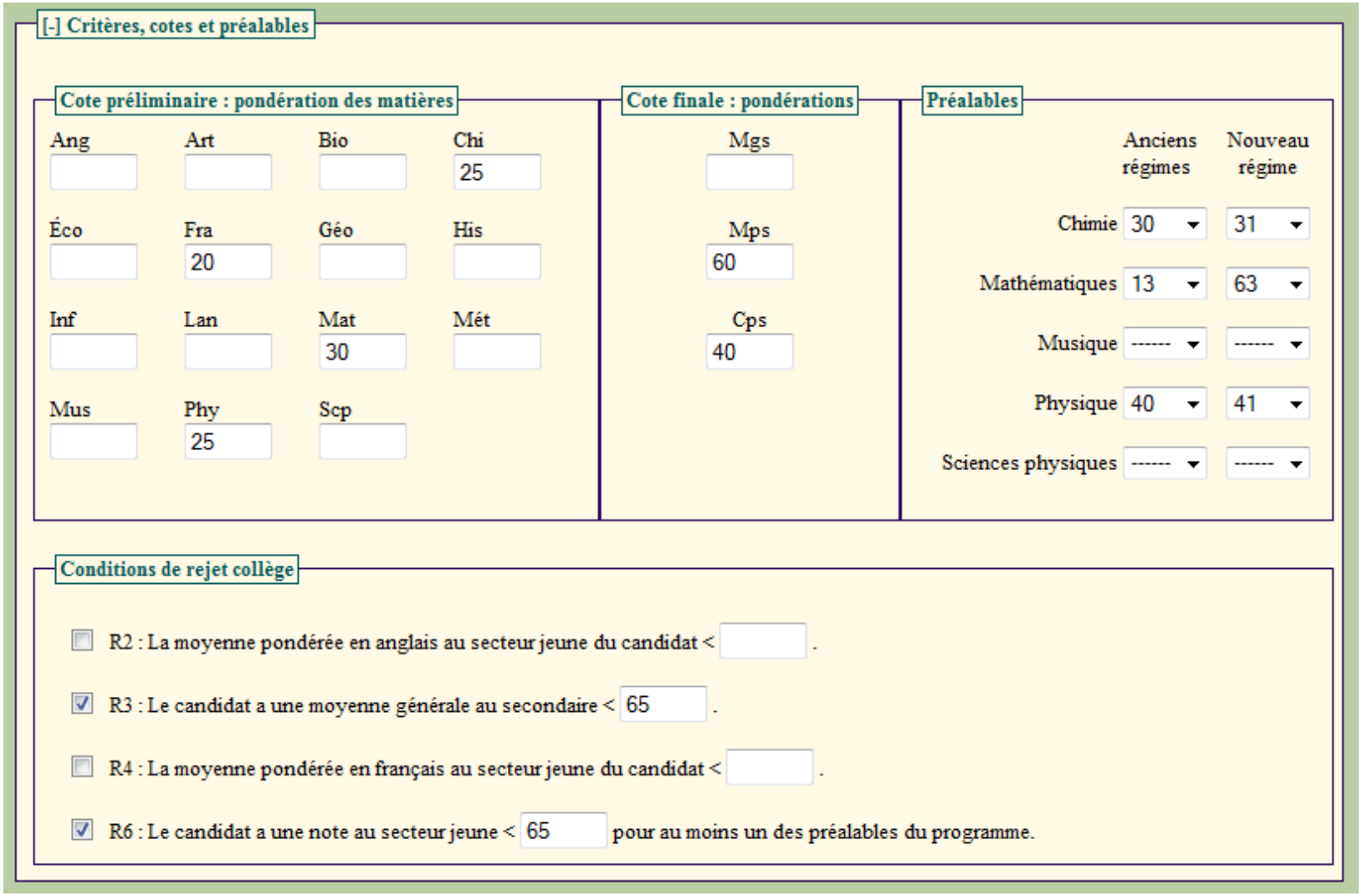
Regroupement	Programmes-particularités	Critères Cotes et préalables	Conditions de rejet collège	Admission-verdict	Date de modification	Confirmation Tous
081A1	081A1	Oui	Non	25		
081B1	081B1	Oui	Non	50		
140A0	140A0	Oui	Non	15	2012-01-12 16:46:45	
142A0	142A0	Oui	Non	25	2012-01-12 16:46:56	
142B0	142B0	Oui	Non	12	2012-01-12 16:47:09	
142C0	142C0	Oui	Non	12	2012-01-12 16:47:19	
181A0	181A0	Oui	Non	25		
200B0	200B0PR1 200B0PR2 200B0PR3	Oui	Non	200		
210AA	210AA	Oui	Non	40		
210AB	210AB	Oui	Non	20		
221B0	221B0	Oui	Non	60		
221C0	221C0	Oui	Non	50		
230AB	230AB	Oui	Non	40		
235B0	235B0	Oui	Non	10	2012-01-12 16:47:50	
243BA	243BA	Oui	Non	10		
243BB	243BB	Oui	Non	10		
243C0	243C0	Oui	Non	20		
30032	30032	Oui	Non	100		
30033	30033	Oui	Non	180		
30034	30034	Oui	Non	140		
30035	30035	Oui	Non	80		

Ranking lists are produced by program grouping code. Colleges are therefore free to group or divide programs as they deem necessary. For instance, the college represented in the example on the previous page (Figure 1) would be one that prefers a single ranking list that groups together its three Sciences (200B0) profiles, but two separate lists for its Electronics (243BA and 243BB) profiles.

The ranking list criteria is updated using an electronic form such as the one illustrated in Figure 2 on the following page. The first section of this form allows the user to update any criteria affecting the production of ranking lists in general. A given College can determine:

- The percentage allocated to the weighting of different youth high school subjects used for calculating the *cote préliminaire au secondaire* (Cps): the choice of subjects used is based on the nature of the programs associated with the grouping (language of instruction, prerequisite…)
- The percentage allocated to the *moyenne générale au secondaire* (Mgs), to the *moyenne pondérée au secondaire* (Mps) and to the *cote pondérée au secondaire* (Cps) in the calculation of the *cote finale au secondaire* (Cfs): Historically, the SRAM suggests using a weighting of 60 % for Mps and of 40% for the Cps (see the **Glossary** and Appendix III)
- The grouping prerequisites. These prerequisites must, at the very least, include the Ministère's prerequisites. However, a College may decide to impose stricter prerequisites in any case. For example, a College could apply a chemistry prerequisite (Prerequisite 30 or 31) for the Nursing program in order to identify those particular applicants on the ranking lists who should be given a Chemistry remedial course.
- If refusal criteria R2, R3, R4 and R6 applies to this grouping. Here are the definitions for each of these refusal criteria:
    - R2: The applicant has a weighted average in English (Ang) that is lower than the minimum threshold set by the College.
    - R3: The applicant has a weighted average in the youth high school general sector (Mps) that is lower than the minimum threshold set by the College.
    - R4: The applicant has a weighted average in French (Fra) that is lower than the minimum threshold set by the College.
    - R6: The applicant has a mark that is lower than the minimum threshold set by the College for any of the program prerequisites. Only marks obtained in the youth general sector will be taken into consideration.

Figure 2



The second section of the online form is used to update the criteria for the verdict-ranking list.

Specific criteria for verdict-ranking list

The admission-verdict is carried out separately for each student type authorized by the College (*Jeune, Adulte, Collégial*). Only the "best" applicants will be automatically selected for each of the chosen categories. Applicants who are on these ranking lists are already admitted by SRAM because they met the general admission criteria that applies to all colleges (network criteria) **as well as** the criteria defined by a given college for this grouping. These applicants need not be assessed by an Admission Officer.

- **Network criteria**
  - Meets the Ministère's prerequisites for this program.
  - Meets the Ministère's general admission requirements. For admission-verdict requirements, only applicants who meet the following requirements will be considered eligible:
    - holding their SSD or be in the process of obtaining it.

    AND
    - having successfully passed or being in the process of successfully passing all additional subjects required for college admission (Secondary 5 Language of Instruction and Second Language as well as Secondary 4 Mathematics, History and Physical Science)
    - if they have not obtained their SSD, they must have successfully passed or be in the process of successfully passing Secondary 4 Art and Secondary 5 Physical Education or Ethics and Religious Culture.

    OR
    - holding their SSVD

    AND
    - having successfully passed or be in the process of successfully passing all additional subjects required for college admission (Secondary 5 Language of Instruction and Second Language as well as Secondary 4 Mathematics)

Although applicants who fail to exactly meet these specific criteria may be admitted by a college (for example, someone who holds an SSD but who does not have the Secondary 4 Physical Science course), they cannot be included as part of the verdict-ranking list.

- **College-grouping criteria**
    - Respect the grouping prerequisites. The prerequisite required in this case can be stricter than the Ministère's prerequisite (e.g.: Prerequisite 20 or 21 in 081.A6)
    - Respect the college refusal conditions (R2, R3, R4 and/or R6)
    - Respect the verdict-ranking list inclusion and exclusion criteria (e.g.: exclude *Adult* applicants)
    - Respect the maximum number of applicants tant can be admitted in this fashion for each student type.

In order for an applicant to be automatically admitted by the verdict-ranking list, he must meet both the network and college-programs criteria **without requiring a remedial course.** An applicant who has the Màn value in the **Admissibilité** section cannot be admitted through the verdict-ranking list for this reason. Only applicants with an Adm value can be automatically admitted through the verdict-ranking list if they meet the college-program criteria.

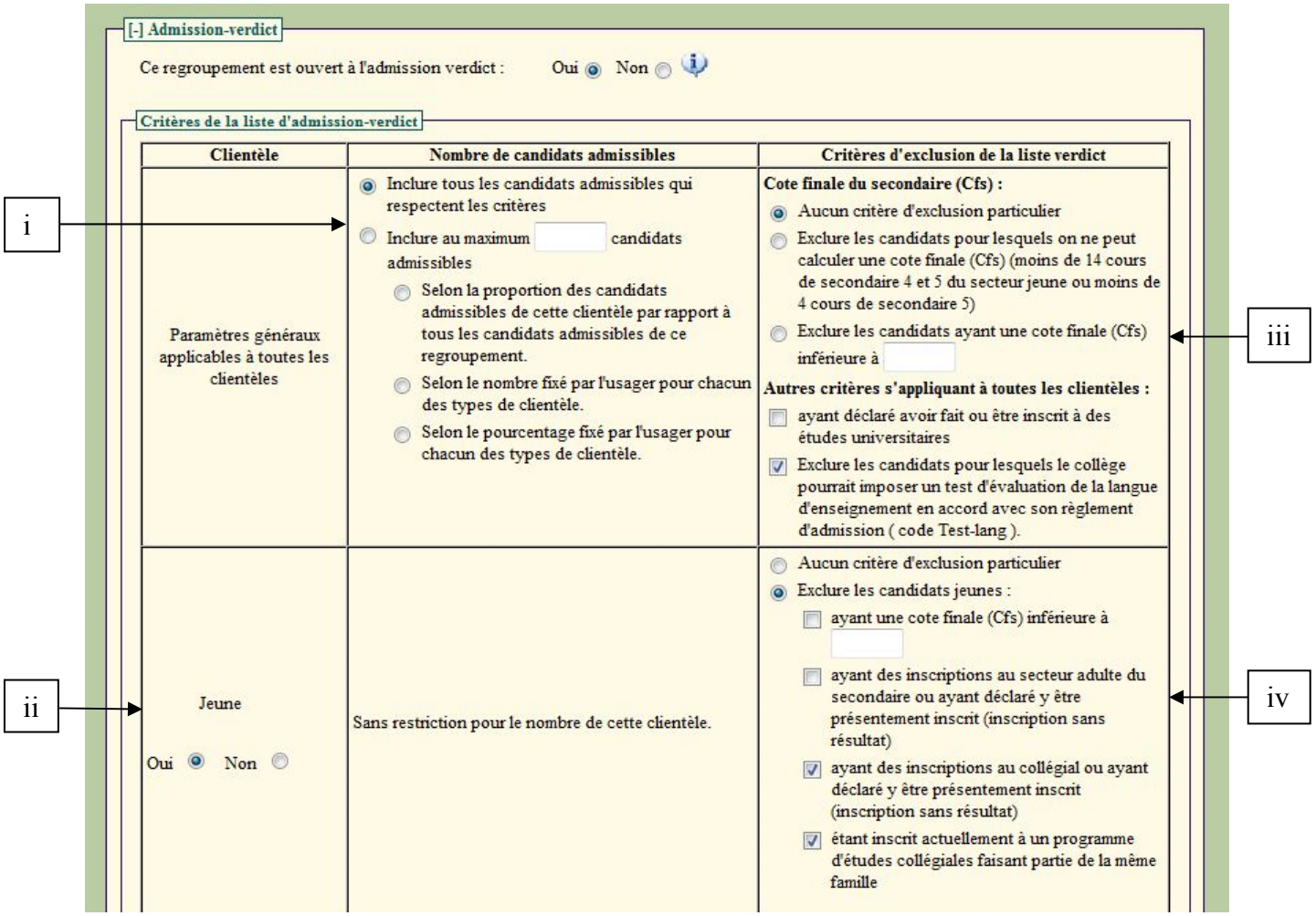
Determining admission-verdict parameters

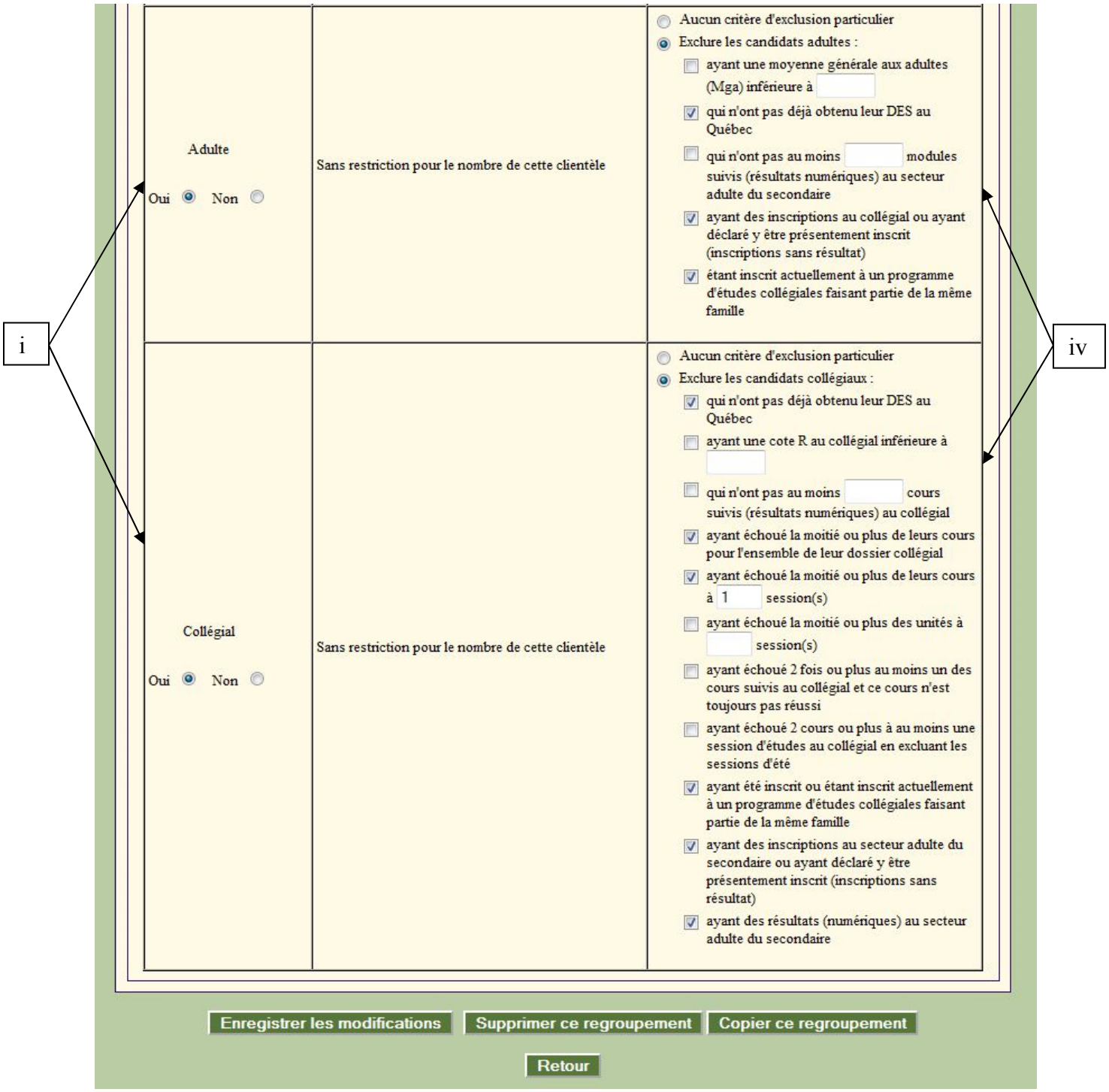
The individual in charge of updating the *Critère* system must determine:

i. The choice of student type

The *Youth* student type will be included by default. However, users may also choose to include the *Adult* or *College* student types.

Figure 3


[-] Admission-verdict
Ce regroupement est ouvert à l'admission verdict : Oui Non
Critères de la liste d'admission-verdict
Clientèle
Nombre de candidats admissibles
Critères d'exclusion de la liste verdict
Paramètres généraux applicables à toutes les clientèles
Inclure tous les candidats admissibles qui respectent les critères
Inclure au maximum candidats admissibles
Selon la proportion des candidats admissibles de cette clientèle par rapport à tous les candidats admissibles de ce regroupement.
Selon le nombre fixé par l'usager pour chacun des types de clientèle.
Selon le pourcentage fixé par l'usager pour chacun des types de clientèle.
Cote finale du secondaire (Cfs) :
Aucun critère d'exclusion particulier
Exclure les candidats pour lesquels on ne peut calculer une cote finale (Cfs) (moins de 14 cours de secondaire 4 et 5 du secteur jeune ou moins de 4 cours de secondaire 5)
Exclure les candidats ayant une cote finale (Cfs) inférieure à
Autres critères s'appliquant à toutes les clientèles :
ayant déclaré avoir fait ou être inscrit à des études universitaires
Exclure les candidats pour lesquels le collège pourrait imposer un test d'évaluation de la langue d'enseignement en accord avec son règlement d'admission (code Test-lang).
Jeune
Oui Non
Sans restriction pour le nombre de cette clientèle.
Aucun critère d'exclusion particulier
Exclure les candidats jeunes :
ayant une cote finale (Cfs) inférieure à
ayant des inscriptions au secteur adulte du secondaire ou ayant déclaré y être présentement inscrit (inscription sans résultat)
ayant des inscriptions au collégial ou ayant déclaré y être présentement inscrit (inscription sans résultat)
étant inscrit actuellement à un programme d'études collégiales faisant partie de la même famille
i
ii
iii
iv


i
iv
Adulte
Oui Non
Sans restriction pour le nombre de cette clientèle
Aucun critère d'exclusion particulier
Exclure les candidats adultes :
ayant une moyenne générale aux adultes (Mga) inférieure à
qui n'ont pas déjà obtenu leur DES au Québec
qui n'ont pas au moins modules suivis (résultats numériques) au secteur adulte du secondaire
ayant des inscriptions au collégial ou ayant déclaré y être présentement inscrit (inscriptions sans résultat)
étant inscrit actuellement à un programme d'études collégiales faisant partie de la même famille
Collégial
Oui Non
Sans restriction pour le nombre de cette clientèle
Aucun critère d'exclusion particulier
Exclure les candidats collégiaux :
qui n'ont pas déjà obtenu leur DES au Québec
ayant une cote R au collégial inférieure à
qui n'ont pas au moins cours suivis (résultats numériques) au collégial
ayant échoué la moitié ou plus de leurs cours pour l'ensemble de leur dossier collégial
ayant échoué la moitié ou plus de leurs cours à 1 session(s)
ayant échoué la moitié ou plus des unités à session(s)
ayant échoué 2 fois ou plus au moins un des cours suivis au collégial et ce cours n'est toujours pas réussi
ayant échoué 2 cours ou plus à au moins une session d'études au collégial en excluant les sessions d'été
ayant été inscrit ou étant inscrit actuellement à un programme d'études collégiales faisant partie de la même famille
ayant des inscriptions au secteur adulte du secondaire ou ayant déclaré y être présentement inscrit (inscriptions sans résultat)
ayant des résultats (numériques) au secteur adulte du secondaire
Enregistrer les modifications
Supprimer ce regroupement
Copier ce regroupement
Retour

ii. The number of applicants admissible for the verdict-ranking lists

The user must determine if the number of admissible candidates is to be automatically restricted or not (see Figure 3). If the user clicks on "*Inclure tous les candidats admissibles qui respectent les critères*," *Classer* will automatically admit **all** of the admissible applicants who meet both the network and college criteria for **each** of the authorized student types.

If the user wishes to restrict the number of admitted applicants, he may do so by indicating the maximum number of applicants to admit in the box reserved for this purpose, found in the "*Paramètres généraux applicables à toutes les clientèles*" (general parameters applicable to all student types) sub-section. He must then determine the manner in which this maximum number is to be distributed among the different student types by clicking on one of three possibilities offered in this case. His selected option will be applied to each of his selected student groups:

- If the user clicks on "*Selon la proportion des candidats admissibles de cette clientèle par rapport à tous les candidats admissibles de ce regroupement*" (considering the ratio of admissibile applicants from this type of student compared to all applicants admissible in this grouping), *Classer* will determine the percentage to be attributed to each of the student groups.
- If the user clicks on "*Selon le nombre fixé par l'usager pour chacun des types de clientèle*" he must determine the maximum number of applicants to be admitted into each category. The sum of these three numbers must be equal to the total number of applicants entered in the general parameters.
- If the user clicks on "*Selon le pourcentage fixé par l'usager pour chacun des types de clientèle*", he must determine that maximum admissible candidates by setting a percentage for each one of the student type. The sum of these three numbers must be equal to 100%.

For all three situations presented above, it should be noted that, if the number of set applicants for a particular student group is not reached, this shortfall will not be compensated for in other student groups. For example, if the percentage associated with the College student group results in a maximum of 20 candidates to be admitted and *Classer* determines there are only 17 to be admitted, the three "missing" candidates will not be selected from the *Youth* or *Adult* student groups. The maximum number of admissible candidates, for all of the student groups combined, will therefore not be reached.

iii General parameters applicable for all student groups

In this section, the user can exclude all applicants who have declared they have completed or are registered in university courses, regardless which student group they are part of, as well as applicants the College might want to submit to a language of instruction evaluation (Test-lang) The user may also set other criteria related to the calculation of the *cote finale au secondaire* (Cfs) so as to exclude applicants who have a Cfs lower than a set threshold, or in order to exclude applicants for whom the SRAM is unable to calculate a final score. The latter criterion is applied by default.

iv Specific exclusion criteria

Based on local selection procedures and the College's admission regulations, the user can exclude from the admission-verdict certain categories of applicants from a student type. Here are a few examples. Those applicants:

- *Ayant une cote finale inférieure à* (with a Cfs lower than*)*; *ayant une moyenne générale aux adultes inférieure à* (with a Mga lower than*)*; *ayant une cote R au collégial inférieure à (*with a college R score lower than*)*; these three parameters restricts the verdict-ranking list only to applicants who meet or exceed the minimum threshold established by the user for the *Youth*, *Adult* and *College* lists respectively.
- *ayant des inscriptions au secteur adulte du secondaire ou ayant déclaré y être présentement inscrit (inscription sans résultat)* (has registrations or declared being registered to adult sector high school but with no mark); this parameter can be selected for the *Youth* or *College* student groups. Note that it is possible for an applicant to be defined as *Youth* when they are registered in courses in the adult sector. A College can decide whether or not they wish this type of applicant to be automatically admitted. Along the same lines, the college can also decide to refuse admission-verdict to applicants in the *College* student group who have taken courses in the adult sector by selecting *ayant des résultats (numériques) au secteur adulte du secondaire* (has marks from adult sector high school);
- *ayant des inscriptions au collégial ou ayant déclaré y être présentement inscrit (inscriptions sans résultat)* (has registrations or declared being registered to college but with no mark); This parameter can be selected for *Youth* or *Adult* student types. Note that it is possible for an applicant to be defined as *Youth* or *Adult* when they are registered in college courses.
- *étant inscrit à un programme d'études collégiales faisant partie de la même famille* (registered in a college study program from the same program family)*; ayant été inscrit ou étant actuellement inscrit à un programme d'étude faisant partie de la même famille* (has been or is registered in a program from the same program family)*;* the first criterion is used for the *Youth* and *Adult* student types while the second is used for the *College* student types (previous registrations in Socrate can only be found for applicants in the *College* student group). In both cases, these parameters are used by the College to prevent applicants who were registered in a college program from applying for a related program (from the same grouping). The reader can refer to Appendix IV for a complete list of programs that are part of the same grouping.
- *qui n'ont pas déjà obtenu leur DES au Québec* (who have not obtained their SSD from Québec)*;* this criterion is used for the *Adult* and *College* student types. It allows Admission Officer to restrict admission-verdict to sole applicants for whom an SSD has been found in *Charlemagne*.
- *ayant échoué la moitié ou plus de leurs cours pour l'ensemble de leur dossier collégial* (have failed half or more courses in college)*; ayant échoué la moitié ou plus de leurs cours à* **n** *session(s)* (have failed half or more courses for **n** semesters)*;* these parameters allow the College to avoid having applicants with too many failed courses to be admitted automatically.

Appendix II : Prerequisite definitions

New prerequisites

Given the introduction of the J5 Certification System and the fact that the new and old prerequisites do not necessarily match, program prerequisites are now defined by subject and are presented in prerequisite pairs. For example, in order to meet the Mathematics prerequisite for Program 410.B0, an applicant must have Prerequisite 11 (MAT436) or Prerequisite 61 (Secondary 4 TS/SN). When assessing whether or not the applicant has the required prerequisites, the SRAM renders the verdict that best favours the applicant. Each of the two prequisites from a pair will be granted a particular weight according to the status of the course and based on the following hierarchy:

Réu-f, the course has been successfully passed and the result is final
Réu-v, the course is in the process of being successfully passed
Éch-v, the course is in the process of being failed
Éch-i, the applicant is registered in the course
Éch-f, the course was failed
Éch-a, the course is missing

In the **Conditions de rejet** (rejection conditions) area, when the old and new prerequisites generate the same result upon analysis, it has been decided that the value associated with the new prerequisite will be the one displayed. This can be important when the subject is different for the old and new prerequisites. Let's illustrate using Program 111.A0. In the case of this program, the applicant must meet Prerequisite 21 (Secondary 4 ST/ATS and SE/STE) or Prerequisite 40 (PHY 534). If the applicant has failed both these subjects, the value used on the ranking list to indicate that the prerequisite was not met will be Scp-f, representing a fail for Prerequisite 21 (rather than Phy-f representing a fail for Prerequisite 40).

Note: For display on ranking lists and academic profiles, the Éch code will often be replaced by the prerequisite subject (Chi for Chemistry, Mat for Mathematics, Phy for Physics and Scp for Physical Science).

Prerequisites assessment (passed or failed) is done for every applicant, no matter their student type or their program of choice, but only for courses done in Québec, may it be in high school or college. After *Classer* has matched the courses found in the applicant's academic records with the prerequisite, the system is programmed to "grant" the missing prerequisites based on these calculations:

- Mat 536 → Mat 526 → Mat 436 → Mat 426 → Mat 514 → Mat 416
- Mat TS5/SN5 → Mat TS5/SN4 →Mat CST5 →Mat CST4
- (Chi 504 **OR** Phy 504) **OR** (Chi 534 **AND** Phy 534) → ST/ATS et SE/STE (Scp21) → ST/ATS (Scp02)
- (Chi 534 **OR** Phy 534) **OR** (Chi 504 **AND** Phy 504) → Scp 436 (Scp20) → Scp 416
- Chi 504 **OR** Chi 534 **OR** Phy 504 **OR** Phy 534 → ST/ATS (Scp02)

SRAM codification for prerequisites

Number	Prerequisites from the J5 Certification System
01	Successfully pass Secondary 4 Cultural, Social and Technical Mathematics
02	Successfully pass Secondary 4 Science and Technology OR Applied Science and Technology
21	Successfully pass Secondary 4 Science and Technology OR Applied Science and Technology **AND** Successfully pass Secondary 4 Environment Science and Technology OR Science and the environment
31	Successfully pass Secondary 5 Chemistry
41	Successfully pass Secondary 5 Physics
60	Successfully pass Secondary 5 Cultural, Social and Technical Mathematics
61	Successfully pass Secondary 4 Technical and Scientific Mathematics OR Science Mathematics
63	Successfully pass Secondary 5 Technical and Scientific Mathematics OR Science Mathematics

Number	Prerequisites for certification systems prior to J5
08	Successfully pass Mathematics 416
09	Successfully pass Mathematics 514
10	Successfully pass Mathematics 426
11	Successfully pass Mathematics 436
12	Successfully pass Mathematics 526
13	Successfully pass Mathematics 536
20	Successfully pass Physical Science 436
30	Successfully pass Chemistry 534
40	Successfully pass Physics 534

Appendix III : Summary of the formulas used to calculate the Cfs

Cfs : *cote finale au secondaire* (high school final score)

This score is calculated based on youth high school general sector marks of applicants whose academic file contains at least fourteen (14) Secondary 4 and 5 marks with at least four (4) Secondary 5 marks (applicants who have taken at least one J1 Certification System course are excluded).

Cfs = [(Mgs * wight_mgs) + (Mps * weight_mps) + (Cps * weight_cps)] * FC where :

- Mgs = overall average youth high school, general sector
- weight _mgs = weight granted to the Mgs by the College
- Mps = weighted average youth high school, general sector
- weight _mps = weight granted to the Cps by the College
- Cps = preliminary score youth high school, general sector
- weight_cps = weight granted to the Cps by the College
- FC = 1 + [((nb_un / 4) – 16) * 0,02]
- nb_un = number of Secondary 4 credits + number of Secondary 5 credits;
- this number is restricted to interval 56 to 88

An applicant's Cfs therefore depends on:

- the overall average youth high school, general sector (Mgs)
- the Mps of subjects taken in the youth high school general sector (see Mps following definition for information on calculation method)
- the Cps (see Cps following definition for information on calculation method)
- the number of credits successfully obtained or in the process of being successfully obtained in the Secondary 4 and 5 youth high school general sector

N.B. The weight attributed to the Mgs, Mps and Cps values is determined by the College for each grouping in the *Critère* system.

Studies carried out by the SRAM have shown that a weight of 60% attributed to the Mps and of 40% attributed to the Cfs is the best predictor of student success in the first semester of college.

Mps *moyenne pondérée au secondaire jeune, secteur général* (overall average youth high school, general sector):

Mps = [Sum (mat_pond x nb_un_mat_pond)] / nb-mat-pond

- mat_pond = one of the 16 subjects weighted by the SRAM;
- nb_un_mat_pond = the number of credits for a given weighted subject;
- nb_mat_pond = the number of weighted subjects for a given applicant.

Cps *cote préliminaire au secondaire* (preliminary score youth high school)

Cps = [Sum (mat_pond x weight_mat_pond)] / Sum (weight _mat_pond)

- mat_pond = one of the weighted subjects chosen by the College;
- weight _mat_pond = weight granted to this weighted subject by the College.

Mat_pond weighted mark for each subjects in English, Arts, Biology, Chemistry, Economics, French, Geography, History, Computer Science, Language, Mathematics, Methodology, Music, Physics, Physical Science and other subjects on the applicant's record.
Only youth high school general sector marks are used in this calculation. Here is the order in which calculations are made to obtain the weighted mark for a given subject:

1. all of the courses related to a single subject are grouped into three categories (Ministère, Secondary 4, Secondary 5):
   - Ministère courses for which a Ministère exam is given
   - Secondary 4 courses for which credits are calcuated in Secondary 4 for the purposes of certification
   - Secondary 5 courses for which credits are calcuated in Secondary 5 for the purposes of certification

2. calculation of a weighted mark, for each of the categories based on:
   - high school course profile (see Table on next page)
   - percentile (Ministère)
   - fifth percentile or deviation from the mean (Secondary 4 and Secondary)
   - the number of credits for each of the courses
3. the final weighted mark is obtained by calculating the average of each weighted mark for each of the categories

8 profiles are recognized by the ranking list:

Prerequisites from the J5 Certification System	Prerequisites from previous Certification Systems	Code	Weight*
(TS5 or SN5) and Chi5 and Phy5	Mat536 and Phy584 and Chi584	1	1,06
(TS5 or SN5) and (Chi5 or Phy5)	Mat536 and (Phy584 or Chi584)	4	1,04
	Mat536 and Chi584 and Phy454	2	1,04
	Mat526 and Phy584 and Chi584	6	1,04
TS5 or SN5	Mat536	5	1,03
	Mat526 and (Phy584 or Chi584)	7	1,02
CST5 or TS4 or SN4	Mat514 ou 426 ou 436 or 526	8	1,01
CST4	Mat416	3	1,00

* Applicants registered in a high school "International Baccalaureate" (IB) program member of SÉBIQ get an additional 2% bonus. For example, if, an applicant is a profile 1 and he is currently studying in a SÉBIQ IB program, the weight is 1.08 instead of 1.06.

Cms (*cote mixte au secondaire jeune et adulte* - youth and adult high school mixed score)

Cms cote mixte au secondaire jeune et adulte (youth and adult high school mixed score**)**;
this score is calculated if (Ncj + Nca) ≥ 14

$$Cms = \frac{(Ncj \times Rcj) + (Nca \times Rca)}{(Ncj + Nca)}$$

Ncj number of courses taken in the youth high school general sector
Nca number of courses taken in the adult high school sector
Rcj percentile for youth high school, general sector; this score is established by comparing the applicant's Mps to all applicants Mps for the fall and winter semesters prior to the year in progress.
Rca percentile for adult high school; this score is established by comparing the applicant's Mga to all applicants Mga for the fall and winter semesters prior to the year in progress.

Cfc : *cote finale au collégial* (final score in college)

Cfc *cote finale au collégial* (final score in college);
this score is calculated if (Ncj + Nca + Ncc) ≥ 14 ou Ncc ≥ 4

$$Cfc = \frac{(Ncj \times Rcj) + (Nca \times Rca) + (2Ncc \times Rcc)}{(Ncj + Nca + 2Ncc)}$$

Ncc number of courses taken in college

Rcc percentile for college; this score is established by comparing the applicant's Crc to all applicants Crc for the fall and winter semesters prior to the year in progress.

Appendix IV : Same family programs

Programs listed for admission	Same family programs
081A6	081**
081B6	081**
110A0	110**
110B0	110**
111A0	111**
112A0	112**
120A0	CEA**, 120**
140A0	CLA**, 140**, 90170, 90301, 90380, 90381, 90382, 90383, 90384, 90385
140B0	CLA**, 140**, 90170, 90301, 90380, 90381, 90382, 90383, 90384, 90385
141A0	CLC01, 141**
142A0	CLE**, 142**, 90386, 90387
142B0	CLE**, 142**, 90386, 90387
142C0	CLE**, 142**, 90386, 90387
144A0	CLL**, 144**, 90056, 90211, 90212, 90251
144B0	CLL**, 144**, 90056, 90211, 90212, 90251
145A0	CLN**, 145**, 90121, 90122, 90123
145C0	CLN**, 145**, 90121, 90122, 90123
152B0	CNE**, 152**, 90068, 90069, 90084, 90141, 90167, 90168, 90182, 90201, 90202, 90203
153A0	CNE0G, CNJ**, 153**, 90105
153B0	CNE0G, CNJ**, 153**, 90105
153C0	CNE0G, CNJ**, 153**, 90105
153D0	CNE0G, CNJ**, 153**, 90105
154A0	CNL**, 154**, 90194
160A0	160**
160B0	160**
171A0	171**
180A0	CWA**, 180**, 35271, 90058, 90190, 90250, 90388, 90389, 90390, 90391, 90393, 90395
180B0	CWA**, 180**, 35271, 90058, 90190, 90250, 90388, 90389, 90390, 90391, 90393, 90395
181A0	CWC**, 181**
190A0	CYA**, 190**, 90050, 90075, 90242, 90243, 90244, 90245, 90307

190B0	CYA**, 190**, 90050, 90075, 90242, 90243, 90244, 90245, 90307
200B0	200**, 700A0
200C0	200**, 700A0, 420**, 90044, 90191, 90262, 90265, 90364
200D0	200**, 700A0
200Z0	200**, 700A0
20011	200**, 30011, 50011, 501**, 551A0, 55102, 60011, 700A0
20012	200**, 300**, 700A0, 700B0
20013	200**, 30013, 50113, 50613, 510**, 570**, 573**, 700A0
20015	200**, 30015, 50115, 506**, 561B0, 700A0
20016	200**, 30016, 500**, 50616, 700A0
210AA	ECA**, 210**, 90151, 90308, 90309
210AB	ECA**, 210**, 90151, 90308, 90309
210B0	ECA**, 210**, 90151, 90308, 90309
221A0	EEC**, 221**, 22333, 90013, 90093, 90098, 90119, 90159, 90160, 90161, 90162, 90163, 90164, 90165, 90166, 90177, 90193, 90215, 90310, 90311, 90312, 90313
221B0	EEC**, 221**, 22333, 90013, 90093, 90098, 90119, 90159, 90160, 90161, 90162, 90163, 90164, 90165, 90166, 90177, 90193, 90215, 90310, 90311, 90312, 90313
221C0	EEC**, 221**, 22333, 90013, 90093, 90098, 90119, 90159, 90160, 90161, 90162, 90163, 90164, 90165, 90166, 90177, 90193, 90215, 90310, 90311, 90312, 90313
221D0	EEC**, 221**, 22333, 90013, 90093, 90098, 90119, 90159, 90160, 90161, 90162, 90163, 90164, 90165, 90166, 90177, 90193, 90215, 90310, 90311, 90312, 90313
222A0	EEE01, EEE03, EEE04, JYC07, 222**, 90193
230AA	EEE02, EJA**, 230**, 90013
230AB	EEE02, EJA**, 230**, 90013
232A0	EJL**, 232**, 90214
235B0	EJN**, 235**, 90144
235C0	EJN**, 235**, 90144
241A0	ELC**, ELJ3H, 241**, 90092, 90215, 90217, 90218, 90229, 90261, 90314, 90315, 90316, 90317, 90321
241C0	ELC**, ELJ3H, 241**, 90092, 90215, 90217, 90218, 90229, 90261, 90314, 90315, 90316, 90317, 90321
241D0	ELC**, ELJ3H, 241**, 90092, 90215, 90217, 90218, 90229, 90261, 90314, 90315, 90316, 90317, 90321
243A0	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335
243BA	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335

243BB	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335
243BC	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335
243C0	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335
244A0	ELL02, 244**
260A0	ERA**, 260**, 31131, 90132, 90133, 90338
260B0	ERA**, 260**, 31131, 90132, 90133, 90338
270AA	ETA**, 270**, 90340
270AB	ETA**, 270**, 90340
270AC	ETA**, 270**, 90340
271AA	ETC**, 271**
271AB	ETC**, 271**
271AC	ETC**, 271**
280B0	EWA**, 280**, 90023, 90143, 90206, 90207, 90208, 90209, 90210, 90345
280C0	EWA**, 280**, 90023, 90143, 90206, 90207, 90208, 90209, 90210, 90345
280D0	EWA**, 280**, 90023, 90143, 90206, 90207, 90208, 90209, 90210, 90345
300B0	20012, 300**, 700B0, 70016
300C0	20012, 300**, 700B0, 70016
300Z0	20012, 300**, 700B0, 70016
30011	20011, 300**, 50011, 501**, 551A0, 55102, 60011, 700B0, 70016
30013	20013, 300**, 50113, 50613, 510**, 570**, 573**, 700B0, 70016
30015	20015, 300**, 50115, 506**, 561B0, 700B0, 70016
30016	20016, 300**, 500**, 50616, 700A0, 700B0, 70016
30030	20012, 300**, 700B0, 70016
30031	20012, 300**, 700B0, 70016
30032	20012, 300**, 700B0, 70016
30033	20012, 300**, 700B0, 70016
30034	20012, 300**, 700B0, 70016
30035	20012, 300**, 700B0, 70016
310A0	ELW03, JCA**, 310**, 35431, 35432, 90066, 90120, 90171, 90227, 90346, 90347
310B0	ELW03, JCA**, 310**, 35431, 35432, 90066, 90120, 90171, 90227, 90346, 90347

310C0	ELW03, JCA**, 310**, 35431, 35432, 90066, 90120, 90171, 90227, 90346, 90347
311A0	JCC**, 311**
322A0	JEE**, 322**, 90094, 90348
351A0	JNC**, 351**, 35271, 35431, 35432, 90015, 90051, 90052, 90349, 90395
384A0	JWL01, 384**
388A0	JWW**, 35271, 35431, 35432, 388**, 90015, 90051, 90054, 90189, 90351, 90395
391A0	JYC**, 35271, 35431, 35432, 391**, 90036, 90395
393A0	JYJ**, 393**, 90155, 90352
410A0	LCA**, 410**, 415**, 90012, 90047, 90053, 90055, 90060, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360
410B0	LCA**, LEAAC, 410**, 415**, 90012, 90047, 90053, 90055, 90060, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360
410C0	LCA**, 410**, 415**, 90012, 90047, 90053, 90055, 90060, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360
410D0	LCA**, 410**, 415**, 90012, 90047, 90053, 90055, 90060, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360
410E0	LCA**, LCE**, LEA**, ZAA02, ZAA03, 200C0, 410**, 412**, 415**, 420**, 90002, 90012, 90044, 90047, 90053, 90055, 90060, 90062, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90191, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90262, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360, 90361, 90364
411A0	LCC**, 411**
412AA	LCE**, LEA59, ZAA02, ZAA03, 412**, 90002, 90062, 90361
412AB	LCE**, LEA59, ZAA02, ZAA03, 412**, 90002, 90062, 90361
414A0	LCL**, ZAA0A, ZAA0B, ZAA0C, 414**, 90249, 90363
420AA	LEA**, 200C0, 420**, 90044, 90191, 90262, 90265, 90364
420AB	LEA**, 200C0, 420**, 90044, 90191, 90262, 90265, 90364
420AC	LEA**, 200C0, 420**, 90044, 90191, 90262, 90265, 90364

430A0	LJA**, 430**, 90365
430B0	LJA**, 430**, 90365
500AE	500**, 20016, 30016, 50616, 700A0, 70016
500AF	500**, 20016, 30016, 50616, 700A0, 70016
500AG	500**, 20016, 30016, 50616, 700A0, 70016
500AH	500**, 20016, 30016, 50616, 700A0, 70016
500AJ	500**, 20016, 30016, 50616, 700A0, 70016
500AK	500**, 20016, 30016, 50616, 700A0, 70016
500AL	500**, 20016, 30016, 50616, 700A0, 70016
50011	20011, 20016, 30011, 30016, 500**, 501**, 50616, 551A0, 55102, 60011, 700A0, 70016
50013	20013, 20016, 30013, 30016, 500**, 50113, 50613, 50616, 510**, 570**, 573**, 700A0, 70016
50015	500**, 20016, 30016, 50616, 700A0, 70016
50025	500**, 20016, 30016, 50616, 700A0, 70016
50035	500**, 20016, 30016, 50616, 700A0, 70016
50045	500**, 20016, 30016, 50616, 700A0, 70016
50055	500**, 20016, 30016, 50616, 700A0, 70016
50065	500**, 20016, 30016, 50616, 700A0, 70016
50075	500**, 20016, 30016, 50616, 700A0, 70016
501A0	20011, 30011, 50011, 501**, 551A0, 55102, 60011
50113	20011, 20013, 30011, 30013, 50011, 501**, 50613, 510**, 551A0, 55102, 570**, 573**, 60011
50115	20011, 20015, 30011, 30015, 50011, 501**, 506**, 551A0, 55102, 561B0, 60011
506A0	20015, 30015, 50115, 506**, 561B0
50613	20013, 20015, 30013, 30015, 50113, 50115, 506**, 510**, 561B0, 570**, 573**
50616	20015, 20016, 30015, 30016, 500**, 50115, 506**, 561B0, 700A0, 70016
510A0	20013, 30013, 50113, 50613, 510**, 570**, 573**
551A0	NNC**, 551**, 90106, 90124, 90396
561A0	NRA01, NRC**, 561**, 90196, 90240, 90259, 90366, 90397
561BA	NRA01, NRC**, 561**, 90196, 90240, 90259, 90366, 90397
561BB	NRA01, NRC**, 561**, 90196, 90240, 90259, 90366, 90397
561C0	NRA01, NRC**, 561**, 90196, 90240, 90259, 90366, 90397
570A0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570B0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570C0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570D0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570E0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570F0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368

570G0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
571A0	NTC**, ZAA01, ZAA04, 571**, 90071, 90072, 90370, 90371, 90374
571B0	NTC**, ZAA01, ZAA04, 571**, 90071, 90072, 90370, 90371, 90374
571C0	NTC**, ZAA01, ZAA04, 571**, 90071, 90072, 90370, 90371, 90374
573AA	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AB	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AC	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AD	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AE	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AF	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AG	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AJ	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
574A0	NTL**, NWY0J, 574**
574B0	NTL**, NWY0J, 574**
581A0	NWC**, NWY0E, 581**, 90112, 90113, 90114, 90115, 90116, 90117, 90186, 90186, 90216
581B0	NWC**, NWY0E, 581**, 90112, 90113, 90114, 90115, 90116, 90117, 90186, 90186, 90216
581C0	NWC**, NWY0E, 581**, 90112, 90113, 90114, 90115, 90116, 90117, 90186, 90186, 90216
582A1	LCE0P, LEA2N, LEA3U, LEA74, NTA0Q, NTA07, NWC04, NWC06, NWE**, NWY** 582**
700A0	200**, 30016, 500**, 50616
700B0	20012, 300**
70016	20012, 20016, 300**, 500**, 50616, 700**

Appendix V : List of college codes

SRAM Code	Ministère Code	College
AA	932001	Collège d'Alma
AB	935000	John Abbott College
AC	749701	Collège Centennal
AD	693530	Collège international Sainte-Anne
AE	294900	Aérotaxi
AF	749720	Collège April Fortier
AG	749547	Collège André Grasset
AH	913000	Collège Ahuntsic
AI	749591	École d'Administration Inst.
AJ	749994	Académie Julien Inc.
AL	929000	Cégep André-Laurendeau
AM	749580	École d'Arts Montréal
AN	669541	Aviron (Québec) Inc.
AO	920001	Cégep de l'Abitibi-Témiscamingue (Amos)
AP	749507	Académie Michèle Provost Inc.
AQ	294901	Académie de l'Entre. Québécois
AR	749998	Faculté Arts U.M.
AS	749548	Collège Lasalle (1976)
AT	920000	Cégep de l'Abitibi-Témiscamingue (Rouyn-Noranda)
AU	470532	Institut d'Informatique Appliquée Outaouais
AV	920002	Cégep de l'Abitibi-Témiscamingue (Val-d'Or)
BA	937000	Cégep Beauce-Appalaches

BB	914000	Collège de Bois-de-Boulogne
BC	931001	Cégep de Baie-Comeau
BG	907000	Société Informatique Bourgchemin
BJ	719515	École Beth Jacob
BM	925002	École nationale du meuble et de l'ébénisterie à Montréal
BO	220507	École du Meuble et du Bois-Ouvré sec.
BQ	748738	Institut Trebas Québec Inc. (sect. anglophone)
BR	749556	Collège Jean de Brébeuf
BT	669537	Collège Bart (1975)
BU	690530	École du Show-Business
BV	925001	École nationale du meuble et de l'ébénisterie à Victoriaville
CA	940001	Cégep régional de Lanaudière à L'Assomption
CB	669507	Collège Notre-Dame de Bellevue
CC	100501	Conservatoire de Chicoutimi
CD	290500	Collège Durocher
CE	250506	Collège d'Affaires Ellis Inc.
CF	749961	Collège Français (1965) Inc.
CG	932006	Collège d'études collégiales à Chibougamau
CH	932002	Cégep de Chicoutimi
CI	749745	Collège Delta Inc.
CJ	294902	Collège d'Informatique JMS
CK	263536	Collège Crack Inc.
CL	902001	Campus de Charlesbourg
CM	749572	Conservatoire de. Montréal
CN	690580	Cinac Inc.

CO	319532	Collège de la Cité
CP	334510	Collège Aéronautique Pilotes Professionnels
CQ	669510	Conservatoire de Québec
CR	020510	Conservatoire de Rimouski
CS	719517	Collège Stanislas
CT	260504	Conservatoire de Trois-Rivières
CU	470502	Conservatoire de Hull
CV	520500	Conservatoire de Val-d'Or
CW	693550	Collège Canada inc.
CX	932007	Centre d'études collégiales en Charlevoix
CY	690540	Cylone Arts et Technologies
DA	669542	École de Danse de Québec
DB	690591	Delta (Brossard)
DC	669551	Driscoll Collège Inc.
DE	371900	Institut Demers Inc.
DI	290504	CDI (Longueuil)
DK	388551	Collège CDI Administration Technologie Santé-Laval
DL	389551	CDI (Laval)
DM	907001	Cégep de Drummondville
DN	749751	Ateliers de Danse Moderne Mtl
DO	250999	Collège Privé de Drummond
DP	669532	Institut Informatique Québec Inc.
DQ	669639	CDI (Québec)
DR	474507	Desnoyers Racine
DS	749839	Académie Internationale du Design

DT	747747	Collège CDI Administration Technologie Santé (anglophone)
DV	748747	ICD Carrière et Développement limitée
DW	933000	Cégep Dawson
EA	699550	Collège d'éco.et d'Administration du Canada
EB	692541	Collège d'enseignement en immobilier
EC	260507	École Commerciale du Cap
ED	214507	École de Design Chatelaine Inc
EF	749555	Collège Français (1972-73)
EI	931003	Sept-Îles Ang.
EL	690590	Delta (Laval)
EM	909000	Collège Édouard-Montpetit
EN	474510	Collège Informatique Entrepreneurship
EP	749977	École Supérieure de Danse du Québec
EQ	669631	Collège d'Électronique Québec
ER	692540	Collège d'enseignement en Immobilier
ES	277500	Collège de l'Estrie
ET	749672	École Nationale Théâtre Canada
EV	938001	Cégep Marie-Victorin
FA	932005	Centre Québécois de Formation en Aéronautique Chicoutimi
FC	932011	Centre du Cégep de Saint-Félicien
FD	915001	Centre Collégial de Formation à Distance
FE	932004	Cégep de Saint-Félicien
FI	749607	Formatrad Inc.
FL	919002	Cégep de l'Outaouais (Félix-Leclerc)
FM	749897	Formation Multiprofessionnelle

FN	941001	First Nations collegial studies Center at Odanak
FO	932012	Centre d'études de Forestville
FQ	290605	Formatronique
FR	749577	Institut Frehab
FX	926000	Collège François-Xavier-Garneau
GA	900000	Cégep de la Gaspésie
GC	749837	Institut international en gestion aéronautique civile
GF	749829	Communications Graphiques Sec.
GG	939000	Cégep Gérald-Godin
GI	749978	Collège Gilmore / Gilmore Colleg
GP	900001	Gaspésie Pavillon Anglophone
GR	904001	Cégep de Granby Haute-Yamaska
GT	693500	Gestion et technologie de Montréal, Collège de
GU	932000	Service Régional d'admission du Saguenay Lac Saint-Jean
HB	909001	École Nationale d'Aérotechnique
HE	749758	Collège Herzing Montréal
HL	749656	Institut de tourisme et d'hôtellerie du Québec à Laval
HM	749995	École Nationale de l'Humour
HO	749931	Collège Mother House
HQ	749655	Institut de tourisme et d'hôtellerie du Québec
HR	919001	Cégep Heritage College
HU	919000	Cégep de l'Outaouais (Gabrielle-Roy)
HY	907003	Cégep de Saint-Hyacinthe
IA	749996	Institut Icari Inc.
IB	109520	Institut Informatique Bureautique (Chicoutimi)

IC	749980	Institut Descartes
ID	749747	CDI (Montréal)
IE	359505	Institut d'enregistrement du Canada
IF	749604	Institut informatique appliquée Canada
IG	690562	Collège Info-technique (Granby)
IH	692560	Collège Informatique Night Hawk
II	690550	Institut Informatique Montréal inc
IK	692591	Collège de l'immobilier du Québec (secteur anglophone) Montréal
IL	691520	Institut Demers Longueuil
IM	900003	Centre d'Études des Îles
IN	690500	Collège Lasalle-Industries
IO	692590	Collège de l'immobilier de Québec
IP	669557	Institut Professinnel d'Informatique
IQ	749574	Association immeuble Québec
IR	749760	Collège Inter Dec
IS	270552	Institut de Secrétariat Sherbrooke
IT	440512	Institut de technologie agroalimentaire (Saint-Hyacinthe)
JA	908001	Cégep Saint-Jean-Sur-Richelieu (Ad)
JI	928005	Cégep de l’Abitibi-Témiscamingue à Val-d’Or (en partenariat avec Saint-Jérôme)
JM	210520	Collège Jésus Marie de Sillery
JO	910000	Cégep régional de Lanaudière à Joliette
JQ	932003	Cégep de Jonquière
JR	928000	Cégep de Saint-Jérôme
JT	908002	St-Jean-sur-Richelieu (Militaire)
JV	749566	Collège St-Jean-Vianney

JY	940003	Cégep régional de Lanaudière à Repentigny
KI	935001	Pavillon John Abbott (Kirk)
KM	901001	Institut Maritime du Québec (IM)
LA	936003	Campus St-Lambert-Longueuil
LB	749926	Collège Jean Guy Leboeuf
LE	936001	Champlain-Lennoxville
LF	260501	Collège Laflèche
LG	911000	Collège Lionel-Groulx
LI	902000	Collège de Limoilou
LJ	070999	Collège Lac St-Jean
LL	921000	Cégep de Lévis-Lauzon
LM	937001	Centre d'études Lac-Mégantic
LN	940000	Cégep régional de Lanaudière
LP	923000	Cégep de La Pocatière
LQ	906001	Collège Shawinigan (La Tuque)
LS	749569	Conservatoire Lasalle (1964) Inc.
LT	933002	Pavillon de Lorimier (Dawson)
LV	170500	Collège de Lévis
LW	936002	Campus St. Lawrence
LX	690510	Collège préuniversitaire Nouvelles Frontières
MA	916000	Collège de Maisonneuve
MB	749732	Collège Marguerite-Bourgeois
MC	699600	Macdonald College (McGill)
MD	749618	Institut Supérieur de Design de Mode
ME	669506	Collège Mérici

MF	749557	Collège Marie-de-France
MG	748558	Coll. Marie-Victorin Ang.
MH	210578	Collège TMI (multihexa)
MI	749971	Institut Multimédia Interactif
MJ	691501	Collège Mérici Centre Oujda
MK	919003	Cégep de l'Outaouais (Maniwaki)
ML	928001	Cégep de Saint-Jérôme (Mont-Laurier)
MM	923001	Centre d'études collégiales de Montmagny
MN	749770	Collège Informatique Marsan
MO	930000	Collège Montmorency
MP	936000	Champlain Regional College
MQ	999997	Ministère de l'Éducation, du Loisir et du Sport
MR	749553	Collège Photographie Marsan
MS	749712	Collège Marianopolis
MT	927000	Cégep de Matane (MA)
MU	749841	Musitechnic Service Éducatif Inc.
MV	938000	Cégep Marie-Victorin
MX	938003	Cégep Marie-Victorin, secteur anglophone
MY	210503	Collège Marguerite d'Youville
MZ	927002	Centre matapédien d’études collégiales de Matane
NA	669622	Collège informatique appliquée Saint-Laurent
NC	749937	École Nationale du Cirque
ND	749718	Collège Secrétariat Notre-Dame
NE	692500	Collège d'ingénierie
NF	210508	Campus Notre-Dame de Foy

NH	690570	C.N.D.F. (Hull)
NI	240501	École Supérieure de Musique de Nicolet
NK	260514	Institut Notre-Dame Keranna (sec)
NM	020511	Institut de Marine (sec)
NR	692510	Cons. Gestion Robichaud
NU	692570	Collège la Cabriole
NV	691590	Collège Net Village
OA	748561	College O'Sullivan Montréal Ang
OB	749986	Collège de l'Immobilier du Qué
OD	749777	Académie d'Art et de Dessin de Mode
OE	691500	Collège Mérici (Hull)
OF	749819	College of Southern Québec Inc.
OJ	692580	École de sténographie judiciaire
OK	270615	Institut Infor.Bur. Sherbrooke
OL	691573	Académie du Savoir (Laval)
OM	369500	Collège de l'Assomption (ancien code)
OP	669590	Centre de solutions technologiques en orthèse et prothèses (CSTOP)
OQ	669546	Collège O'Sullivan Québec Inc.
OS	749561	College O'Sullivan Montréal Fra
OT	690563	Collège Info-Technique Longueuil
OU	749962	École Coupe et Couture Larose
PE	901002	Centre matapédien d'études collégiales (Ex) (CM)
PH	748548	Collège Lasalle Anglophone
PI	691580	CDI (Pointe Claire)
PL	160525	Académie Com. Plongeurs Scaphandriers professionnels

PN	941000	Centre d'études collégiales des Premières Nations à Odanak
PQ	691560	Petit Séminaire Québec (Hull)
PS	060501	École Pêches sec.
RA	924000	Cégep de Thetford (TH)
RB	691571	Académie du Savoir (Brossard)
RC	936004	Champlain - Centre de Montréal
RD	691570	Académie du Savoir (Dollard)
RE	997314	Réseau
RF	691572	Académie du Savoir (Ste-Foy)
RG	691574	Académie du Savoir (Granby)
RI	905000	Cégep de Trois-Rivières
RK	901000	Cégep de Rimouski
RL	922000	Cégep de Rivière-du-Loup
RM	749564	Institut Reine Marie
RN	749843	Renaissance Carrière inc
RO	915000	Collège de Rosemont
RQ	748937	École nationale du cirque
RR	691575	Académie du Savoir (Rimouski)
RS	691576	Académie du Savoir Ste-Thérèse
RT	669635	Collège Radio-Télé de Québec Inc.
RU	691577	Académie du Savoir Boucherville
RV	430999	Collège de Rigaud de Vaudreuil
SA	210516	Collège Saint-Augustin
SB	190505	Stage Biblio.
SC	270512	Collège du Sacré-Cœur

SD	170501	Collège de Saint-Damien
SE	749524	Institut supérieur d'électricité
SF	903000	Cégep de Sainte-Foy
SG	130504	Petit Séminaire Saint-Georges-de-Beauce
SH	904000	Cégep de Sherbrooke
SI	931002	Cégep Sept-Îles
SJ	200500	École Normale Saint-Joseph
SL	912000	Cégep de Saint-Laurent
SM	749795	Collège Salette Inc.
SN	934002	Pavillon Snowdon (Vanier)
SO	907002	Cégep de Sorel-Tracy
SP	900002	Centre Spécialisé des Pêches (GP)
SQ	669549	Le Petit Séminaire de Québec
SR	699999	Service Régional d'admission du Montréal métropolitain
SS	270543	Séminaire de Sherbrooke
ST	908000	Cégep Saint-Jean-sur-Richelieu
SU	303531	Institut Supérieur Informatique ISI
SV	749927	Académie du Savoir
SW	906000	Collège Shawinigan (Shawinigan)
TA	190504	I.T.A. La Pocatière
TB	940002	Cégep régional de Lanaudière à Terrebonne
TC	690560	Collège Info-Technique
TD	692520	Collège de l'Estrie-Drummondville
TE	749667	Institut Teccart (1996) Inc.
TF	692552	Institut Teccart (2003) Montérégie

TG	692531	Institut André Grasset
TH	690520	Institut Athêna
TI	692551	Collège Teccart rive-sud
TJ	690564	Collège Info-Technique Saint-Jean
TL	749945	Collège Atlas Inc.
TM	928002	Cégep de Saint-Jérôme (Mont-Tremblant)
TN	749761	Collège Technique Montréal inc
TO	142533	Institut de Formation Autochtone
TP	913001	Cégep Ahuntsic Police
TQ	749738	Institut Trebas Québec Inc.
TR	260519	Collège moderne Trois-Rivières inc
TS	300520	Académie Ste-Thérèse Inc.
TT	692550	Institut Teccart (2003)
TU	690561	Collège Info-Technique (Vaudreuil)
TV	749523	Inst.de Technique Aviron
UC	900004	Centre d'études de Carleton
UQ	691550	Multicollège de l'Ouest du Québec
UR	260999	Université du Québec à Trois-Rivières
US	691540	Institut Supérieur Informatique Montréal
VA	934000	Cégep Vanier / Vanier College
VB	749953	Institut Canadien des Valeurs Mobilières
VC	938002	Cégep Marie-Victorin
VG	933001	Pavillon Selby (Dawson)
VI	925000	Cégep de Victoriaville
VL	918000	Collège de Valleyfield

VM	917000	Cégep du Vieux-Montréal
VR	749558	Collège Marie-Victorin (francophone) (ancien code)
VS	749730	Collège International des Marcellines
VY	719503	École Vincent d'Indy
XC	691510	Collège TMI (Multihexa-Chicoutimi)
XH	691513	Collège TMI (Multihexa-Hull)
XI	749999	Collège Sainte-Marie (69-70)
XK	691515	Collège TMI (Multihexa-Rimouski)
XL	691511	Collège TMI (Multihexa-Longueuil)
XM	691512	Collège TMI (Multihexa-Montréal)
XV	691514	Collège TMI (Multihexa-Trois-Rivières)
ZB	691531	Collège Herzing Brossard
ZL	691530	Collège Herzing Laval

Appendix VI : List of Vocational High School Programs (SSVD)

Code	Program
1038	Cuisine d'établissement
1088	Horticulture ornementale
1250	Mécanique marine
1428	Charpenterie-menuiserie
1430	Électricité de construction
1489	Réparation d'armes à feu
5005	Décoration intérieure et étalage
5024	Réparation d'appareils électroménagers
5028	Fabrication en série de meubles et de produits en bois ouvré
5030	Ébénisterie
5031	Rembourrage industriel
5032	Pose de revêtements de toiture
5035	Esthétique
5045	Assistance familiale et sociale aux personnes à domicile
5049	Mécanique de véhicules lourds routiers
5052	Électricité d'entretien
5055	Mécanique d'engins de chantier
5070	Mécanique agricole
5071	Réalisation d'aménagements paysagers
5073	Affûtage
5075	Réfrigération
5076	Pose d'armature de béton
5079	Arboriculture-élagage

Code	Program
5080	Rembourrage artisanal
5081	Assistance aux bénéficiaires en établissement de santé
5082	Nettoyage à sec et entretien de vêtements
5085	Bijouterie-joaillerie
5088	Sciage
5092	Forage et dynamitage
5094	Aquiculture
5103	Préparation des produits de la pêche
5115	Pose de revêtements souples
5116	Peinture en bâtiment
5117	Préparation et finition de béton
5118	Pose de systèmes intérieurs
5119	Calorifugeage
5121	Mécanique de protection contre les incendies
5130	Service de la restauration
5139	Montage et installation de produits verriers
5140	Découpe et transformation du verre
5142	Finition de meubles
5144	Assistance dentaire
5145	Cordonnerie
5146	Mécanique de machines fixes
5148	Plomberie-chauffage
5154	Mécanique de véhicules légers
5155	Soufflage de verre au néon

Code	Program
5157	Modelage
5162	Serrurerie
5165	Chaudronnerie
5167	Production laitière
5168	Production de bovins de boucherie
5171	Production porcine
5173	Fleuristerie
5178	Taille de pierre
5179	Protection et exploitation de territoires fauniques
5182	Horlogerie-bijouterie
5185	Montage de lignes électriques
5189	Abattage et façonnage des bois
5193	Conduite et réglage de machines à mouler
5194	Vente de pièces mécaniques et d'accessoires
5195	Soudage-montage
5197	Montage de structures en aérospatiale
5199	Montage mécanique en aérospatiale
5200	Mécanique d'ascenseur
5202	Entretien de bâtiments nordiques
5203	Fonderie
5204	Traduction-interprétation (Inuttitut)
5208	Classement des bois débités
5209	Mécanique de machines à coudre industrielles
5210	Production horticole
5211	Entretien général d'immeubles
5212	Secrétariat

Code	Program
5213	Conduite de procédés de traitement de l'eau
5214	Entretien et réparation de caravanes
5216	Entretien de systèmes de tuyauterie industrielle
5217	Carrosserie
5218	Dessin de patron
5219	Confection de vêtements (Façon tailleur)
5220	Conduite d'engins de chantier
5221	Procédés infographiques
5222	Traitement de surface
5223	Techniques d'usinage
5225	Dessin industriel
5228	Organisation de loisirs au Nunavik
5229	Soutien informatique
5231	Comptabilité
5233	Ferblanterie-tôlerie
5236	Vente de voyages
5237	Assistance à la clientèle des services sociaux et de santé au Nunavik
5238	Arpentage et topographie
5239	Confection sur mesure et retouche
5240	Reprographie et façonnage
5243	Production textile (opérations)
5244	Tôlerie de précision
5245	Coiffure
5246	Imprimerie
5248	Conduite de grues

Code	Program
5250	Dessin de bâtiment
5252	Production industrielle de vêtements
5253	Forage au diamant
5254	Grandes cultures
5255	Secrétariat (Inuktitut)
5256	Production acéricole
5257	Pêche professionnelle
5258	Service-conseil à la clientèle en équipement motorisé
5260	Mécanique industrielle de construction et d'entretien
5261	Extraction de minerai
5262	Pâtes et papiers - Opérations
5265	Service technique d'équipement bureautique
5266	Installation et réparation d'équipement de télécommunication
5267	Mise en oeuvre de matériaux composites
5268	Boucherie de détail
5269	Montage de câbles et de circuits
5270	Boulangerie
5271	Réparation d'appareils électroniques audiovidéos
5272	Vente de produits de quincaillerie
5273	Conduite de machinerie lourde en voirie forestière
5274	Conduite de machines de traitement du minerai
5281	Électromécanique de systèmes automatisés
5282	Installation et fabrication de produits verriers (Nouvelle version)
5283	Réception en hôtellerie

Code	Program
5284	Conduite d'engins de chantier nordique
5286	Plâtrage
5287	Santé, assistance et soins infirmiers
5288	Horticulture et jardinerie (Nouvelle version)
5289	Travail sylvicole
5290	Abattage manuel et débardage forestier
5291	Transport par camion
5292	Photographie
5293	Service de la restauration (Nouvelle version)
5294	Conduite de machines industrielles
5296	Installation et entretien de systèmes de sécurité
5297	Pâtisserie
5298	Mécanique automobile
5299	Montage structural et architectural
5300	Carrelage
5302	Assistance technique en pharmacie
5303	Briquetage-maçonnerie
5304	Régulation de vol
5305	Intervention en sécurité incendie
5306	Aménagement de la forêt
5307	Montage mécanique en aérospatiale (Nouvelle version)
5308	Fabrication de structures métalliques et de métaux ouvrés
5310	Opération d'équipements de production (Nouvelle version)
5311	Cuisine (Nouvelle version)
5315	Réfrigération (Nouvelle version)

Code	Program
5316	Assistance à la personne en établissement de santé (Nouvelle version)
5317	Assistance à la personne à domicile (Nouvelle version)
5319	Charpenterie-menuiserie (Nouvelle version)
5320	Réalisation d'aménagements paysagers (Nouvelle version)
5322	Intervention en sécurité incendie (Nouvelle version)

Appendix VII : Codes for musical instruments

Code	Description
Ac	Accordion
AcCl	Classical Accordion
AcFo	Folk Accordion
AcJa	Jazz Accordion
AcPo	Pop Accordion
Alt	Viola
AltCl	Classical Viola
AltJa	Jazz Viola
AltPo	Pop Viola
By	Baritone
ByEu	"Euphonium" Baritone
ByEuCl	Classical "Euphonium" Baritone
ByEuJa	Jazz "Euphonium" Baritone
ByEuPo	Pop "Euphonium" Baritone
BasÉl	Electric Bass
BasÉlJa	Jazz Electric Bass
BasÉlPo	Pop Electric Bass
Bs	Bassoon
BsCl	Classical Bassoon
BsJa	Jazz Bassoon
BsPo	Pop Bassoon
Bt	Drums
BtCl	Classical Drums
BtJa	Jazz Drums
BtPo	Pop Drums
Ch	Vocal (only for PR3)
Chant	Vocal
ChCl	Classical Vocal
ChFo	Folk Vocal
ChJa	Jazz Vocal

Code	Description
ChJaPo	Pop/Jazz Vocal
ChPo	Pop Vocal
ChTr	Traditional Vocal
Cla	Clarinet
ClaCl	Classic Clarinet
ClaJa	Jazz Clarinet
ClaPo	Pop Clarinet
Cv	Harpsichord
CvCl	Classical Harpsichord
Cb	Contrabass
CbCl	Classical Contrabass
CbJa	Jazz Contrabass
CbPo	Pop Contrabass
Cor	Horn
CorCl	Classical Horn
CorJa	Jazz Horn
CorPo	Pop Horn
FlBe	Flute
FlBeCl	Classical Recorder
FlBeJa	Jazz Recorder
FlBePo	Pop Recorder
FlTra	Flute
FlTraCl	Classical Flute
FlTrad	Traditional Flute
FlTraFo	Folk Flute
FlTraJa	Jazz Flute
FlTraPo	Pop Flute
GuCl	Classical Guitar
GuEl	Electric Guitar
GuFo	Folk Guitar

Code	Description
GuJa	Jazz Guitar
GuPo	Pop Guitar
GuTr	Traditional Guitar
Ha	Harmonica
HaFo	Folk Harmonica
HaJa	Jazz Harmonica
HaPo	Pop Harmonica
Hp	Harp
HpCl	Classical Harp
Hb	Oboe
HbCl	Classical Oboe
HbJa	Jazz Oboe
HbPo	Pop Oboe
Lut	Lute
LutCl	Classical Lute
Ma	Mandolin
MaCl	Classical Mandolin
MaFo	Folk Mandolin
MaJa	Jazz Mandolin
MaPo	Pop Mandolin
Or	Organ
OrCl	Classical Organ
OrJa	Jazz Organ
OrPo	Pop Organ
PeCl	Classical Percussion
PeJa	Jazz Percussion
PeLa	Latin Percussion
PeLatin	Latin Percussion
PePo	Pop Percussion
PeCl	Classical Percusssion
PePo	Pop Percusssion
PiCl	Classical Piano
PiFo	Folk Piano

Code	Description
PiJa	Jazz Piano
PiPo	Pop Piano
Sx	Saxophone
SxCl	Classical Saxophone
SxJa	Jazz Saxophone
SxPo	Pop Saxophone
Tb	Trombone
TbCl	Classical Trombone
TbJa	Jazz Trombone
TbPo	Pop Trombone
Tp	Trumpet
TpCl	Classical Trumpet
TpJa	Jazz Trumpet
TpPo	Pop Trumpet
Tu	Tuba
TuCl	Classical Tuba
TuJa	Jazz Tuba
TuPo	Pop Tuba
Vb	Vibraphone
VbCl	Classical Vibraphone
VbJa	Jazz Vibraphone
VbPo	Pop Vibraphone
Vi	Violin
ViBar	Baroque Violin
ViCl	Classical Violin
ViFo	Folk Violin
ViJa	Jazz Violin
ViPo	Pop Violin
ViTr	Traditional Violin
Vl	Cello
VlCl	Classical Cello
VlJa	Jazz Cello
VlPo	Pop Cello